



# COLUMBUS

GEORGIA



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## **ANIMAL CARE AND CONTROL SERVICES UPDATE**

CITY COUNCIL MEETING

JUNE 15, 2021

**ANIMAL CARE  
AND CONTROL  
RFP NO. 21-0034**



**Due Date: April 30, 2021 at 5PM**

**Evaluation Committee is currently reviewing the submission**

**Received 1 (one) submission**



## OBJECTIVE

- To determine whether Animal Care & Control Services can be provided privately in a cost effective, efficient and professional manner. All proposers should be able to show a history of similar work, share qualifications of business, owner/president, veterinarian and staff.
- Term: Five (5) Years with the option to renew for five (5) additional 12 month periods.

# MINIMUM QUALIFICATIONS

- Must provide services by the mandates of the State of GA and CCG Code of Ordinances, specifically the Animal Control and Enforcement Ordinance
- Be a Licensed Animal Rescue by the State of GA as well as possess a 501(c)(3) status to apply for and receive grants.
- Minimum of 10 years of experience in operating an animal shelter and proficient in adoption, placement, and foster program protocols to maintain a “No Kill” status.
- Should currently operate an active animal rescue or animal shelter located in Muscogee County
- Shall have a licensed Vet on staff
- Provide industry specific or national certifications

# REQUIREMENTS

The Director of Public Works, Michael Criddle will serve as the Project Administrator to provide contract monitoring for all aspects of contract compliance.

- Hours of Operations
- Personnel/Staffing
- Animal Care Services Policies, Procedures and Standard Operating Procedures
- Intake/Impound Services
- Adoption Services
- Placement Services
- Veterinarian Services
- Owner Notification/Injured Animals
- Return to Owner Services
- Animal Control Enforcement Services
- Community Programs
- Administrative services
- Emergency Management/Disaster Planning
- Required Records and Reports

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# QUESTIONS & ANSWERS

- Q: Will current employees lose their job?
- A: Any employee that does not transition into the new contracted service, will be placed in a comparable position within the CCG
- Q: Will City Vehicles be transferred with the new contract?
- A: Yes. Will have to work out the details.
- Q: Will inmates provide service under this contract
- A: No. Inmates will not and cannot be provided to private organizations.
- Q: Will the City continue to have a representative on the Animal Control Advisory Board
- A: Yes, City will continue to have representation throughout the contract period.

# PROJECT TIMELINE

Animal Shelter Project Timeline	Project Duration (Days)	Project Start Date	Project End Date
RFP Issues	15	March 26, 2021	April 16, 2021
RFP Returned	10	April 17, 2021	April 30, 2021
RFP Evaluated by Committee	40	May 1, 2021	June 25, 2021
Negotiate Service Contract	10	June 26, 2021	July 9, 2021
CCG Ordinance Revision	5	July 10, 2021	July 16, 2021
Preliminary Contract Approval by Staff	6	July 17, 2021	July 26, 2021
Council Approval	1	July 27, 2021	
First Reading	9	August 10, 2021	August 24, 2021
Second Reading		August 24, 2021	
Start of Contract		September 1	
Requested Transition Period (8Wks.)	40	September 1, 2021	October 31, 2021

