

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, OCTOBER 25, 2023**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mr. Art Guin, Chairman	December 31, 2025
Mrs. Dannell Marks, Vice Chairwoman	December 31, 2026
Mr. James Barker, Treasurer	December 31, 2023
Mrs. Delois Marsh, Commissioner	December 31, 2028

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Maggie Turnham, Executive Assistant  
Amanda Vickers, Facilities Technician Supervisor  
Cody Davenport, FBO Manager  
Timothy Strickland, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development  
Eric Rivers, Airfield Operations Supervisor  
Anna Phillips, Marketing Associate  
Mona Mitchell, Hospitality Supervisor  
Dan Owen, Facilities Technician  
Jerome Turner, Chief of Public Safety  
Wendy Kelly, Receptionist  
Shaundra Goodwin, Security Coordinator

**Others Present:**

Jacob Redwine, Holt Consulting  
Marc Ellerbee, FAA  
Josh Rawlinson  
Cham Watkins, Airport Tenant  
Reed, Aflac  
Jared Butler  
Charlie Sikes, Airport Tenant

**BUSINESS OF THE MEETING**

Mr. Art Guin called the October 25, 2023, Regular Commission Meeting to order at 9:32 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON September 27, 2023**

Mr. Guin asked to consider adoption of the minutes for the regularly scheduled commission meeting on September 27, 2023.

Motion by Mrs. Marks to approve the minutes, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 4 No: 0

**CONSIDER APPROVAL OF THE EXTENSION FOR HANGAR 20**

Mr. Guin made a comment regarding the extension of hangar 20. He stated that as an airport, we cannot continue to do leases this way because it is not financially responsible for the Airport. We have a goal to be a self-sustaining airport and this lease does not coincide with our goals.

Mr. Guin asked to consider the approval of the extension for hangar 20.

Motion by Mr. Barker to approve the extension of hangar 20, seconded by Mrs. Marks and unanimously approved by the Commission. Ayes: 4 No: 0

**DIRECTOR’S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the audit process and updates on the closing of the months.

**Flightways**

Mr. Cody Davenport gave the Flightways report, wherein he discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

<b>Fuel Price Comparison</b>					<b>DATE: 10/13/2023</b>
<b>Airport Identifier</b>	<b>Name</b>	<b>Jet A + Premixed</b>	<b>AvGas</b>	<b>SS100L</b>	<b>FBO COMPANY NAME</b>
<b>CSG</b>		<b>\$6.94</b>	<b>\$6.99</b>	<b>\$6.12</b>	<b>Flightways Columbus</b>
<b>MCN (478) 788-3491</b>	<b>Macon</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>Lowe Aviation</b>
<b>GVL (678) 989-2395</b>	<b>Gainesville</b>	<b>~</b>	<b>\$8.05</b>	<b>\$7.05</b>	<b>Lanier Flight Center</b>
<b>HSV (256) 772-9341</b>	<b>Huntsville</b>	<b>\$7.64</b>	<b>\$6.58</b>	<b>~</b>	<b>Signature</b>
<b>DHN (334) 983-4541</b>	<b>Dothan</b>	<b>\$6.88</b>	<b>\$7.11</b>	<b>~</b>	<b>Aero One Aviation</b>
<b>ECP (850) 233-4717</b>	<b>Panama City</b>	<b>\$8.02</b>	<b>\$7.56</b>	<b>~</b>	<b>Sheltair</b>
<b>CHA (423) 855-2299</b>	<b>Chattanooga</b>	<b>\$7.18</b>	<b>\$7.20</b>	<b>~</b>	<b>Wilson Air Center</b>
<b>MDQ (256) 828-1403</b>	<b>Dwntwn Huntsville</b>	<b>\$6.49</b>	<b>\$6.24</b>	<b>~</b>	<b>Excutive Flight Center</b>
<b>VPC (770) 382-9800</b>	<b>Cartersville</b>	<b>\$5.95</b>	<b>\$6.49</b>	<b>~</b>	<b>Phoenix Air</b>
<b>FFC (770) 487-2225</b>	<b>Falcon Field</b>	<b>\$6.39</b>	<b>\$6.10</b>	<b>~</b>	<b>Atlanta Regional Airport</b>
<b>AVERAGE</b>		<b>\$6.94</b>	<b>\$6.92</b>	<b>\$7.05</b>	
<b>PIM (706) 663-2083</b>	<b>Pine Mountain</b>	<b>\$5.99</b>	<b>\$5.30</b>	<b>\$5.15</b>	
<b>EUF (334) 687-2051</b>	<b>Eufaula</b>	<b>\$5.69</b>	<b>~</b>	<b>\$6.08</b>	
<b>LGC (706) 884-2121</b>	<b>Lagrange</b>	<b>\$5.25</b>	<b>\$5.75</b>	<b>\$5.40</b>	

**Human Resources**

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

**Open Requisition Report**

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Beverage Cart Attendant - (2 of 2 positions)	\$9.00 - \$13.00	Hospitality	23-01	12/8/2022 2/21/2023	1/2/2023 3/3/2023	55-days	Positions Filled. One is pending drug test.
Hospitality Team Member (3 of 3 positions)	\$10.10 - \$11.50	Hospitality	23-02	2/21/2023	3/3/2023	75-days	Pending - Interviewing. Filled 2/3 positions.
Customer Service Rep.	\$14.42 - \$20.19	FBO/Flightways	23-12	6/12/2023	6/18/2023	6-days	Positions Filled. Pending Background Check.
Facilities Technician I	\$16.35 - \$23.56	Maintenance	23-03	2/21/2023	3/3/2023	75-days	Pending - Interviewing
Airfield Operations Tech (1 of 2 positions)	\$16.35 - \$23.56	Maintenance	23-05	3/8/2023	3/23/2023	55-days	Position Filled
Airfield and Facilities Manager	\$65,000-\$75,000	Maintenance	23-18	9/22/2023	Until Filled	24-days	Pending - Interviewing
Human Resources Manager	\$55,000-\$62,000	Human Resources	23-17	8/22/2023	Until Filled	1-day	Pending - Interviewing
Airfield Operations Supervisor	\$22.00-33.00	Maintenance	23-16			0-days	Position Filled
Accountant		Finance	23-15			0-days	Position Filled

Total Active Employees\* 39 (as of October 17, 2023)  
 Total Job Holds 0  
 Total Job Vacancies 4  
 Total Positions 43

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position.
Green: Hold

Total Termination/Resignation 8 (as of October 17, 2023)

\*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).  
 Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.  
 \*\*These positions are not included in the total job vacancy numbers for the current fiscal year.

**Maintenance**

Ms. Amber Clark gave the maintenance report, wherein she discussed maintenance items repaired or in the process of being repaired, landscaping updates, staffing updates, hangar repair updates, and yearly hangar inspections.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the weekly Fort Moore Newcomer Orientation, the 2023 Women in Business Luncheon, the 2023 Collaborate Summit, and the Airport Tour that we gave to the Lighthouse Brigade Army JROTC.

**Public Safety**

Mr. Jerome Turner gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status, and staffing updates.

**Other Matters**

Mr. Guin asked if there were any other matters. There were none.

Mr. Guin asked for a motion to adjourn the meeting.  
 Motion by Mrs. Marks to adjourn, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 4 / No: 0

The meeting was adjourned at 9:03 a.m.

APPROVED:

*Maggie Turnham* \_\_\_\_\_ *Art Guin* \_\_\_\_\_  
 Maggie Turnham, Executive Assistant      Art Guin, Chairman