

# Columbus Consolidated Government

## Minutes of the Community Development Advisory Council (CDAC)

December 12, 2024

A hybrid meeting (in-person and via Microsoft Teams) of the Community Development Advisory Council (CDAC) was held on December 12, 2024, at 10:00 AM.

### *Members Present:*

Brandy Tolbert, Denise Cambridge, James Jordan, Anthony Montgomery, Tracy Belt, Mike Welch, and Adrian Wade

### *Members Absent:*

Charlotte Ingram, Tollie Strode Jr., and Julito Portillo

### *Also Present:*

Community Reinvestment Staff: Rob Scott and Emma Kimbrel

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### **Order of Meeting**

The meeting commenced at 10:07 AM. With seven CDAC members present, the board met the quorum requirement to conduct official business. Vice Chair Tracy Belt called the meeting to order.

Since the September 12, 2024, CDAC meeting did not have a quorum, there were no minutes to approve.

### **Discussion**

#### *Director's Report*

##### Welcome and New Member Introductions

The meeting began with introductions, including three new members. James Jordan requested a brief overview of CDAC and the Community Reinvestment Department (CRD). Rob Scott, Director of Community Reinvestment, provided a summary of the history and roles of CDAC and CRD.

The CRD manages HUD entitlement funds, including the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG). These funds aim to serve low- to moderate-income individuals or areas. Rob emphasized CDAC's role as a bridge between the CRD and the community, facilitating communication and representation of diverse communities in Columbus.

### Nominating a Board Chair

Vice Chair Tracy Belt outlined the qualities desired in a board chair, emphasizing visibility and community involvement. Tracy nominated Denise Cambridge for the role. Denise accepted, sharing her extensive community involvement and commitment to ensuring accessibility of information. A motion to elect Denise as Board Chair was made by Tracy and seconded by James.

### CDAC Bylaws

Emma Kimbrel, Planner for Community Reinvestment, distributed copies of the updated CDAC Bylaws. Changes included:

- Quarterly meetings updated to monthly.
- Clarification of quorum requirements.
- Updated in-person meeting requirements.

The bylaws were approved via virtual vote.

### 2025 Meeting Dates

Emma proposed revising the meeting schedule. After discussion, the group agreed to meet on the second Thursdays at 2:00 PM and to replace the November meeting with a December meeting for better year-end planning.

The approved 2025 meeting dates are:

January 9, 2025, at 2:00 PM

March 13, 2025, at 2:00 PM

May 8, 2025, at 2:00 PM

July 10, 2025, at 2:00 PM

September 11, 2025, at 2:00 PM

December 11, 2025, at 2:00 PM

A motion to approve the dates was made by Tracy and seconded by Denise. Emma will distribute meeting invitations.

### ***HUD Entitlement Funding***

#### Annual Action Plan (AAP)

Emma explained the AAP process, which outlines plans for HUD funding in the next fiscal year. Public meetings will provide information on funding availability and allow public comment on the drafted plan.

Funding Details:

- CRD calculates funding projections using 80% of the previous year's allocation.
- Public Services applications will open on January 6, 2025. CDAC members will be able to assist in reviewing applications.

#### Programming Application Overview:

- CDBG: Public Services applications open annually; Public Facilities and Infrastructure applications are open year-round.
- HOME: Supports homeownership and affordable housing; applications open year-round.
- ESG: A new program addressing homelessness, leveraging Rob's prior experience. This program is in development and more information will be shared soon.

The first public meeting for the AAP will be held on January 9, 2025, at 5:30 PM at the Public Library.

#### CAPER

Emma provided a brief overview of the Consolidated Annual Performance and Evaluation Report (CAPER). The report, which highlights funding expenditures and project statuses, received an extension to allow separate development of the AAP.

#### City Council Presentation

Rob Scott will present the CAPER to City Council on December 17, 2024. CDAC members were encouraged to attend to demonstrate support for CRD initiatives.

#### Open Floor Discussion

Brandy Tolbert inquired about the districts represented by the board. Emma agreed to send out the member list after the meeting.

#### Next Meeting

The next CDAC meeting is scheduled for January 9, 2025, at 2:00 PM in person at the Annex, located at 420 10th Street, 1st Floor Conference Room.

#### Adjournment

The meeting adjourned at 11:33 AM.