

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Inmate Food Service Management for Muscogee County Prison (Annual Contract) – RFP No. 20-0005
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of an annual contract with Aramark Correctional Services, LLC (Philadelphia, PA) for inmate food service management at Muscogee County Prison. The services will be procured on an “as needed” basis.

The Contractor shall provide the following services:

- Provide all required labor, food, beverages, materials, supplies and chemicals necessary to provide food services for the inmates and staff at Muscogee County Prison.
- Provide food service preparation in the kitchen of the facility.
- Serve from a twenty-eight (28) day cycle menu, at proper temperature, nutritious, wholesome, palatable meals and special diets to the inmates, staff and designated visitors of Muscogee County Prison.
- Provide meals and food service three (3) times per day, seven (7) days per week for the Prison.
- Manage a civilian and inmate kitchen staff, which shall prepare pre-plated meals for service on trays, for delivery to Correctional Officers at designated areas.
- Shall use USDA Grade A or B food, without any pork product or pork derivatives.

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:

The previous five-year contract was awarded on August 27, 2013 (Resolution No. 280-13) to Aramark Services, Inc. The contract was due to expire on August 27, 2018, however, in accordance with Article 3-109 (Annual Contracts: Price Agreement and Service Contracts) of the Procurement Ordinance, the contract was extended for one year, through August 27, 2019. On

August 27, 2019 (Resolution No. 289-19), Council authorized a contract extension for an additional six-month period.

RFP Advertisement and Receipt of Proposals:

Specifications were posted on the web page of the Purchasing Division and the Georgia Procurement Registry on August 29, 2019. This RFP has been advertised, opened and evaluated. Four (4) proposals were received on September 27, 2019 from the following vendors:

- Aramark Correctional Services, LLC (Philadelphia, PA)**
- Agape Food Services, Inc. (Cleveland, GA)
- Summit Food Service, LLC (Sioux Falls, SD)
- Trinity Services Group, Inc. (Oldsmar, FL)

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	10/24/18	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the project manager provided an overview. Proposals were disbursed to each committee member to review.
1 st Evaluation Meeting	11/07/19	Committee members discussed each proposal and determined clarification was required from all vendors.
Clarifications Requested	11/22/19	Requests for clarification were forwarded to all vendors.
Clarifications Received	12/03/19	Clarification responses were received and forwarded to committee members.
Evaluation Forms	12/18/19	Evaluation forms were forwarded to the voting committee members.
Evaluation Results	01/03/20	Evaluation forms were completed and returned to Purchasing for compilation results, which were then forwarded to the Evaluation Committee members for review.
Award Recommendation	01/07/20	The Committee unanimously elected to award the contract to Aramark Correctional Services, the highest ranked vendor.

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of two (2) voting members from Muscogee County Prison and one (1) voting member from the Public Works Department. One (1) additional Muscogee County Prison representative and (1) Muscogee County Jail representative served as non-voting advisors.

Award Recommendation:

The evaluation committee deemed the proposal from Aramark Correctional Services as most responsive to the RFP specifications. Therefore, the Evaluation Committee, as reflected by their comments provided below, recommends award of the contract to Aramark Correctional Services for the following reasons:

- Aramark has over 40 years of corrections experience and are fully accredited by the American Corrections Association.
- This company has extensive experience with facilities comparable to Muscogee County Prison.
- The vendor offers a variety of training options for offenders that could be used once the offenders are released from prison.
- The vendor has shown that they can handle the policies and procedures used at Muscogee County Prison.
- Aramark has a detailed service plan when it comes to making sure they hire and retain great employees.
- The vendor has an overall positive reputation around the state of Georgia.
- Aramark provides staff meals at the same cost as offender meals, with an enhanced entrée and salad bar.

Vendor Qualifications/Experience:

- Aramark was founded in 1959, is headquartered in Philadelphia, and is a \$15.8 billion company composed of 270,000 employees worldwide.
- Aramark provides services to more than 450 facilities in state, county and municipal systems, as well as private prisons, juvenile facilities and senior living clients.
- Aramark has enrolled more than 845 inmates in the IN2WORK vocational training program, with more than 245 graduates in 2018.
- Aramark partners with the American Correctional Association (since 1979), National Sheriffs' Association (1980) and American Jail Association (1981) as well as many regional partners, including the Association of Correctional Food Service Affiliates (1979), National Juvenile Detention Association (1995), National Correctional Industries Association (2006), and representative local organizations.
- Aramark local presence includes the Muscogee County Prison and Columbus State University; Aramark currently employs 124 local residents.
- Listed below are three (3) agencies for which Aramark has provided the same or similar services within the last five (5) years:

- Hays State Prison (Trion, GA)

February 2009 – December 31, 2021

Provides food services to a population of 1050.

- Metro Re-Entry Facility (Atlanta, GA) May 2018 – December 31, 2021
Provides food services to a population of 355.

- Phillips State Prison (Buford, GA) March 2009 – December 31, 2021
Provides food services to a population of 1050.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for ongoing expense: General Fund – MCP – Warden – Warden-MCP – Food; 0101-420-1000-MCCI-6771.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH ARAMARK CORRECTIONAL SERVICES, LLC (PHILADELPHIA, PA) FOR INMATE FOOD SERVICE MANAGEMENT AT MUSCOGEE COUNTY PRISON. THE SERVICES WILL BE PROCURED ON AN “AS NEEDED” BASIS.

WHEREAS, an RFP was administered (RFP No. 20-0005) and four (4) proposals were received; and,

WHEREAS, the proposal submitted by Aramark Correctional Services, LLC met all proposal requirements and was evaluated most responsive to the RFP; and,

WHEREAS, the term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal shall be contingent upon the mutual agreement of the contractor and the City.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with Aramark Correctional Services, LLC (Philadelphia, PA) for inmate food service management at Muscogee County Prison. The services will be procured on an “as needed” basis. Funds are budgeted each fiscal year for ongoing expense: General Fund – MCP – Warden – Warden-MCP – Food; 0101-420-1000-MCCI-6771.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Thompson voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor