

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	Roofing Services at Riverdale-Porterdale Cemetery Building – RFB No. 20-0030
<b>INITIATED BY:</b>	Finance Department

It is requested that Council authorize the execution of a contract with L. E. Schwartz & Son, Inc. (Macon, GA) in the amount of \$40,925.00 for roofing services at the Riverdale-Porterdale Cemetery Building. The work includes providing all labor, equipment and materials to remove the existing roof and replace with a new asphalt shingle system.

Specifications were posted on the web page of the Purchasing Division and on the Georgia Procurement Registry on November 7, 2019. A mandatory site visit was held on November 19, 2019; eight (8) contractors were represented at the site visit. Four (4) bids were received on December 11, 2019. The bidders were:

Contractors	Base Bid	Alternate 1	Alternate 2	Alternate 3
<b>L. E. Schwartz &amp; Son, Inc. (Macon, GA)</b>	<b>\$ 40,925.00</b>	\$ 6.50	\$ 6.50	\$ 4.50
The M. Mitchell Group (Carrollton, GA)	<sup>1</sup> 5,140.00	25.00	20.00	7.00
Pro Roofing & Siding (Marietta, GA)	<sup>2</sup> 29,901.25	19.00	3.00	3.00
Lott Sheet Metal (Columbus, GA)	80,072.59	14.00	18.00	1.70

Alternate No. 1: Replace existing deteriorated wood blocking, nailers, and framing.

Alternate No. 2: Replace existing wood deck.

Alternate No. 3: Additional self-adhered leak barrier underlayment.

<sup>1</sup>The M. Mitchell Group withdrew their bid.

<sup>2</sup>Pro Roofing & Siding did not include a Bid Bond nor Warranty Information. In accordance with the RFB specifications:

*With the exception of the E-Verify Affidavit, the City reserves the right to request any omitted information, **WHICH DOES NOT AFFECT THE SUBMITTED BID PRICE.** Bidders shall be notified, in writing, and shall have two (2) days, after notification to submit the omitted information. If the omitted information is not received within two (2) days, the*

Bidder shall be deemed non-responsive and the Bid Submission will be deemed **“Incomplete”**

On December 20, 2019, the Purchasing Division notified the contractor of the omission, via email. As of January 6, 2020, the contractor did not provide the omitted information. Consequently, the contractor’s bid was deemed “incomplete” and did not receive further consideration.

Funds are budgeted in the FY20 Budget: LOST Fund Infrastructure – Public Works – Building Maintenance and Repairs - Riverdale Cemetery Building Roof Repair; 0109-260-9901-6521-96065-20200.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH L. E. SCHWARTZ & SONS, INC. (MACON, GA) IN THE AMOUNT OF \$40,925.00 FOR ROOFING SERVICES AT THE RIVERDALE-PORTERDALE CEMETERY BUILDING.**

**WHEREAS**, the work includes providing all labor, equipment and materials to remove the existing roof and replace with a new asphalt shingle system.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to execute a contract with L. E. Schwartz & Son, Inc. (Macon, GA) in the amount of \$40,925.00 for roofing services at the Riverdale-Porterdale Cemetery Building. Funds are budgeted in the FY20 Budget: LOST Fund Infrastructure – Public Works – Building Maintenance and Repairs - Riverdale Cemetery Building Roof Repair; 0109-260-9901-6521-96065-20200.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Barnes voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor House voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Thomas voting \_\_\_\_\_.
- Councilor Thompson voting \_\_\_\_\_.
- Councilor Woodson voting \_\_\_\_\_.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor