

# **BOARD OF HISTORIC AND ARCHITECTURAL REVIEW**

## **MINUTES**

**Citizen Services Center | Council Chambers**  
**3111 Citizens Way Columbus, GA**  
**September 12, 2022 | 3:30 PM**

### **I. CALL TO ORDER / ESTABLISH QUORUM**

The chair called the meeting to order. In attendance were Jack Hayes, Tyler Pritchard, Claire Berry, Emily Flournoy (Acting Chair), Alex Griggs, Fran Carpenter, Toney Johnson, and Libby Smith.

### **II. APPROVAL OF MINUTES AND STAFF REPORT**

Alex Griggs moved to approve the minutes and staff report as presented and Claire Berry seconded; the motion carried unanimously.

### **III. NEW CASES:**

1. **524 Broadway:** James Crane III, applicant, intends to install handrails and replace existing front entrance stairs per specifications submitted. Allison Slocum read the staff report; the applicant was not available for questions.

Alex Griggs asked why the applicant would like brick steps; staff indicated the applicant mentioned wood rotting/decay issues. Alex Griggs and Toney Johnson indicated a desire for applicant to maintain original materials on the property.

Toney Johnson moved to approve installation of the handrails as presented and to deny the proposed installation of brick steps. Alex Griggs seconded the motion and it carried unanimously.

2. **831 6<sup>th</sup> Ave:** Friendship Baptist Church, applicant, intends to seek approval of modification to a previously approved sign installation. Allison Slocum read the staff report; the applicant was not available for questions.

Board members received clarification that this application was to modify a prior approval regarding a sign at Friendship Baptist Church. Board members expressed concern with the LED portion of the sign not being incorporated into the signs design

and the overall size of the proposed installation. Lack of details about the back of the proposed LED sign were also mentioned. Toney Johnson moved to deny the application as presented and Jack Hayes seconded; the motion carried unanimously.

3. **2522 Harding Drive:** Alvin Benjamin, applicant, intends to replace existing windows per specifications submitted. Allison Slocum read the staff report and the applicant presented their case.

Board members reiterated their opposition to wholesale window replacement; particularly replacement of wood windows with vinyl products. Staff stated that storm windows may be an appropriate treatment for energy efficiency and/or safety concerns. Emily Flournoy reminded the applicant that new windows must have a paintable surface.

Toney Johnson moved to deny the application as presented and Alex Griggs seconded; the motion carried unanimously.

4. **1327 Wynnton Road:** The Columbus Museum, applicant, intends to erect a sign per specifications submitted. Allison Slocum read the staff report and the applicant presented their case.

The applicant indicated the proposed signage would be constructed of wood. Board members received clarification regarding the signs placement (along the existing driveway and earthen berm; along the lower slope). Jack Hayes indicated the proposed signage would be approximately the same size as existing real estate signage.

Toney Johnson moved to approve the application as presented and Libby Smith seconded; the application carried unanimously.

#### **IV. TABLED CASES**

1. **828 Peachtree Dr:** Jim Prescott, applicant, intends to construct a screened in porch per specifications submitted. The applicant presented additional information to the board.

Board members received clarification that the proposed materials for this project are wood and the foundation is already in place.

Toney Johnson moved to approve the application as presented and Alex Griggs seconded; the motion carried unanimously.

2. **424 3<sup>rd</sup> Ave:** Bowman Group, applicant, intends to construct 15 single family detached homes on a vacant lot per specifications submitted. The applicant indicated to staff prior to the meeting they intend to appear at the October 2022 meeting of the board.

Toney Johnson moved to table the application and Libby Smith seconded; the motion carried unanimously.

## V. NEW BUSINESS

1. Request information from Inspections and Code

2522 Harding Drive: Ask Inspections and Code to watch property and surrounding area for window changes

715 1<sup>st</sup> Ave: Unauthorized gate and fence installation

Board members indicated significant concern and dissatisfaction with surveillance of and enforcement within our Historic Districts. Board members requested an audience with staff from Inspections and Code to ascertain ways to better enforce board decisions and identify violators.

2. Inform board members of upcoming training opportunities

Staff reminded board members of upcoming training opportunities.

3. Discuss proposed additions to Design Guidelines

Board members discussed the proposed additions to the board's Design Guidelines. Alex Griggs moved to approve adding the below language to the Design Guidelines.

- a) *If an application lacks representation at its first board hearing the Board of Historic and Architectural Review may table the application until the following month's meeting and request staff contact the applicant; if the application continues to lack representation at the next month's meeting the board may accept, reject or table the application as presented.*
- b) *The board may deny an application for lack of representation at the application's first board hearing if the application significantly regarded previously completed work.*

- c) *Staff shall make efforts to contact applicants that are not present for their applications first hearing and report results of said efforts to the board on the Friday after any board meeting.*

Alex Griggs moved to approve the proposed addition of solar guidelines via the National Park Service to the boards design guidelines and Jack Hayes seconded; the motion carried unanimously.

## **VI. Adjournment**

The Chair adjourned the meeting.