

**Columbus Consolidated Government  
Council Meeting Agenda Item**

|                            |                                                                                                      |
|----------------------------|------------------------------------------------------------------------------------------------------|
| <b>TO:</b>                 | Mayor and Councilors                                                                                 |
| <b>AGENDA<br/>SUBJECT:</b> | Contract Extension for HVAC Preventative Maintenance Services<br>(Annual Contract) – RFB No. 19-0014 |
| <b>INITIATED BY:</b>       | Finance Department                                                                                   |

It is requested that Council authorize the extension of the annual contract for HVAC Preventative Maintenance Services through February 28, 2026, with 1<sup>st</sup> Mechanical Services, Inc., (Columbus, GA). The City spends approximately \$1,230,000.00 annually for HVAC maintenance and repairs.

Per Resolution No. 438-18, Council authorized a five-year contract with 1<sup>st</sup> Mechanical Services, Inc., (Columbus, GA) to provide HVAC Maintenance and repairs. The initial contract expired. Therefore, in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year. The Facilities Maintenance Department has requested an additional extension while the new bid is advertised for the next contract. Council approval is required for contract extensions beyond one year.

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance. – Parks & Recreation and General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance – Public Safety and General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance – Gen. Gov't; 0101-265-3000-OMNT-6527 and 0101-265-3000-OMNT-6528 and 0101 – 265 – 3000 – OMNT - 6529.

## A RESOLUTION

NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE EXTENSION OF THE ANNUAL CONTRACT FOR HVAC PREVENTATIVE MAINTENANCE SERVICES THROUGH FEBRUARY 28, 2026, WITH 1<sup>st</sup> MECHANICAL SERVICES, INC., (COLUMBUS, GA). THE CITY SPENDS APPROXIMATELY \$1,230,000.00 ANNUALLY FOR HVAC MAINTENANCE AND REPAIRS.**

**WHEREAS**, Per Resolution No. 438-18, Council authorized a five-year contract with 1<sup>st</sup> Mechanical Services, Inc., (Columbus, GA) to provide HVAC Maintenance and repairs. The initial contract expired. Therefore, in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year. The Facilities Maintenance Department has requested an additional extension while the new bid is advertised for the next contract. Council approval is required for contract extensions beyond one year.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Mayor and/or his designee is hereby authorized to extend the annual contract for HVAC Preventative Maintenance Services through February 28, 2026, with 1<sup>st</sup> Mechanical Services, INC., (Columbus, GA, to provide HVAC Maintenance. The City spends approximately \$1,230,000.00 annually for HVAC Maintenance. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance. – Parks & Recreation. and General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance – Public Safety and General Fund – Facilities Maintenance – Other Maintenance/Repairs – Building Maintenance – Gen. Gov't; 0101-265-3000-OMNT-6527 and 0101-265-3000-OMNT-6528 and 0101 – 265 – 3000 – OMNT - 6529.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2025 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

|                    |              |
|--------------------|--------------|
| Councilor Allen    | voting _____ |
| Councilor Anker    | voting _____ |
| Councilor Chambers | voting _____ |
| Councilor Cogle    | voting _____ |
| Councilor Crabb    | voting _____ |
| Councilor Davis    | voting _____ |
| Councilor Garrett  | voting _____ |
| Councilor Hickey   | voting _____ |
| Councilor Huff     | voting _____ |
| Councilor Tucker   | voting _____ |

\_\_\_\_\_  
Lindsey G. McLemore, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson III, Mayor