



## Action Summary Sheet

**Suspense Date:** 1/19/2023  
**Responsible Department:** Community Reinvestment  
**Responsible Officials:** Robert Scott, Natalie Bouyett  
**Date Completed:** 1/19/2023

**Subject:** Lease Agreement - Fox Community Center, 3720 5th Ave - UGrow Inc.  
**Summary:** The City of Columbus was approached about the potential of leasing space in a city owned property (Fox Community Center) 3720 5th Avenue, Columbus, Georgia 31904. The property's current use is a Community Center. U-Grow Inc. is preparing to launch a Shared Kitchen Project. The shared kitchen space at the Fox Community Center is part of U-Grow Inc.'s overall business model to create economic growth through providing a state certified space for cottage food industries, developing, and growing their food-based businesses. The project also has an education component through a 6-week Cooking Matters SNAP-ED curriculum for children, teenagers, adults, and families, that teaches how to cook on a budget and in a healthy manner. The Shared Kitchen Space is expected to strengthen small food businesses and access to local food.

**Action Required:** Approval is requested to authorize the City Manager to execute a lease for space at the Fox Community Center located at 3720 5th Avenue, Columbus, Georgia 31904 with U-Grow Inc.

**Department Profiles:** City Manager's Office, Community Reinvestment Department, City Attorney's Office, Parks & Recreation

Alcohol Permitt

For Council

General (department to department)

### City Manager's Office

Name	Status	Initials	Date	Comments
Valeseia Goodwin	Completed	PJH	1/19/2023	If UGROW is a non-profit
Pamela Hodge				
Teasha Johnson				
Syfrenia Frazier				
Crystal Ackles				
Zoe' Hightower				

### Community Reinvestment Department

Name	Status	Initials	Date	Comments
Robert Scott	Completed	RS	1/19/2023	
Kimberly Mitchell				

### City Attorney's Office

Name	Status	Initials	Date	Comments
Clifton Fay	Form	CCF	1/19/2023	
Lucy Sheftall	Approved			

### Parks & Recreation

Name	Status	Initials	Date	Comments
Becky Summerlin	Completed	Hb	1/19/2023	
Holli Browder				