

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Lot Clearing Services III (Annual Contract) – RFB No. 20-0055
INITIATED BY:	Finance Department

It is requested that Council approve the annual contract for Lot Clearing Services III, on an “as needed” basis, with Kuumba Home Repair (Cataula, GA), Primary Contractor for Grass Cutting with Solid Waste Removal and also the Primary Contractor for Solid Waste Removal Only; and with Executive Realty Solutions, Inc. (Atlanta, GA), Secondary Contractor for Solid Waste Removal Only. The Department of Inspections and Code budgets approximately \$60,000.00 annually for the services.

The work includes cutting and removing grass, weeds, undergrowth, and other vegetation, and removing any and all solid waste as required by law. The Department of Inspections and Code estimates four hundred eighty-eight (488) lots to be classified as Grass Cutting with Solid Waste Removal; and estimates four hundred eighty-eight (488) lots to be classified as Solid Waste Removal Only. When the services are needed, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractor to render the needed services.

Council awarded the first contract for Lot Clearing Services, RFB No. 18-0029, per Resolution No. 85-18, on October 9, 2018. Two of three awarded vendors were deemed non-responsive and a second contract was deemed necessary. Two vendors were recommended for Lot Clearing Services II and approved by Council on May 14, 2019, per Resolution No. 132-19. The second contract runs concurrently with Lot Clearing Services (the first contract). One of the secondary contract vendors has since declined to renew for the first renewal term. Therefore, the Department of Inspections and Code requested a bid for a third contract be initiated in order to maintain enough vendors under contract to complete lot clearing services in a timely manner. The term of this third contract shall also run concurrently with the first contract, which expires March 11, 2021 with two (2) one-year renewal options remaining.

Bid information was posted on the web pages of the Purchasing Division, the Georgia Procurement Registry and DemandStar on March 9, 2020. Four (4) bids were received electronically on April 29, 2020 via DemandStar. This bid has been advertised, opened and reviewed. The bidders were:

DESCRIPTION	Est. Qty.	Kuumba Home Repair (Columbus, GA)		Executive Realty Solutions ¹ (Atlanta, GA)		Ray the Handyman Lawn Care ² (Ashburn, GA)	
		Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
Grass Cutting <i>with</i> Solid Waste Removal (Residential and Commercial)							
2,400 sq ft – 5,000 sq ft	56	175.00	9,800.00	75.00	4,200.00	63.00	3,528.00
5,001 sq ft – 15,000 sq ft	384	200.00	76,800.00	100.00	38,400.00	89.00	34,176.00

		Kuumba Home Repair (Columbus, GA)		Executive Realty Solutions¹ (Atlanta, GA)		Ray the Handyman Lawn Care² (Ashburn, GA)	
DESCRIPTION	Est. Qty.	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
15,001 sq ft – 39,000 sq ft	48	250.00	12,000.00	120.00	5,760.00	130.00	6,240.00
Solid Waste Removal Only (Residential and Commercial)							
2,400 sq ft – 5,000 sq ft	56	125.00	7,000.00	200.00	11,200.00	120.00	6,720.00
5,001 sq ft – 15,000 sq ft	384	175.00	67,200.00	425.00	163,200.00	145.00	55,680.00
15,001 sq ft – 39,000 sq ft	48	225.00	10,800.00	500.00	24,000.00	185.00	8,880.00
TOTAL BID:		\$183,600.00		\$246,760.00		\$115,224.00	

1. Vendor withdrew their bid for Grass Cutting *with* Solid Waste Removal.
2. Ray the Handyman Lawn Care (Ashburn, GA) submitted a bid response but failed to submit the required forms: E-Verify Affidavit (Form 4) and Communication Concerning this Solicitation (Form 5). Per the bid specifications, “A properly completed, notarized E-Verify Affidavit (Form 4) must be included with sealed proposal; failure to do so will render the firm’s proposal non-responsive and ineligible for further consideration.” Also, Communication Concerning this Solicitation (Form 5) states: “This page must be signed and returned with the vendor’s bid/proposal. Failure to include this form will automatically render vendor’s response non-responsive.”
3. Williams Landscaping (Columbus, GA) submitted a bid response, but failed to submit pricing.

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Community Development – Special Enforcement – Lot Clearing & Maintenance; 0101-240-2400-SENF-6382.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR LOT CLEARING SERVICES III, ON AN “AS NEEDED” BASIS, WITH KUUMBA HOME REPAIR (CATAULA, GA), PRIMARY CONTRACTOR FOR GRASS CUTTING WITH SOLID WASTE REMOVAL AND ALSO THE PRIMARY CONTRACTOR FOR SOLID WASTE REMOVAL ONLY; AND WITH EXECUTIVE REALTY SOLUTIONS, INC. (ATLANTA, GA), SECONDARY CONTRACTOR FOR SOLID WASTE REMOVAL ONLY. THE DEPARTMENT OF INSPECTIONS AND CODE BUDGETS APPROXIMATELY \$60,000.00 ANNUALLY FOR THE SERVICES.

WHEREAS, the work includes cutting and removing grass, weeds, undergrowth, and other vegetation, and removing any and all solid waste as required by law. The Department of Inspections and Code estimates four hundred eighty-eight (488) lots to be classified as Grass Cutting with Solid Waste Removal; and estimates four hundred eighty-eight (488) lots to be classified as Solid Waste Removal Only. When the services are needed, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractor to render the needed services; and,

WHEREAS, Council awarded the first contract for Lot Clearing Services, RFB No. 18-0029, per Resolution No. 85-18, on October 9, 2018. Two of three awarded vendors were deemed non-responsive and a second contract was deemed necessary. Two vendors were recommended for Lot Clearing Services II and approved by Council on May 14, 2019, per Resolution No. 132-19. The second contract runs concurrently with Lot Clearing Services (the first contract). One of the secondary contract vendors has since declined to renew for the first renewal term. Therefore, the Department of Inspections and Code requested a bid for a third contract be initiated in order to maintain enough vendors under contract to complete lot clearing services in a timely manner; and,

WHEREAS, this third contract will run concurrently with Lot Clearing Services (the First Contract), which expires on March 11, 2021, with two (2) one-year renewal options remaining. Contract renewal will be contingent upon the mutual agreement of the City and the Contractors.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute annual contracts for Lot Clearing Services III, on an “as needed” basis, with Kuumba Home Repair (Cataula, GA), Primary Contractor for Grass Cutting with Solid Waste Removal and also the Primary Contractor for Solid Waste Removal Only; and with Executive Realty Solutions, Inc. (Atlanta, GA), Secondary Contractor for Solid Waste Removal Only. The Department of Inspections and Code budgets approximately \$60,000.00 annually for the services. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Community Development – Special Enforcement – Lot Clearing & Maintenance; 0101-240-2400-SENF-6382.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting _____
Councilor Barnes voting _____
Councilor Crabb voting _____
Councilor Davis voting _____
Councilor Garrett voting _____
Councilor House voting _____
Councilor Huff voting _____
Councilor Thomas voting _____
Councilor Thompson voting _____
Councilor Woodson voting _____

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor