

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT
COMMISSION HELD AT THE COLUMBUS AIRPORT
WEDNESDAY, DECEMBER 6, 2023**

The following commission members were present for the entire meeting:

<u>NAME</u>	<u>EXPIRES</u>
Mr. Art Guin, Chairman	December 31, 2025
Mrs. Dannell Marks, Vice Chairwoman	December 31, 2026
Mr. Carl Rhodes, JR., Secretary	December 31, 2025
Mrs. Delois Marsh, Commissioner	December 31, 2028

Legal Counsel: Alston Auten (Online)

Staff Members Present:

Amber Clark, Airport Director
Maggie Turnham, Executive Assistant
Amanda Vickers, Facilities Technician Supervisor
Timothy Strickland, Finance Director
Sonya Overton, Director of Marketing & Air Service Development
Eric Rivers, Airfield Operations Supervisor
Dan Owen, Facilities Technician
Jerome Turner, Chief of Public Safety
Wendy Kelly, Receptionist
Shaundra Goodwin, Security Coordinator
Joshua Patton, Airfield & Facilities Manager

Others Present:

Phillip Thayer, Airport Tenant
Charlie Sikes, Airport Tenant
Seth King
Pat Liesen
Calhoun

BUSINESS OF THE MEETING

Mr. Art Guin called the December 6, 2023, Regular Commission Meeting to order at 9:30 a.m.

CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON OCTOBER 25, 2023

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on October 25, 2023.

Motion by Mrs. Marks to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER ADOPTION OF THE MINUTES FOR THE SPECIAL CALLED COMMISSION MEETING ON NOVEMBER 17, 2023

Mr. Guin asked to consider adoption of the minutes for the special called commission meeting on November 17, 2023.

Motion by Mrs. Marsh to approve the minutes, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 3 No: 0

CONSIDER APPROVAL OF THE SUCCESSFUL CAMERA RFQ BIDDER

Mr. Guin asked to consider the approval of the successful Camera RFQ Bidder, LMI.

Motion by Mrs. Marks to approve the successful camera RFQ bidder, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 No: 0

DIRECTOR'S UPDATES

Finance

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for September and October.

Flightways

Ms. Amber Clark gave the Flightways report, wherein she discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 11/21/2023
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
CSG		\$6.86	\$6.82	\$5.95	Flightways Columbus
MCN (478) 788-3491	Macon	N/A	N/A	N/A	Lowe Aviation
GVL (678) 989-2395	Gainesville	~	\$7.75	\$6.75	Lanier Flight Center
HSV (256) 772-9341	Huntsville	\$7.62	\$6.57	~	Signature
DHN (334) 983-4541	Dothan	\$6.97	\$7.01	~	Aero One Aviation
ECP (850) 233-4717	Panama City	\$7.96	\$7.45	~	Sheltair
CHA (423) 855-2299	Chattanooga	\$7.24	\$7.05	~	Wilson Air Center
MDQ (256) 828-1403	Dwntwn Huntsville	\$6.40	\$6.07	~	Excutive Flight Center
VPC (770) 382-9800	Cartersville	\$5.95	\$6.49	~	Phoenix Air
FFC (770) 487-2225	Falcon Field	\$6.31	\$6.39	~	Atlanta Regional Airport
AVERAGE		<u>\$6.92</u>	<u>\$6.85</u>	<u>\$6.75</u>	
PIM (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
EUJ (334) 687-2051	Eufaula	\$5.69	~	\$5.67	
LGC (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

Human Resources

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

Open Requisition Report

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Hospitality Team Member (3 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Pending - Interviewing. Filled 2/3 positions.
Airfield Operations Tech (1 of 2 positions)	\$16.00-\$24.00	Maintenance	23-05	11/27/2023	Until Filled	2-days	Screening Resumes
Flightways Line Technician	\$14.42-\$20.19	FBO	23-19	10/12/2023	Until Filled	48-days	Pending - Interviewing
Human Resources Manager	\$55,000-\$62,000	Human Resources	23-17	8/22/2023	Until Filled	1-day	Pending - Interviewing

Total Active Employees*	43 (as of November 28, 2023)
Total Job Holds	0
Total Job Vacancies	4
Total Positions	47

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position
Green: Hold

Total Termination/Resignation	11 (as of November 28, 2023)
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*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).
Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.
**These positions are not included in the total job vacancy numbers for the current fiscal year.

Maintenance

Ms. Amber Clark gave the maintenance report, wherein she welcomed the new Airfield & Facilities Manager, Joshua Patton. She discussed maintenance items repaired or in the process of being repaired, the auction, staffing updates, and hangar repair updates.

Marketing

Mrs. Sonya Overton gave the marketing report, wherein she discussed the weekly Fort Moore Newcomer Orientation, the Elf on the Shelf holiday campaign, and the 5 year marketing plan.

Public Safety

Mr. Jerome Turner gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status, and staffing updates.

Other Matters

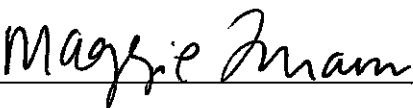
Mr. Guin asked if there were any other matters.


Charlie Sikes gave a few suggestions regarding ways to save money at the airport by lowering the power bill. He also made a comment regarding the USA Aerobatic Team that competed and brought home the bronze medal. He thanked the Columbus Airport for allowing them to practice their maneuvers here.

Mr. Guin asked for a motion to adjourn the meeting.
Motion by Mrs. Marks to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 10:29 a.m.

APPROVED:


Maggie Turnham, Executive Assistant


Art Guin, Chairman