

# COLUMBUS GOLF AUTHORITY

## AGENDA

July 27, 2021

CALL TO ORDER: Chairman Gerald Miley

\*Note- Housekeeping measure—please silence cell phones.

MINUTES: Offered for approval, the minutes of June 22, 2021, meeting.

SUPERINTENDENT'S REPORT: Steve Brown

DIRECTOR'S REPORT: Jim Arendt

Updates on revenue reports for Bull Creek and Oxbow Creek Golf Courses.

Director's comments: Briefing on a variety of items.

EXECUTIVE SESSION:

NEW BUSINESS:

OLD BUSINESS:

RECOGNITION: Comments by Authority members.

PUBLIC AGENDA: Persons registered to speak to the Golf Authority.

ADJOURNMENT

\*Note-Next Meeting—August 24, 2021 @ 4:00 pm--Bull Creek Grill

## COLUMBUS GOLF AUTHORITY MINUTES

### JULY 22, 2021 MEETING

Chairman Gerald Miley called the meeting to order.

The minutes of the May 25 meeting were approved by unanimous vote.

Superintendent Steve Brown reported greens on Bull Creek's West Course were aerated June 14 and all 18 were completed in a single day. Oxbow Creek also was aerated on June 7. The East and West Course greens at Bull Creek are now scheduled for verticut and dusting, which should speed up the greens. The tees also are being sprayed for weed control.

Brown said the biggest problem he faces is labor. With the prison short of inmates as a result of the Covid-19 pandemic protocols, the number of workers available is often limited. For example, he often has only nine inmates instead of the normal 16, which limits the amount of work that can be completed. "By the time I've put them on the equipment (for normal mowing), there's no one left," he said. "We only had six inmates at Bull Creek one day last week."

"We're just trying to stay ahead on mowing. It's a challenge," said Brown.

Contributing to the problem is the delay in getting the workers released to the golf course each day. The priority of releases goes first to the Government Center, then to the trash/garbage details, and finally to the golf courses. That means that the guards for the golf course are on payroll for about an hour and a half just waiting to receive their workers many days, during which no work is being done at the golf courses. "It's 7:30 a.m. before we get the first detail here," he said.

The best solution would be for the golf course workers to be released among the first group, but that has not been accomplished, Brown said.

Director of Golf Jim Arendt reported that City Auditor John Redmond presented his Audit Report of golf course operations to Columbus Council during its morning meeting, and it was "extremely positive" in almost every aspect, and was well received by the Mayor and Council.

It delved into all operations, equipment, the failed bridge at Oxbow Creek, staffing and facility conditions. Councilors Glenn Davis, Mimi Woodson, Judy Thomas and Gary Allen were particularly expressive in their compliments on the presentation and the successes of the golf course operation, he said.

The Council also approved its Fiscal Year 2021-22 budget, which included virtually no changes in the golf course budget presented for the year beginning July 1. The new budget includes money for purchase of two new inmate vans, a pickup truck, more leased equipment for Oxbow and Bull Creek, among other items. An almost \$400,000 reserve also is available for the golf course operations, as a result of the successful revenue year that by final report will total almost \$500,000 more than budgeted for FY 2020-21, with neither Oxbow Creek nor Bull Creek courses requiring a subsidy from the city's general fund.

Through May, Oxbow Creek's revenue totaled more than \$436,800 with a month to go in the year, and Bull Creek's operations produced more than \$1.69 million with a month to go, which should reach more than \$450,000 more revenue than budgeted for the year, Arendt said.

Nikki Siter reported that Oxbow Creek has had some success in lining up a crew of Ambassadors, with five now on tap, and one paid employee works daily except on Tuesday and Sunday.

Arendt said he is contemplating inviting the City Manager and department heads among city staff to enjoy a day of golf hosted by the golf course.

He also said he is considering creation of a special rate for educators that could be made available from May through August.

A Golf Authority Planning Session is scheduled for July 27, with City Auditor John Redmond – who will be retired before then – agreeing to join and lead the group through discussion and planning of ways to establish priorities and plans for the golf courses' future. Authority members agreed to hold its regular July meeting from noon-1 p.m. on July 27, with the planning session set for 1-5 p.m.

Arendt reported he has been informed the broken bridge at Oxbow Creek will require a \$104,400 "design fee," and based on that the total cost could exceed \$800,000 additional. The city has agreed to put the replacement bridge in the proposed city SPLOST to be put before voters next fall. Authority members in unison expressed surprise at the high cost of such a project and wondered if there wasn't a way to replace the bridge safely at a lower price.

The golf director said he wants to reopen the Bull Creek grill, which has been shut down since the pandemic protocols were put in place in March 2020. He's looking for a worker who could manage the grill for a 40-hour work week.

The unused practice area at the end of the regular range, formerly used by Columbus State University, remains idle, but Arendt said he is considering selling passes, possibly for \$200 each and limited to 50 golfers, which would entitle them to use that facility at their leisure. Authority members said it was within the director's discretion to develop and implement such activity without requiring Authority action.

Authority member expressed concern that there is very little potable water available on the golf course, which is especially critical as the summer heat progresses. Superintendent Brown said he still needs to run new lines to connect water cooler stations, which would cost about \$5,000, but he said he would put the coolers out, although not all will be producing cold water.

Ricky Wright made a motion for the Authority to convene in executive session to discuss a personnel issue. The motion was unanimously approved and the regular session was adjourned to the call of the chair.

The Authority resumed its regular session and Golf Director Jim Arendt was requested to return with salary figures for key staff employees who might be considered for pay increases, having been many years without receiving the increases other city employees received.

Alonzo Jones made a motion to adjourn, which was seconded by Ricky Wright and passed unanimously.

Members attending were Gerald Miley, Richard Mahone, Ken Davis, Ricky Wright, Alonzo Jones, Ken Crumpler, Stephanie Callahan, William Roundtree and Jim Houston.

## Sales By Department

Oxbow Creek Golf Course

Tuesday, June 1, 2021 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	517	\$5,514.44		\$0.00	100.00%				517	\$5,514.44	
Food & Beverage	2,056	\$3,918.13		\$0.00	100.00%				2,056	\$3,918.13	
Green Fees	2,133	\$26,980.55							2,133	\$26,980.55	
Pro Shop	1,160	\$6,694.70		\$1,424.18	78.73%				1,160	\$6,694.70	
<b>Total</b>	<b>5,866</b>	<b>\$48,107.82</b>	<b>\$3,437.50</b>	<b>\$1,424.18</b>	<b>96.70%</b>			<b>\$0.00</b>	<b>5,866</b>	<b>\$48,107.82</b>	<b>\$3,437.50</b>

## Sales By Department

Bull Creek Golf Course

Tuesday, June 1, 2021 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	3,898	\$69,706.08		\$11.00	99.98%				3,898	\$69,706.08	
Food & Beverage	5,063	\$13,698.67		\$583.19	95.74%				5,063	\$13,698.67	
Gift Certificate	21	\$1,451.00							21	\$1,451.00	
Green Fees	4,010	\$30,002.50							4,010	\$30,002.50	
Memberships	100	\$17,107.09							100	\$17,107.09	
Pro Shop	2,604	\$33,145.77		\$5,714.75	82.76%				2,604	\$33,145.77	
<b>Total</b>	<b>15,696</b>	<b>\$165,111.11</b>	<b>\$11,636.99</b>	<b>\$6,308.94</b>	<b>96.18%</b>		<b>\$0.00</b>		<b>15,696</b>	<b>\$165,111.11</b>	<b>\$11,636.99</b>

## Sales By Department

Bull Creek Golf Course

Wednesday, July 1, 2020 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	41,733	\$737,702.13		\$11.00	100.00%	(4)	(\$77.76)		41,729	\$737,624.37	
Food & Beverage	36,579	\$107,170.12		\$5,339.22	95.02%	(17)	(\$122.00)		36,562	\$107,048.12	
Gift Certificate	153	\$10,417.00							153	\$10,417.00	
Green Fees	45,966	\$392,963.49				(4)	(\$40.75)		45,962	\$392,922.74	
Complimentary	941	\$0.00							941	\$0.00	
Employee	4,056	\$24,478.46							4,056	\$24,478.46	
Member	15,608	\$27.00							15,608	\$27.00	
Online	3,611	\$54,911.25							3,611	\$54,911.25	
Other	44	\$440.00							44	\$440.00	
Outing	30	\$113.43							30	\$113.43	
Public	13,436	\$162,261.42				(4)	(\$40.75)		13,432	\$162,220.67	
Specials	8,240	\$150,731.93							8,240	\$150,731.93	
Memberships <i>363</i>	727	\$136,056.35							727	\$136,056.35	
Package	5								5		
Pro Shop	27,958	\$280,834.42		\$69,326.43	75.31%	(1)	(\$7.50)		27,957	\$280,826.92	
Balls	6,242	\$45,301.27		\$28,769.08	36.49%	(1)	(\$7.50)		6,241	\$45,293.77	
Clubs	79	\$13,643.03		\$10,126.99	25.77%				79	\$13,643.03	
Driving Range	16,480	\$42,708.80		\$0.00	100.00%				16,480	\$42,708.80	
Lessons	119	\$6,810.00		\$0.00	100.00%				119	\$6,810.00	
Merchandise	2,983	\$100,983.02		\$30,030.36	70.26%				2,983	\$100,983.02	
Non Tax Green Fees	1,969	\$34,209.98		\$0.00	100.00%				1,969	\$34,209.98	
Special Income	86	\$37,178.32		\$400.00	98.92%				86	\$37,178.32	
<b>Total</b>	<b>153,121</b>	<b>\$1,665,143.51</b>	<b>\$123,051.00</b>	<b>\$74,676.85</b>	<b>95.52%</b>	<b>(26)</b>	<b>(\$248.01)</b>	<b>(\$16.97)</b>	<b>153,095</b>	<b>\$1,664,895.51</b>	<b>\$123,034.03</b>

*36.22 average rev/round*



## Sales By Department

Oxbow Creek Golf Course

Wednesday, July 1, 2020 - Wednesday, June 30, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	7,565	\$84,246.67		\$0.00	100.00%	(8)	(\$81.48)		7,557	\$84,165.19	
Food & Beverage	17,845	\$32,317.45		\$288.00	99.11%	(1)	(\$1.38)		17,844	\$32,316.07	
Gift Certificate	5	\$124.00							5	\$124.00	
Green Fees	23,136	\$281,225.63				(11)	(\$124.98)		23,125	\$281,100.65	
Pro Shop	11,440	\$69,651.70		\$7,065.26	89.86%	(18)	(\$422.25)		11,422	\$69,229.45	
Balls	3,882	\$14,346.96		\$2,323.84	83.80%	(5)	(\$4.65)		3,877	\$14,342.31	
Clubs	10	\$1,355.92		\$877.60	35.28%				10	\$1,355.92	
Driving Range	6,169	\$37,308.71		\$0.00	100.00%	(2)	(\$14.81)		6,167	\$37,293.90	
Merchandise	1,146	\$9,720.11		\$3,863.82	60.25%	(3)	(\$2.79)		1,143	\$9,717.32	
Non Tax Green Fees	209	\$1,795.00		\$0.00	100.00%				209	\$1,795.00	
Special Income	24	\$5,125.00		\$0.00	100.00%	(8)	(\$400.00)		16	\$4,725.00	
<b>Total</b>	<b>59,891</b>	<b>\$467,565.45</b>	<b>\$36,804.07</b>	<b>\$7,353.26</b>	<b>98.43%</b>	<b>(38)</b>	<b>(\$630.03)</b>	<b>(\$50.35)</b>	<b>59,853</b>	<b>\$466,935.48</b>	<b>\$36,753.72</b>

\* 20.18



Golf Director Report-Tuesday, July 27, 2021 submitted by Jim Arendt

Updates:

- Accounting Technician Report-Zara Day-Brown
- Oxbow Creek Report-Nikki Siter
- Follow up- 1) Coolers, 2) Range Membership
- Note – Bull Creek Pro Shop was burglarized on May 26, golf equipment stolen, actions taken.
- Godwin Creek—June 25, Individuals living in tents on border property, fire, threat, Police action.
- Proposal to establish Educator rate- withdrawal.
- Incidents--statements taken, police called, reports on file.
- Contractual Services Report as requested by Chairman Miley.
- Grill staffing update- \$10/hour, possible mid-year adjustment, lost candidate to better paying job with benefits.
- "Day of Golf with City Manager"-1) Reather Hollowell meeting, 2) Isaiah Hugley meeting, October 28, annual event.
- Mario Davis working with me on LoCo Cookers event, Turkey Shootout @ Bull Creek.
- Mower stolen from Bull Creek maintenance 3:26 am on Monday, July 26, 2021.

## Sales By Department

Oxbow Creek Golf Course

Thursday, July 1, 2021 - Saturday, July 31, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	719	\$8,016.82		\$0.00	100.00%				719	\$8,016.82	
Food & Beverage	1,641	\$3,059.91		\$0.00	100.00%				1,641	\$3,059.91	
Green Fees	1,757	\$21,029.50				(1)	(\$4.63)		1,756	\$21,024.87	
Pro Shop	1,135	\$5,504.63		\$1,095.79	80.09%				1,135	\$5,504.63	
<b>Total</b>	<b>5,252</b>	<b>\$37,610.86</b>	<b>\$2,968.17</b>	<b>\$1,095.79</b>	<b>97.49%</b>	<b>(1)</b>	<b>(\$4.63)</b>	<b>(\$0.37)</b>	<b>5,251</b>	<b>\$37,606.23</b>	<b>\$2,967.80</b>

## Sales By Department

Bull Creek Golf Course

Thursday, July 1, 2021 - Saturday, July 31, 2021

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	3,620	\$63,385.33		\$8.50	99.99%				3,620	\$63,385.33	
Food & Beverage	4,833	\$13,123.34		\$444.68	96.61%				4,833	\$13,123.34	
Gift Certificate	1	\$86.00							1	\$86.00	
Green Fees	3,710	\$29,787.19							3,710	\$29,787.19	
Memberships	40	\$7,645.83							40	\$7,645.83	
Pro Shop	2,046	\$16,848.98		\$5,679.15	66.29%				2,046	\$16,848.98	
<b>Total</b>	<b>14,250</b>	<b>\$130,376.67</b>	<b>\$10,329.16</b>	<b>\$6,132.33</b>	<b>95.31%</b>		<b>\$0.00</b>		<b>14,250</b>	<b>\$130,376.67</b>	<b>\$10,329.16</b>