



**Columbus Consolidated Government
Clerk of Council
Public Agenda Application**



The regular meetings of the Council of Columbus, Georgia shall be held on the following days:

9:00 a.m. on the second Tuesday of each month

5:30 p.m. on the fourth Tuesday of each month.

Council Meeting Date: _____

In any month with a fifth Tuesday, a consent agenda shall be considered, and a Work Session Meeting shall be held on said **fifth Tuesday at 9:00 a.m.**, and there is no public agenda listed on that date.

Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Telephone: _____

Email Address: _____

Representing: _____

Reason for Appearing:	<input type="checkbox"/>	Zoning Matter	<input type="checkbox"/>	Request of Council
	<input type="checkbox"/>	Ordinance Adoption	<input type="checkbox"/>	Commentary
	<input type="checkbox"/>	Item on Agenda	<input type="checkbox"/>	Other

Provide specific information on your topic below:

Administrative policy for public agenda appearances with presentations, videos, pictures, and/or documents:

The Columbus Consolidated Government does not allow the showing of presentations, videos, pictures, and/or documents on the overhead screens during public agenda appearances. Individuals appearing on the public agenda must print copies of any presentations, pictures, and/or documents if they wish for the members of the Council and the Administration to view or receive a copy. We recommend 21 copies are provided to the Clerk of Council for distribution to ensure the mayor, council members and appropriate city staff receive a copy.

Please initial next to each statement to state the following guidelines have been read and the guidelines will be adhered to during your allotted time.

_____ All persons desiring to appear before the Council of Columbus, Georgia, shall submit an application to the Clerk of Council's Office **no later than 12:00 noon on Friday before the meeting.**

_____ All persons will have **5 minutes** to speak on topic(s) of discussion listed in this application. An **additional 3 minutes** will be allotted at the end of the Clerk of Council's Agenda, but only if requested by the expiration of the initial 5 minutes.

_____ Must specify topic(s) of discussion on application. The Clerk of Council's Office may contact you for clarification or additional information.

_____ The applicant must not address the same topic(s) of discussion more than once every sixty (60) days.

_____ No incomplete applications will be considered for listing on an upcoming agenda.

_____ No individuals will be allowed to question any individual Council members nor will individuals be allowed to make disparaging remarks about individual Council members or any other person.

I have read and understand the rules listed on this application regarding my appearance before the Columbus City Council, this _____ day of _____, 20_____.

Applicant's Signature