



## KCBC NON-PROFIT BOARD MEETING MEETING MINUTES

January 11, 2023

Columbus Water Workers (Environmental Service Training Room) | 1420 54th St, Columbus, Georgia 31904

**KCBC Director:** Lisa Thomas-Cutts

**Non-profit Board Members Present:** William Kent (virtual), Arsburn “Oz” Roberts, Stacy Mote, Karon Henderson, John Brent, Jason Cooper

**Members Absent:** Gloria Weston-Smart, Carolyn Tigner, Herman Lewis Jr., Elliott Waddell III

**Meeting called to order at 9:05AM**

### Introduction & Minutes

President, William Kent, called the meeting to order and allowed everyone to introduced themselves. Mr. Kent was leading the meeting remotely through assistance from Columbus Water Works staff member, Amy Tucker. Executive Director, Lisa Cutts, briefly asked Mr. Kent about the secretary for the nonprofit board, and he stated that board member, Carolyn Tigner, is the secretary and will be contacting her soon in regard to her position with the non-profit board.

William proceeded to give a brief overview of the agenda and allowed time for members to review the previous meeting minutes from August 9, 2022.

Overview of the financial report was next on the agenda.

### Financial Report

William elaborated on the financial reports for December 2022. He began to emphasize how during the 2022 *Help-The -Hooch* project, KCBC did not receive as much revenue as previous years due to delayed timing and not incorporating the golf tournament.

Next, Lisa proceeded to elaborate on the remaining funds from the *Peachy Clean* campaign and explained how approval was received for continuation to absorb all funds into the current year (2023). She stated that in year 2022, a portion of the funds were used towards the *Help-The- Hooch* project and various community engaging events. Mrs. Cutts also indicated that the current remaining funds would be utilized for upcoming 2023 projects, and community outreach events. Discussions of the *Peachy Clean* funds were concluded by Lisa stating it is her goal to utilize the remaining funds by the first quarter of this year. This would allow to move forward with applying for grants for future projects.

Lisa then discussed the grant recently received from The Fort Trustee Fund, Community Foundation of Chattahoochee Valley (Tracy E.D. Spencer); emphasizing the recent deposit of the grant on financial reports for members to review.

William proceeded the elaborate further on the profit & loss financial reports; highlighting the fact of accounts being in good stands in KCBC general checking account; yet, noting that no fundraisers have been done for the year 2022.

Oz Roberts then asked Mr. Kent the process of receiving funds from the Recycling campaign and the Litter campaign. Mr. Kent responded by stated that the Recycling campaign, formally titled *Household Hazardous Waste Recycling*, was separated from the 2022 *Help-The-Hooch* event than done in previous years. Lisa then verified William’s response and stated she will get with KCBC’s accountant, Ann McNeer, for clarification on the Recycling campaign and will follow up with the board.

A motion was made to approve the financial reports and concluded this portion of the agenda.

## **New Business (26:00)**

John Bret, initiated thoughts on receiving grants from a company *Rivers Alive* in Fort Benning, stating this was done in previous years as a source of income for upcoming KCBC projects. William stated he was familiar with organization and that they do not give out monetary donations; however, they do supply a linked amount of items such as giveaways, bookmarks, and t-shirts to organizations if requested within an ample amount of time.

Lisa added by stating she reached out to Rivers Alive during the planning process of the 2022 Help-The-Hooch, but due to the delayed timing and the low amount of items they would've donated, it was not enough to suffice the need of the event and additional purchases would still be necessary.

Jason Cooper proceed to state how the *Terracon Foundation* has grants that are given towards specific programs, emphasizing that applications are received starting mid-February and are due on March 31<sup>st</sup>, 2023. He ended by stating organizations can receive the grant every two years and was confident on chances of KCBC receiving approval.

Oz Roberts began discussing grants KCBC received in previous years from AFLAC; emphasizing that they meet quarterly. Lisa responded by stating she was familiar with the grants as well and concluded this topic by having Mr. Roberts sending over all information pertaining toward the process of continuing to receive funds from AFLAC.

In conclusion, Karen Henderson asked Lisa if she's though about going before council to present all upcoming events such as the mayor's golf tournament. Lisa responded that it is her goal to get a proclamation made for this event, especially since it will be the inaugural Mayor's golf tournament, and to emphasis the need for more participation from all council members. Mrs. Cutts also stated how all upcoming events would be included within council meeting packages soon.

## **KCBC Event Updates**

Lisa began by explaining the outcomes of the 2022 Help-The-Hooch project and stating the need to begin the planning process for 2023 Help-The-Hooch. She proceeded to discuss the Christmas Tree Recycling project; final data for this event was not available during the meeting due to Chattahoochee River Conservancy Interim Director, Natalie Downey, testing positive for COVID, but will send final results out for members review once received.

Mrs. Cutts continued by highlighting the various community outreach events attended in 2022 and revamping the KCBC mascot, now known as Sustainable Scrappy.

Mrs. Cutts closed with discussion of getting back involved in the schools and having direct contact with Muscogee County School District Director of Communication, Kimberly Wright.

Discussion of KCBC upcoming events was next on the agenda.

## **2023 Projects & Programs**

An outline for upcoming events for 2023 was presented.

Lisa discussed the preliminary stages of the *Arbor Day Celebration* and how she has upcoming meetings with various organizations such as UGA for partnership. Date for this event was set for Saturday, February 18, 2023.

Mrs. Cutts continued by discussing the *Shred Day* event that will be partnered with Columbus Technical College for this year. She stated the event is set for March 2023; however, is still in the process of getting an official vendor. Lisa also added that she will be seeking a donation from the vendor of this event since money is made from the items recycled. More information to come.

William began to elaborate on the *Inaugural Mayor's Golf Tournament*, briefly brainstorming ideas for the event and dates to meet with the board member Jason Cooper. Oz Roberts then initiated the idea of making the event into a mayor's challenge through the surrounding areas; members Karen Henderson and John Bret concurred. Lisa ended this topic by stating flyers for the event will be sent out to all members to share.

Lisa proceeded to begin talks of the Keep America Beautiful “*Great American Clean-up*” project. She stated how the event was not held in 2022 due lack of timing, but it will take place this year. More information to come.

Mrs. Cutt proceeded to allow Oz Roberts to discuss the *Annual Awards Luncheon*. After much deliberation amongst all attendees, the date of the luncheon was solidified for May 17<sup>th</sup>, 2023, and it was decided that Gloria Western-Smart will assist Lisa with the process how the selection of the nominees are made for the awards.

KCBC board of commissioners was next on the agenda.

### **Commission Officers**

Lisa began by giving an update on the process of reducing the board of commissioners and the approval. She stated that the terms of all current commissioners will remain in position until they expire. Due lack of communication and participation from commissioners, a discussion was made on declaring seats vacant; Lisa briefly shared information that was also provided by the clerk of council.

Future discussions were made about appointing new members. John Bret shared his thoughts, and Jason Cooper suggested the possibility of appointing members from Young Professionals of Columbus. Lisa concurred with the idea and stated she will discuss the possibility of this with the appropriate personnel.

This concluded this portion of the agenda.

### **Closing Remarks**

William opened the floor for questions and concerns for the upcoming initiatives.

For informational purposes, Lisa briefly discussed the Keep America Beautiful conference she will attend in Washington, DC on February 20<sup>th</sup> – 23<sup>rd</sup>.

Oz Roberts highlighted a list of city weekend events taking place in honor of Dr. Martin Luther King Jr.

Caryn Hammond added by encouraging members to follow all KCBC social media and to subscribe to CCG-TV for the latest episodes of KCBC News.

William closed the meeting by thanking all attendees for their presents.

**Meeting adjourned at 10:35AM**

**Next Meeting: February 6, 2023**

Respectfully submitted,

**Caryn Hammond**

Caryn Hammond, Administrative Assistant