

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Tree Removal & Stump Grinding/Removal Services (Re-Bid) (Annual Contract) – RFB No. 20-0051
INITIATED BY:	Finance Department

It is requested that Council authorize an annual contract with Elite Tree Service, Inc. (Columbus, GA) as the Primary Contractor, and with New Urban Forestry (Athens, GA) as the Secondary Contractor, to provide tree removal and stump grinding/removal services on an “as needed” basis. Based on prior year’s usage of these services, the Department anticipates spending an average of \$160,000 annually.

The vendor will remove trees at various locations within the City, which are in hazardous conditions and could pose a serious liability for the City, as well as, grind/remove stumps and other related debris. When the services of the contract are needed, the Primary Contractor will be contacted first. If the Primary Contractor is unable to provide the required services, then the City will contact the Secondary Contractor to render the needed services.

The contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Renewal of the contract is contingent upon the mutual agreement of the vendor and the City.

This bid was posted on the webpage of the Purchasing Division and the Georgia Procurement Registry. This bid has been advertised, opened and reviewed. Four bids were received on March 25, 2020. The bidders were:

DESCRIPTION/VENDORS	Elite Tree Service, Inc. (Columbus, GA)	New Urban Forestry (Athens, GA)	Atlanta Premier Tree Solutions (Cumming, GA)
OPTION 1 – TREE REMOVAL SERVICES			
Diameter-Breast-Height	Unit Prices for Tree Removal		
6" - 11"	\$300.00	\$425.00	\$585.00
12" - 17"	\$500.00	\$650.00	\$875.00
18" - 23"	\$850.00	\$1,000.00	\$1,500.00
24" - 29"	\$1,300.00	\$1,600.00	\$1,900.00
30" - 35"	\$1,975.00	\$2,250.00	\$2,500.00
36" - 41"	\$2,675.00	\$3,000.00	\$3,100.00
42" - 47"	\$3,250.00	\$3,600.00	\$3,850.00
48" - 53"	\$3,800.00	\$4,300.00	\$4,500.00
54" - 60"	\$4,700.00	\$5,250.00	\$5,000.00
OPTION 2 – STUMP GRINDING/REMOVAL SERVICES			
Diameter-Breast-Height	Unit Prices for Stump Grinding/Removal		
6" - 11"	\$150.00	\$100.00	No Bid
12" - 17"	\$200.00	\$150.00	No Bid

18" - 23"	\$225.00	\$225.00	No Bid
24" - 29"	\$300.00	\$300.00	No Bid
30" - 35"	\$350.00	\$400.00	No Bid
36" - 41"	\$400.00	\$500.00	No Bid
42" - 47"	\$500.00	\$700.00	No Bid
48" - 53"	\$550.00	\$900.00	No Bid
54" - 60"	\$650.00	\$1,100.00	No Bid

**The M. Mitchell Group also submitted a bid response. However, the vendor submitted two (2) sets of pricing for Option 1 – Tree Removal Services. Per General Provisions #10. Receipt of Multiple Bids: Unless otherwise stated in the bid specifications, the City will accept one and only one bid per vendor. Any unsolicited multiple (bids) will not be considered. The vendor was notified in writing regarding the bid rejection.*

Funds are budgeted each fiscal year for this on-going expense: Paving Fund – Public Works – Urban Forestry and Beautification Right-of-Way Maintenance - Contractual Services; 0203-260-3120-ROWM-6319.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH ELITE TREE SERVICE, INC. (COLUMBUS, GA) AS THE PRIMARY CONTRACTOR, AND WITH NEW URBAN FORESTRY (ATHENS, GA) AS THE SECONDARY CONTRACTOR, TO PROVIDE TREE REMOVAL AND STUMP GRINDING/REMOVAL SERVICES. THE BID PRICE IS BASED ON VARIOUS TREE SIZES, AND THE SERVICES WILL BE UTILIZED ON AN “AS NEEDED” BASIS. BASED ON PRIOR YEAR’S USAGE OF THESE SERVICES, THE DEPARTMENT ANTICIPATES SPENDING AN AVERAGE OF \$160,000.00 ANNUALLY.

WHEREAS, the services will be procured on an “as needed” basis and shall include the removal of trees at various locations within the City, which are in hazardous conditions and could pose a serious liability for the City, as well as, the grinding/removal of stumps and other related debris. When services of the contract are needed, the Primary Contractor will be contacted first. If the Primary Contractor is unable to provide the required services, then the City will contact the Secondary Contractor to render the needed services; and,

WHEREAS, the contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Renewal of the contract is contingent upon the mutual agreement of the vendor and the City.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute a contract with Elite Tree Service, Inc. (Columbus, GA) as the Primary Contractor, and with New Urban Forestry (Athens, GA) as the Secondary Contractor, to provide tree removal and stump grinding/removal services on an “as needed” basis. Based on prior year’s usage of these services, the Department anticipates spending an average of \$160,000.00 annually. Funds are budgeted each fiscal year for this on-going expense: Paving Fund – Public Works – Urban Forestry and Beautification Right-of-Way Maintenance - Contractual Services; 0203-260-3120-ROWM-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Thompson voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor