

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, JANUARY 31, 2024**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mrs. Dannell Marks, Chairwoman	December 31, 2026
Mr. James Barker, Vice Chairman	December 31, 2028
Mr. Carl Rhodes, JR., Commissioner	December 31, 2024
Mr. Art Guin, Treasurer	December 31, 2025
Mrs. Delois Marsh, Secretary	December 31, 2027

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Maggie Turnham, Executive Assistant  
Amanda Vickers, Facilities Technician Supervisor  
Timothy Strickland, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development  
Eric Rivers, Airfield Operations Supervisor  
Wendy Kelly, Receptionist  
Shaundra Goodwin, Security Coordinator  
Joshua Patton, Airfield & Facilities Manager  
Garrett Brown, Airfield Operations Technician  
Kelvin Mullins, Public Safety Officer  
Cody Davenport, FBO Manager  
Timothy Davis, Public Safety Officer  
Mona Mitchell, Hospitality Supervisor  
Jerome Turner, Chief of Public Safety

**Others Present:**

Jacob Redwine  
Reed Hovie  
Launa Desportes

**BUSINESS OF THE MEETING**

Mrs. Dannell Marks called the January 31, 2024, Regular Commission Meeting to order at 9:33 a.m.

**CONSIDER A MOTION TO APPROVE NEW SLATE OF OFFICERS FOR 2024**

Mrs. Marks asked for a motion to approve the new slate of officers for 2024.

Motion by Mr. Barker to approve the new slate of officers, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON December 6, 2023**

Mrs. Marks asked to consider adoption of the minutes for the regularly scheduled commission meeting on December 6, 2023.

Motion by Mrs. Marsh to approve the minutes, seconded by Mr. Guin and unanimously approved by the Commission. Ayes: 5 No: 0

**CONSIDER APPROVAL OF THE RENTAL CAR WASH FACILITY DESIGN PROJECT**

Mrs. Marks asked to consider the approval of the rental car wash facility design project.

Motion by Mr. Guin to approve the rental car wash facility design project, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 5 No: 0

**DIRECTOR'S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for November & December and the start to the FY25 Budget.

**Flightways**

Mr. Cody Davenport gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 12/18/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
<b>CSG</b>		<b>\$6.61</b>	<b>\$6.72</b>	<b>\$5.91</b>	<b>Flightways Columbus</b>
<b>MCN</b> (478) 788-3491	Macon	N/A	N/A	N/A	Lowe Aviation
<b>GVL</b> (678) 989-2395	Gainesville	~	\$7.75	\$6.75	Lanier Flight Center
<b>HSV</b> (256) 772-9341	Huntsville	\$7.16	\$6.33	~	Signature
<b>DHN</b> (334) 983-4541	Dothan	\$6.68	\$6.81	~	Aero One Aviation
<b>ECP</b> (850) 233-4717	Panama City	\$7.57	\$7.30	~	Sheltair
<b>CHA</b> (423) 855-2299	Chattanooga	\$7.02	\$7.09	~	Wilson Air Center
<b>MDQ</b> (256) 828-1403	Dwntwn Huntsville	\$6.34	\$5.88	~	Excutive Flight Center
<b>VPC</b> (770) 382-9800	Cartersville	\$5.95	\$6.49	~	Phoenix Air
<b>FFC</b> (770) 487-2225	Falcon Field	\$6.31	\$6.39	~	Atlanta Regional Airport
<b>AVERAGE</b>		<u>\$6.72</u>	<u>\$6.76</u>	<u>\$6.75</u>	
<b>PIM</b> (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
<b>EUJ</b> (334) 687-2051	Eufaula	\$5.40	~	\$5.59	
<b>LGC</b> (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

**Human Resources**

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

**Open Requisition Report**

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Hospitality Team Member (2 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Position Filled
Airfield Operations Tech (1 of 2 positions)	\$16.00-\$24.00	Maintenance	23-05	11/27/2023	Until Filled	2-days	Screening Resumes and Interviewing
Flightways Line Technician	\$14.42-\$20.19	FBO	23-19	10/12/2023	Until Filled	48-days	Position Filled
PT Beverage Cart Attendant	\$9.00-\$13.00	Hospitality	24-1	1/10/2024	Until Filled	13-days	Screening Resumes and Interviewing
Human Resources Manager	\$60,000-\$90,000	Human Resources	23-17	8/22/2023	Until Filled	1-day	Position Filled

Total Active Employees\* 45 (as of December 26, 2023)  
 Total Job Holds 0  
 Total Job Vacancies 3  
 Total Positions 48

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position.
Green: Hold

Total Termination/Resignation 12 (as of December 26, 2023)

\*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).  
 Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.  
 \*\*These positions are not included in the total job vacancy numbers for the current fiscal year.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he discussed maintenance items repaired or in the process of being repaired, staffing updates, and hangar repair updates.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the completed 5-year marketing plan, 2 RFP's for the ATM service and vending service, the GAA conference in Columbus this year, the possibility of a sensory room, the 80<sup>th</sup> anniversary of the airport, and our social media engagement.

**Public Safety**

Mr. Kelvin Mullins gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status, and staffing updates.

**Other Matters**

Mrs. Marks asked if there were any other matters.

There were none.

Mrs. Marks asked for a motion to adjourn the meeting.

Motion by Mr. Barker to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 5 / No: 0

The meeting was adjourned at 10:18 a.m.

APPROVED:

Maggie Turnham                      Dannell Marks

Maggie Turnham, Executive Assistant      Dannell Marks, Chairman