

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Annual Adobe Acrobat Pro DC Licensing Subscription Renewal for Information Technology – Federal GSA Cooperative Purchase
INITIATED BY:	Finance Department

It is requested that Council approve the purchase/payment of the annual licensing subscription renewal for Adobe Acrobat Pro DC software from CPAK Technology (LaGrange, GA) in the amount of \$54,777.00. The purchase will be accomplished by Cooperative purchase via Federal GSA Contract # 47QSWA18D008F. Approval is also requested for the purchase/payment of the ongoing annual renewals of the Adobe Acrobat Pro DC software licensing subscriptions, including cost increases for all aspects of the software, which will be budgeted in the appropriate subsequent fiscal years.

The Adobe Acrobat Pro DC License renewal is required for all the city staff who utilize the Adobe software, and is used to perform a variety of editing functions on PDF documents on desktop and mobile devices. The other programs in the Adobe Suite include the following:

- Creative Cloud - is a set of applications and services from Adobe Inc. that gives subscribers access to a collection of software used for graphic design, video editing, web development, photography, along with a set of mobile applications and also some optional cloud services.
- Photoshop CC - is widely used for image editing, retouching, creating image compositions, website mockups, and adding effects.
- Illustrator CC - As a vector drawing and editing tool used for all types of media.

The purchase will be accomplished by Cooperative Purchase via Federal GSA Contract # 47QSWA18D008F awarded to Carahsoft. CPAK is an authorized dealer and partner for Carahsoft. General Services Administration (GSA) is the Federal purchasing cooperative providing products and services for purchase by state and local governments. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are available in the FY26 Budget for the current renewal license payment: General Fund – Information Technology – Information Technology Administration - Software Lease; 0101 – 210 – 1000 – ISS – 6541. Funds will be budgeted in subsequent fiscal years to cover future purchase/payments of the annual Adobe Acrobat Pro DC licensing subscription renewal.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE/PAYMENT OF THE ANNUAL LICENSING SUBSCRIPTION RENEWAL FOR THE ADOBE ACROBAT PRO DC SOFTWARE FROM CPAK TECHNOLOGY (LAGRANGE, GA) IN THE AMOUNT OF \$54,777.00. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE VIA FEDERAL GSA CONTRACT # 47QSWA18D008F. THIS RESOLUTION ALSO AUTHORIZES THE PURCHASE/PAYMENT OF THE ONGOING ANNUAL RENEWALS OF THE ADOBE ACROBAT PRO DC SOFTWARE LICENSING SUBSCRIPTIONS, INCLUDING COST INCREASES FOR ALL ASPECTS OF THE SOFTWARE, WHICH WILL BE BUDGETED IN THE APPROPRIATE SUBSEQUENT FISCAL YEARS.

WHEREAS, the Adobe Acrobat Pro DC License renewal is required for all the city staff who utilize the Adobe software and is used to perform a variety of editing functions on PDF documents on desktop and mobile devices. The other programs in the Adobe Suite include the following:

-Creative Cloud - is a set of applications and services from Adobe Inc. that gives subscribers access to a collection of software used for graphic design, video editing, web development, photography, along with a set of mobile applications and some optional cloud services.

-Photoshop CC - is widely used for image editing, retouching, creating image compositions, website mockups, and adding affects.

-Illustrator CC - As a vector drawing and editing tool used for all types of media; and,

WHEREAS, the purchase will be accomplished by Cooperative Purchase via Federal GSA Contract # 47QSWA18D008F awarded to Carahsoft. CPAK is an authorized dealer and partner for Carahsoft. General Services Administration (GSA) is the Federal purchasing cooperative providing products and services for purchase by state and local governments. The City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the Mayor and/or his designee is hereby authorized to purchase and render payment for the annual licensing subscription renewal for Adobe Acrobat Pro DC software from CPAK Technology (LaGrange, GA) in the amount of \$54,777.00. The purchase will be accomplished by Cooperative purchase via Federal GSA Contract # 47QSWA18D008F. The Mayor and/or his designee is also authorized to purchase and render payment for the ongoing annual renewals of the Adobe Acrobat Pro DC software licensing subscriptions, including cost increases for all aspects of the software, which will be budgeted in the appropriate subsequent fiscal years.

Funding is available in the FY26 Budget for the current renewal license payment: General Fund – Information Technology – Information Technology Administration – Software Lease; 0101 – 210 – 1000 – ISS – 6541. Funds will be budgeted in subsequent fiscal years to cover future purchase/payments of the annual Adobe Acrobat Pro DC licensing subscription renewal.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 2026 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Anker	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Hickey	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

Lindsey G. McLemore, Clerk of Council

B.H. "Skip" Henderson III, Mayor