

COLUMBUS GOLF AUTHORITY

AGENDA

February 11, 2025

CALL TO ORDER: Chairman William Roundtree

*Note- Housekeeping measure—please silence cell phones.

PUBLIC AGENDA: Persons registered to speak to the Golf Authority.

MINUTES: Offered for approval, the minutes of January 14, 2025.

SUPERINTENDENT'S REPORT: Steve Brown – update on course conditions.

DIRECTOR'S REPORT: Jim Arendt

Updates on revenue reports for Bull Creek and Oxbow Creek Golf Courses.

Director's comments: Briefing on a variety of items.

SPLIST projects update.

NEW BUSINESS:

OLD BUSINESS:

1-Clubhouse Committee

2-Budget Committee

ADJOURNMENT

*Note-Next Meeting— Next Meeting-March 25, 2025 @ 4:00 pm--Bull Creek Grill.

COLUMBUS GOLF AUTHORITY MINUTES

JANUARY 14, 2025

Chairman William Roundtree called the meeting to order,

Superintendent Steve Brown said his crews have been giving stump grinding, tree cutting and tree trimming serious attention since purchasing the grinder, truck and aerial saw a month ago.

Training of new inmate personnel continues to be a major project. Of 11 inmates on two crews, six are scheduled for release by June, and of 24 on three crews, only four are qualified to mow greens. Rotation of inmates requires constant training of replacements.

Brown said he is still awaiting deliver of a dump trailer that would allow transport of sand to bunker locations for reworking necessary for bunker improvement. He has one trailer capable of hauling some sand and is positioning sand in locations to make it easier to then deliver to bunkers in close proximity to the supply.

Director of Golf Jim Arendt said in November, Bull Creek golf course recorded \$98,813 in revenue, according to official city reports, but the actual revenue was "significantly more," grossing about \$225,000. December gross sales totaled more than \$179,000.

Oxbow Creek's revenues for November were \$60,799 in city reports, but totaled \$49,412. December sales were \$35,511. The director said the actual sales do include taxes collected, and the difference in the reports continues to be due to city recognition of deposits versus actual collection during the periods cited. Some deposits dated after city records close are recognized in the next month's reports.

Arendt noted that Nikki Siter resigned her post as assistant professional charged with Oxbow Creek operations. She was unhappy at her job and submitted a two-week notice. Since her departure, Assistant Professionals Adam

Cooper and Jon Shuskey have worked at the facility, and staff at the course have been pleased with the result. Confidence in the staff at Oxbow is high, he said.

The director also noted that Adam Cooper has taken on the task of building an inventory of all equipment for an eventual detailed report.

Jon Shuskey reported he is working on building the Columbus Junior Golf Association, which will have its Spring meeting on Feb. 10 at Bull Creek, with a start on March 10. Last season, the program accommodated 60 juniors, with more expected to participate in the coming season. Saturday morning clinics begin Feb. 1 and continue through the Saturday before Thanksgiving, he said.

Arendt said Bull Creek's cash reserves total \$530,744, with Oxbow Creek's reserves at (-\$35,329).

Revenue projections for the current fiscal year ending June 30 show Bull Creek expected to total \$2,848,000, Oxbow Creek to total \$716,612, and Oxbow Creek to total \$72,271.

The director asked for permission to purchase two Yamaha vehicles -- one a used beverage cart in good condition with about 200 hours usage and at about a third of the cost of a new cart -- and one a flatbed that can be used as a shuttle cart transporting up to six passengers. Cost would be up to \$35,000. Ken Davis made a motion to approve the purchase, Ken Crumpler seconded the motion and it was approved unanimously.

Arendt said he is working on a plan to shift to a hybrid personnel operation that would add some part-time workers who would mow greens on a regular basis, with inmate laborers freed for other tasks. This would give more continuity to qualified mowing staff and reduce reliance on inmate labor for that task. Cost would probably include a \$15 hour pay rate, with about \$56,700 required for the plan. In the meantime, he said he will continue to seek the prison warden's help in obtaining the necessary number of inmates for work each day, plus a timely release for the early-morning mowing schedule to be met.

The director said Columbus Councilor JoAnne Cogle has indicated she is willing to meet with Authority representatives to discuss a recommendation that Council consider designating the landfill site off of South Lumpkin Road as reserved for future expansion of Oxbow Creek Golf Course to 18 holes. A meeting date is requested for a volunteer committee of four members, with other Councilors, such as Glenn Davis, possibly joining for the discussion. A date and site will be designated for the meeting.

Arendt reported the liquor license application submitted for Bull Creek Golf Course is expected to be approved "any day now." It is also expected to cost less for the first year than originally estimated.

The director said a new grill operator is needed to replace a part-time employee who resigned. The advertising has begun for a full-time and part-time operator.

Another new employee, Carlene Forbes, has been hired as a part-time Accounting Technician. She will replace the previous part-time assistant who is returning to service as a grill/beverage cart employee.

Arendt said he, Adam Cooper and Jon Shuskey will be attending the annual PGA equipment show in Florida next week.

Construction of a new golf web site is well under way, he said, with work continuing on photos and verbiage to be included on the site.

New point-of-sale hardware and programs are now being placed at Godwin Creek Golf Course. It is hoped that the trial of that operation can ultimately result in a better system that can be put in place at each golf course, Arendt said.

Tommy Nobles, who has chaired a committee looking into use of Special Purpose Local Option Sales Tax revenue for Oxbow and Bull Creek courses, said he has had difficulty getting city officials who are authorities on SPLOST operations to return his calls requesting information. He also said he has found information indicating that a bridge for Oxbow Creek that city officials have indicated would cost about \$800,000 has actually been built in

place at other golf locations for about \$160,000. Chairman Roundtree said he would try to contact the City Manager for assistance in getting the information desired.

New officers for the Bull Creek Golf Authority were elected, with Ken Crumpler making a motion to have the current slate of officers continue for another term. The vote was unanimous to retain William Roundtree as Chairman, Richard Mahone as Vice-Chairman and Jim Houston as Secretary.

Arendt reported that the Authority Budget Committee has met. Preliminary figures from which an eventual budget recommendation will be drawn were distributed to members for their review. A budget session has been scheduled for 4 p.m. on Feb. 11.

A motion was made by Ken Crumpler, seconded by Gerald Miley, to convene in Executive Session on a personnel issue, as permitted by the Georgia Open Meetings Act. The motion passed unanimously and the panel recessed the regular session, subject to returning upon conclusion of the Executive Session.

Upon reconvening, no other business was taken up and Ken Crumpler made a motion to adjourn, seconded by Tommy Nobles, and the vote was unanimously approved.

Attending were Chairman William Roundtree, Ken Crumpler, Tommy Nobles, Gerald Miley, Stephanie Leohr, Ken Davis, Secretary Jim Houston and Vice Chairman Richard Mahone. Alonzo Jones was absent.

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Run Date : 02/06/2025

Revenues vs Budget

Run Time : 08:49 AM, EST

For Fiscal Year 2025 / Accounting Period 6

Fund	Department	Unit	Revenue Source	Revenue Source Name	Current Period Revenue	YTD Revenue	YTD Cash Collected	Current Revenue Budget	Unrecognized Revenue Budget	Percent
0756 - Oxbow Creek Golf Course Fd	099 - Government Wide Revenue	1999 - Government Wide Revenue								
4542				Operations - Golf Course	31,674.32	200,055.58	200,055.58	436,479.00	236,423.42	54.17%
4543				Golf Range Fees	3,434.74	20,365.83	20,365.83	40,000.00	19,634.17	49.09%
4544				Shack Bar- Golf Course	3,045.54	26,219.00	26,219.00	28,363.00	2,144.00	7.56%
4582				Sale Of Merchandise	5,366.64	38,493.77	38,493.77	50,000.00	11,506.23	23.01%
4802				Donations	0.00	1,500.00	1,500.00	0.00	(1,500.00)	0.00%
4842				Vendors Comp. - Sales Tax	96.82	498.85	498.85	0.00	(498.85)	0.00%
4931				Transfer In-General Fund	0.00	0.00	0.00	100,000.00	100,000.00	100.00%
Total For Unit 1999 - Government Wide Revenue					43,618.06	287,133.03	287,133.03	654,842.00	367,708.97	56.15%
Total For Department 099 - Government Wide Revenue					43,618.06	287,133.03	287,133.03	654,842.00	367,708.97	56.15%
Total For Fund 0756 - Oxbow Creek Golf Course Fd					43,618.06	287,133.03	287,133.03	654,842.00	367,708.97	56.15%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6

For Budget Fiscal Year 2025

Fund 0756 - Oxbow Creek Golf Course Fd

Department 590 - Miscellaneous

Unit 3000 - Non-Categorical

Appropriation 3178 - OXBOW CREEK

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Obligations	Total Obligations	Budgeted Current Amount	Budget Balance Unobligated	Unobligated
6810	Cost Allocation Services	0.00	0.00	0.00	3,590.50	3,590.50	3,590.50	14,362.00	10,771.50	75.00%
Total For Appropriation 3178		0.00	0.00	0.00	3,590.50	3,590.50	3,590.50	14,362.00	10,771.50	75.00%
Total For Unit 3000		0.00	0.00	0.00	3,590.50	3,590.50	3,590.50	14,362.00	10,771.50	75.00%
Total For Department 590		0.00	0.00	0.00	3,590.50	3,590.50	3,590.50	19,165.00	15,574.50	81.27%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6
For Budget Fiscal Year 2025

Fund 0756 - Oxbow Creek Golf Course Fd
Department 640 - Oxbow Creek Golf Course
Unit 2100 - Oxbow Creek Pro Shop
Appropriation 0181 - OXBOW CREEK - PRO SHOP

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6105	Salaries-General Government	10,780.95	0.00	0.00	66,260.53	66,260.53	108,409.00	42,148.47	38.88%
6110	Wages	2,836.50	0.00	0.00	22,170.50	22,170.50	38,221.00	16,050.50	41.99%
6115	Overtime Pay	35.97	0.00	0.00	2,326.34	2,326.34	0.00	(2,326.34)	0.00%
6170	Sick Leave - GG	149.96	0.00	0.00	2,229.35	2,229.35	0.00	(2,229.35)	0.00%
6172	Vacation Leave GG	224.94	0.00	0.00	2,973.68	2,973.68	0.00	(2,973.68)	0.00%
6174	Other Leave GG	564.50	0.00	0.00	1,724.89	1,724.89	0.00	(1,724.89)	0.00%
6205	Fica Contributions	1,168.90	0.00	0.00	7,668.15	7,668.15	20,626.00	12,957.85	62.82%
6210	Employer Retirement Cont-GG	793.55	0.00	0.00	4,509.99	4,509.99	9,897.00	5,387.01	54.43%
6220	Group Health Insurance	1,188.00	0.00	0.00	6,534.00	6,534.00	22,950.00	16,416.00	71.53%
6225	Group Life Insurance	55.79	0.00	0.00	317.92	317.92	734.00	416.08	56.69%
6235	Unused Sick Leave	1,075.60	0.00	0.00	1,075.60	1,075.60	1,000.00	(75.60)	-7.56%
6643	Local Mileage Reimbursement	34.84	0.00	0.00	173.92	173.92	0.00	(173.92)	0.00%
Total For Appropriation 0181		18,909.50	0.00	0.00	117,964.87	117,964.87	201,837.00	83,872.13	41.55%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6
For Budget Fiscal Year 2025

Fund 0756 - Oxbow Creek Golf Course Fd
 Department 640 - Oxbow Creek Golf Course
 Unit 2100 - Oxbow Creek Pro Shop
 Appropriation 3158 - OXBOW CREEK - PRO SHOP

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6319	Contractual Services	1,046.15	0.00	0.00	7,656.41	7,656.41	12,000.00	4,343.59	36.20%
6521	Building Maintenance & Repair	0.00	0.00	0.00	40.00	40.00	1,000.00	960.00	96.00%
6601	Education/Training	45.00	0.00	0.00	45.00	45.00	0.00	(45.00)	0.00%
6626	Newspaper/Periodical Advertising	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	100.00%
6631	Printing Services	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
6632	Copier Charges	0.00	0.00	0.00	0.00	0.00	500.00	500.00	100.00%
6657	Membership Dues And Fees	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	100.00%
6711	Office Supplies	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	100.00%
6728	Operating Materials	650.54	0.00	0.00	3,711.16	3,711.16	2,500.00	(1,211.16)	-48.45%
6742	Water	0.00	0.00	0.00	2,279.29	2,279.29	2,200.00	(79.29)	-3.60%
6743	Electricity	0.00	0.00	0.00	1,646.60	1,646.60	16,000.00	14,353.40	89.71%
6761	Merchandise For Redistribution	8,163.11	0.00	0.00	25,202.37	25,202.37	50,000.00	24,797.63	49.60%
6771	Food	3,673.32	0.00	0.00	17,241.24	17,241.24	30,000.00	12,758.76	42.53%
Total For Appropriation 3158		13,578.12	0.00	0.00	57,822.07	57,822.07	128,700.00	70,877.93	55.07%
Total For Unit 2100		32,487.62	0.00	0.00	175,786.94	175,786.94	330,537.00	154,750.06	46.82%

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Obligations vs. Budget

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Fund 0756 - Oxbow Creek Golf Course Fd
Department 640 - Oxbow Creek Golf Course
Unit 2200 - Oxbow Creek Maintenance
Appropriation 0182 - OXBOW CREEK - MAINTENANCE

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6110	Wages	6,599.32	0.00	0.00	43,924.37	43,924.37	93,545.00	49,620.63	53.04%
6115	Overtime Pay	0.00	0.00	0.00	1,500.72	1,500.72	0.00	(1,500.72)	0.00%
6170	Sick Leave - GG	0.00	0.00	0.00	333.50	333.50	0.00	(333.50)	0.00%
6172	Vacation Leave GG	364.87	0.00	0.00	1,019.10	1,019.10	0.00	(1,019.10)	0.00%
6174	Other Leave GG	333.50	0.00	0.00	1,000.50	1,000.50	0.00	(1,000.50)	0.00%
6205	Fica Contributions	565.11	0.00	0.00	3,671.50	3,671.50	7,156.00	3,484.50	48.69%
6210	Employer Retirement Cont-GG	492.60	0.00	0.00	2,838.70	2,838.70	6,315.00	3,476.30	55.05%
6220	Group Health Insurance	540.00	0.00	0.00	2,970.00	2,970.00	13,500.00	10,530.00	78.00%
6225	Group Life Insurance	15.01	0.00	0.00	90.89	90.89	468.00	377.11	80.58%
6235	Unused Sick Leave	421.04	0.00	0.00	421.04	421.04	0.00	(421.04)	0.00%
Total For Appropriation 0182		9,331.45	0.00	0.00	57,770.32	57,770.32	120,984.00	63,213.68	52.25%

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Obligations vs. Budget

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Fund	Department	Unit	Appropriation	Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Obligations	Total Budgeted Amount	Budget Balance Unobligated	Unobligated
0756	Oxbow Creek Golf Course	Fd		6319	Contractual Services	10.95	0.00	0.00	154.49	154.49	4,000.00	3,845.51	96.14%
				6521	Building Maintenance & Repair	0.00	0.00	0.00	2,980.20	2,980.20	500.00	(2,480.20)	-496.04%
				6543	Equipment Rental/Lease	623.02	0.00	0.00	12,726.50	12,726.50	67,000.00	54,273.50	81.01%
				6577	Parks Maintenance	0.00	0.00	0.00	3,798.13	3,798.13	4,000.00	201.87	5.05%
				6601	Education/Training	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	100.00%
				6641	Travel, Schools & Conferences	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	100.00%
				6657	Membership Dues And Fees	0.00	0.00	0.00	486.57	486.57	1,500.00	1,013.43	67.56%
				6673	State Inmate Wages	417.00	0.00	0.00	3,030.00	3,030.00	6,000.00	2,970.00	49.50%
				6721	Auto Parts And Supplies	327.66	0.00	0.00	4,921.82	4,921.82	12,000.00	7,078.18	58.98%
				6727	Horticulture/Landscaping Suppl	126.89	0.00	0.00	19,685.18	19,685.18	36,000.00	16,314.82	45.32%
				6728	Operating Materials	277.48	0.00	0.00	6,759.77	6,759.77	16,000.00	9,240.23	57.75%
				6743	Electricity	0.00	0.00	0.00	0.00	0.00	14,156.00	14,156.00	100.00%
				6746	Motor Fuel	509.71	0.00	0.00	9,517.56	9,517.56	18,000.00	8,482.44	47.12%
				Total For Appropriation 3171		2,292.71	0.00	0.00	64,060.22	64,060.22	184,156.00	120,095.78	65.21%
				Total For Unit 2200		11,624.16	0.00	0.00	121,830.54	121,830.54	305,140.00	183,309.46	60.07%
				Total For Department 640		44,111.78	0.00	0.00	297,617.48	297,617.48	635,677.00	338,059.52	53.18%
				Total For Fund 0756		44,111.78	0.00	0.00	301,207.98	301,207.98	654,842.00	353,634.02	54.00%

Run Date : 02/05/2025

Revenues vs Budget

Run Time : 08:49 AM, EST

For Fiscal Year 2025 / Accounting Period 6

Fund	Department	Unit	Revenue Source	Revenue Source Name	Current Period Revenue	YTD Revenue	YTD Cash Collected	Current Revenue Budget	Unrecognized Revenue Budget	Percent
0755	Bull Creek Golf Course Fd									
	099 - Government Wide Revenue									
		1999 - Government Wide Revenue								
4541				Golf Course Handicap Fees	0.00	0.00	0.00	500.00	500.00	100.00%
4542				Operations - Golf Course	185,141.41	830,958.46	830,958.46	1,698,179.00	867,220.54	51.07%
4543				Golf Range Fees	5,205.46	23,522.89	23,522.89	60,000.00	36,477.11	60.80%
4544				Snack Bar- Golf Course	37,456.50	157,800.76	157,800.76	225,000.00	67,199.24	29.87%
4582				Sale Of Merchandise	32,631.66	122,651.79	122,651.79	205,000.00	82,348.21	40.17%
4681				Fee Based Program Fees	0.00	110.00	110.00	5,000.00	4,890.00	97.80%
4802				Donations	2,407.87	10,166.18	10,166.18	0.00	(10,166.18)	0.00%
4840				Rebates	0.00	0.00	0.00	12,000.00	12,000.00	100.00%
4842				Vendors Comp. - Sales Tax	158.96	659.70	659.70	1,500.00	840.30	56.02%
Total For Unit 1999 - Government Wide Revenue					263,001.86	1,145,869.78	1,145,869.78	2,207,179.00	1,061,309.22	48.08%
Total For Department 099 - Government Wide Revenue					263,001.86	1,145,869.78	1,145,869.78	2,207,179.00	1,061,309.22	48.08%

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Revenues vs Budget

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Fund	0755 - Bull Creek Golf Course Fd								
Department	630 - Bull Creek								
Unit	2300 - Godwin Creek Golf Course								
Revenue Source	Revenue Source Name	Current Period Revenue	YTD Revenue	YTD Cash Collected	Current Revenue Budget	Unrecognized Revenue Budget	Percent		
4542	Operations - Golf Course	1,574.07	26,044.73	26,044.73	0.00	(26,044.73)	0.00%		
4582	Sale Of Merchandise	787.04	8,764.45	8,764.45	0.00	(8,764.45)	0.00%		
Total For Unit 2300 - Godwin Creek Golf Course		2,361.11	34,809.18	34,809.18	0.00	(34,809.18)	0.00%		
Total For Department 630 - Bull Creek		2,361.11	34,809.18	34,809.18	0.00	(34,809.18)	0.00%		
Total For Fund 0755 - Bull Creek Golf Course Fd		265,362.97	1,180,678.96	1,180,678.96	2,207,179.00	1,026,500.04	46.51%		

Fund 0755 - Bull Creek Golf Course Fd

Department 590 - Miscellaneous

Unit 3000 - Non-Categorical

Appropriation 3157 - NON-CATEGORICAL OXBOW CREEK

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Current Budgeted Amount	Budget Balance Unobligated	Unobligated
6810	Cost Allocation Services	0.00	0.00	0.00	9,367.00	9,367.00	37,468.00	28,101.00	75.00%
Total For Appropriation 3157		0.00	0.00	0.00	9,367.00	9,367.00	37,468.00	28,101.00	75.00%
Total For Unit 3000		0.00	0.00	0.00	9,367.00	9,367.00	37,468.00	28,101.00	75.00%
Total For Department 590		0.00	0.00	0.00	9,367.00	9,367.00	50,821.00	41,454.00	81.57%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

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For Budget Fiscal Year 2025

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6105	Salaries-General Government	12,495.62	0.00	0.00	68,473.67	68,473.67	159,242.00	90,768.33	57.00%
6110	Wages	18,674.45	0.00	0.00	121,211.33	121,211.33	265,542.00	144,330.67	54.35%
6115	Overtime Pay	0.00	0.00	0.00	5,761.07	5,761.07	13,000.00	7,238.93	55.68%
6170	Sick Leave - GG	168.88	0.00	0.00	2,849.38	2,849.38	0.00	(2,849.38)	0.00%
6172	Vacation Leave GG	157.11	0.00	0.00	12,353.84	12,353.84	0.00	(12,353.84)	0.00%
6174	Other Leave GG	2,088.00	0.00	0.00	6,264.00	6,264.00	0.00	(6,264.00)	0.00%
6205	Fica Contributions	2,661.35	0.00	0.00	16,544.66	16,544.66	32,495.00	15,950.34	49.09%
6210	Employer Retirement Cont-GG	2,266.93	0.00	0.00	12,895.33	12,895.33	28,672.00	15,776.67	55.02%
6220	Group Health Insurance	3,780.00	0.00	0.00	20,790.00	20,790.00	54,000.00	33,210.00	61.50%
6225	Group Life Insurance	157.48	0.00	0.00	904.75	904.75	2,124.00	1,219.25	57.40%
6235	Unused Sick Leave	3,160.74	0.00	0.00	3,160.74	3,160.74	0.00	(3,160.74)	0.00%
Total For Appropriation 0208		45,610.56	0.00	0.00	271,208.77	271,208.77	555,075.00	283,866.23	51.14%

Fund 0755 - Bull Creek Golf Course Fd
 Department 630 - Bull Creek
 Unit 2100 - Bull Creek Golf Course Mainten
 Appropriation 0208 - BULL CRK GOLF -MAINTENANCE

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6
For Budget Fiscal Year 2025

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6519	Miscellaneous Equipment Maintn	0.00	0.00	0.00	1,094.44	1,094.44	4,000.00	2,905.56	72.64%
6521	Building Maintenance & Repair	17.26	0.00	0.00	1,049.35	1,049.35	5,500.00	4,450.65	80.92%
6530	Vehicle Repairs/Accidents	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	100.00%
6543	Equipment Rental/Lease	0.00	0.00	0.00	69,624.92	69,624.92	200,000.00	130,375.08	65.19%
6577	Parks Maintenance	4,478.71	0.00	0.00	19,587.79	19,587.79	40,000.00	20,412.21	51.03%
6621	Telephone	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
6641	Travel, Schools & Conferences	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	100.00%
6657	Membership Dues And Fees	240.00	0.00	0.00	849.00	849.00	1,500.00	651.00	43.40%
6673	State Inmate Wages	1,197.00	0.00	0.00	8,361.00	8,361.00	17,000.00	8,639.00	50.82%
6721	Auto Parts And Supplies	6,607.91	0.00	0.00	43,824.15	43,824.15	60,000.00	16,175.85	26.96%
6727	Horticulture/Landscaping Suppl	4,785.99	0.00	0.00	106,725.64	106,725.64	147,233.00	40,507.36	27.51%
6728	Operating Materials	2,009.43	0.00	93,016.87	190,621.13	283,638.00	51,103.00	(232,535.00)	-455.03%
6743	Electricity	0.00	0.00	0.00	16,521.07	16,521.07	40,000.00	23,478.93	58.70%
6746	Motor Fuel	1,813.26	0.00	0.00	28,890.16	28,890.16	50,000.00	21,109.84	42.22%
Total For Appropriation 3207		21,149.56	0.00	93,016.87	487,148.65	580,165.52	623,336.00	43,170.48	6.93%
Total For Unit 2100		66,760.12	0.00	93,016.87	758,357.42	851,374.29	1,178,411.00	327,036.71	27.75%

Appropriation 3207 - BULL CREEK MAINTENANCE

Unit 2100 - Bull Creek Golf Course Mainten

Fund 0755 - Bull Creek Golf Course FD

Department 630 - Bull Creek

Fund 0755 - Bull Creek Golf Course Fd
Department 630 - Bull Creek

Unit 2200 - Bull Creek Golf Course Operati

Appropriation 0209 - BULL CRK GOLF -OPERATIONS

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Total Obligations	Current Budgeted Amount	Budget Balance Unobligated	Unobligated
6105	Salaries-General Government	18,432.91	0.00	0.00	118,791.39	118,791.39	162,983.00	44,191.61	27.11%
6110	Wages	5,135.32	0.00	0.00	32,190.34	32,190.34	79,838.00	47,647.66	59.68%
6115	Overtime Pay	18.53	0.00	0.00	1,610.50	1,610.50	0.00	(1,610.50)	0.00%
6170	Sick Leave - GG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
6172	Vacation Leave GG	0.00	0.00	0.00	156.94	156.94	0.00	(156.94)	0.00%
6174	Other Leave GG	0.00	0.00	0.00	282.49	282.49	0.00	(282.49)	0.00%
6205	Fica Contributions	1,937.87	0.00	0.00	12,631.51	12,631.51	21,156.00	8,524.49	40.29%
6210	Employer Retirement Contr-GG	892.46	0.00	0.00	4,879.67	4,879.67	16,390.00	11,510.33	70.23%
6220	Group Health Insurance	432.00	0.00	0.00	2,376.00	2,376.00	31,050.00	28,674.00	92.35%
6225	Group Life Insurance	66.10	0.00	0.00	378.62	378.62	1,214.00	835.38	68.81%
6235	Unused Sick Leave	1,161.02	0.00	0.00	1,161.02	1,161.02	0.00	(1,161.02)	0.00%
6267	Car Allowance	648.00	0.00	0.00	3,888.00	3,888.00	2,981.00	(907.00)	-30.43%
Total For Appropriation 0209		28,724.21	0.00	0.00	178,346.48	178,346.48	315,612.00	137,265.52	43.49%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6

For Budget Fiscal Year 2025

Fund	Department	Unit	Appropriation	Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
0755	Bull Creek Golf Course Fd			6317	Promotion/Advertisin g Services	0.00	0.00	0.00	11,342.96	11,342.96	30,000.00	18,657.04	62.19%
				6319	Contractual Services	5,438.60	0.00	0.00	29,335.70	29,335.70	50,000.00	20,664.30	41.33%
				6519	Miscellaneous Equipment Maintn	0.00	0.00	0.00	680.32	680.32	2,000.00	1,319.68	65.98%
				6521	Building Maintenance & Repair	0.00	0.00	0.00	102.26	102.26	5,000.00	4,897.74	97.95%
				6543	Equipment Rental/Lease	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	100.00%
				6601	Education/Training	0.00	0.00	0.00	634.60	634.60	1,000.00	365.40	36.54%
				6621	Telephone	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	100.00%
				6622	Mobile Phone/Service	247.78	0.00	0.00	551.65	551.65	500.00	(51.65)	-10.33%
				6625	Postage	0.00	0.00	0.00	0.00	0.00	200.00	200.00	100.00%
				6631	Printing Services	0.00	0.00	0.00	811.41	811.41	3,500.00	2,688.59	76.82%
				6632	Copier Charges	0.00	0.00	0.00	0.00	0.00	700.00	700.00	100.00%
				6641	Travel,Schools & Conferences	1,575.11	0.00	0.00	3,288.77	3,288.77	2,500.00	(788.77)	-31.55%
				6643	Local Mileage Reimbursement	139.36	0.00	0.00	695.70	695.70	2,000.00	1,304.30	65.22%
				6656	Handicap Fees	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
				6657	Membership Dues And Fees	357.99	0.00	0.00	18,533.18	18,533.18	3,000.00	(15,533.18)	-517.77%
				6699	Other Purchased Services	10.99	0.00	0.00	225.54	225.54	500.00	274.46	54.89%
				6711	Office Supplies	720.49	0.00	0.00	1,146.52	1,146.52	2,500.00	1,353.48	54.14%
				6721	Auto Parts And Supplies	525.48	0.00	0.00	525.48	525.48	2,500.00	1,974.52	78.98%
				6728	Operating Materials	3,595.17	0.00	0.00	18,279.00	18,279.00	35,000.00	16,721.00	47.77%
				6742	Water	0.00	0.00	0.00	5,395.47	5,395.47	5,500.00	104.53	1.90%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6

For Budget Fiscal Year 2025

Fund	Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Obligations	Total Obligations	Budgeted Amount	Current Budget Balance Unobligated	Unobligated
0755 - Bull Creek Golf Course Fd											
Department		630 - Bull Creek									
Unit		2200 - Bull Creek Golf Course Operati									
Appropriation		3208 - BULL CREEK OPERATIONS									
6743	Electricity		0.00	0.00	0.00	16,160.42	16,160.42		25,000.00	8,839.58	35.36%
6761	Merchandise For Redistribution		18,919.83	0.00	0.00	97,077.48	97,077.48		140,000.00	42,922.52	30.66%
6771	Food		9,820.23	0.00	0.00	97,417.63	97,417.63		160,000.00	62,582.37	39.11%
Total For Appropriation 3208			41,351.03	0.00	0.00	302,204.09	302,204.09		476,900.00	174,695.91	36.63%
Total For Unit 2200			70,075.24	0.00	0.00	480,550.57	480,550.57		792,512.00	311,961.43	39.36%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6

For Budget Fiscal Year 2025

Fund 0755 - Bull Creek Golf Course Fd

Department 630 - Bull Creek

Unit 2300 - Godwin Creek Golf Course

Appropriation 0210 - GODWIN CREEK

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
6105	Salaries-General Government	0.00	0.00	0.00	0.00	0.00	40,000.00	40,000.00	100.00%
6110	Wages	4,564.41	0.00	0.00	23,389.40	23,389.40	35,000.00	11,610.60	33.17%
6115	Overtime Pay	274.04	0.00	0.00	841.35	841.35	0.00	(841.35)	0.00%
6174	Other Leave GG	307.70	0.00	0.00	615.40	615.40	0.00	(615.40)	0.00%
6205	Fica Contributions	393.75	0.00	0.00	1,946.94	1,946.94	5,738.00	3,791.06	66.07%
6210	Employer Retirement Cont-GG	225.87	0.00	0.00	816.48	816.48	2,700.00	1,883.52	69.76%
6220	Group Health Insurance	0.00	0.00	0.00	0.00	0.00	6,900.00	6,900.00	100.00%
6225	Group Life Insurance	13.83	0.00	0.00	53.19	53.19	200.00	146.81	73.41%
Total For Appropriation 0210		5,779.60	0.00	0.00	27,662.76	27,662.76	90,538.00	62,875.24	69.45%

Run Date : 01/27/2025

Obligations vs. Budget

Run Time : 10:31 AM, EST

For Fiscal Year 2025 / Accounting Period 6
For Budget Fiscal Year 2025

Object	Object Name	Current Period Expenditures	YTD Pre-Encumbrances	YTD Encumbrances	YTD Expenditures	YTD Total Obligations	Budgeted Amount	Budget Balance Unobligated	Unobligated
Fund	0755 - Bull Creek Golf Course Fd								
Department	630 - Bull Creek								
Unit	2300 - Godwin Creek Golf Course								
Appropriation	3262 - GODWIN CREEK								
6319	Contractual Services	0.00	0.00	0.00	0.00	0.00	2,200.00	2,200.00	100.00%
6521	Building Maintenance & Repair	0.00	0.00	0.00	125.00	125.00	3,150.00	3,025.00	96.03%
6543	Equipment Rental/Lease	0.00	0.00	0.00	1,764.42	1,764.42	26,400.00	24,635.58	93.32%
6577	Parks Maintenance	0.00	0.00	0.00	0.00	0.00	4,500.00	4,500.00	100.00%
6621	Telephone	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	100.00%
6641	Travel Schools & Conferences	0.00	0.00	0.00	0.00	0.00	800.00	800.00	100.00%
6643	Local Mileage Reimbursement	0.00	0.00	0.00	152.76	152.76	0.00	(152.76)	0.00%
6657	Membership Dues And Fees	0.00	0.00	0.00	25.00	25.00	500.00	475.00	95.00%
6711	Office Supplies	0.00	0.00	0.00	0.00	0.00	1,200.00	1,200.00	100.00%
6727	Horticulture/Landscape Suppl	0.00	0.00	0.00	299.75	299.75	8,000.00	7,700.25	96.25%
6728	Operating Materials	0.00	0.00	0.00	1,043.86	1,043.86	10,000.00	8,956.14	89.56%
6742	Water	0.00	0.00	0.00	1,680.16	1,680.16	9,750.00	8,069.84	82.77%
6743	Electricity	0.00	0.00	0.00	1,805.80	1,805.80	12,000.00	10,194.20	84.95%
6746	Motor Fuel	0.00	0.00	0.00	0.00	0.00	5,500.00	5,500.00	100.00%
6761	Merchandise For Redistribution	0.00	0.00	0.00	426.00	426.00	6,000.00	5,574.00	92.90%
6771	Food	107.90	0.00	0.00	421.10	421.10	3,500.00	3,078.90	87.97%
Total For Appropriation 3262		107.90	0.00	0.00	7,743.85	7,743.85	96,000.00	88,256.15	91.93%
Total For Unit 2300		5,887.50	0.00	0.00	35,406.61	35,406.61	186,538.00	151,131.39	81.02%
Total For Department 630		142,722.86	0.00	0.00	93,016.87	1,274,314.60	2,157,461.00	790,129.53	36.62%
Total For Fund 0755		142,722.86	0.00	93,016.87	1,283,681.60	1,376,698.47	2,208,282.00	831,583.53	37.66%

Sales By Department

Bull Creek Golf Course

Wednesday, January 1, 2025 - Friday, January 31, 2025

Item by Department, Category, and Sub-Category	Qty	Sales	Tax	Cost	Margin	Refunds		Qty	Sales	Tax
						Sales Refund	Tax Refund			
Cart Fees	5	\$315.00		\$0.00	100.00%	\$0.00		5	\$315.00	
Food & Beverage	1,875	\$34,982.26		\$6.00	99.98%	\$0.00		1,875	\$34,982.26	
Green Fee	3,783	\$12,038.61		\$1,325.13	88.99%	\$0.00		3,783	\$12,038.61	
Memberships	2,531	\$28,910.00		\$0.00	100.00%	\$0.00		2,531	\$28,910.00	
Pro Shop	34	\$7,900.00		\$0.00	100.00%	\$0.00		34	\$7,900.00	
	1,177	\$16,961.09		\$5,495.30	67.60%	\$0.00		1,177	\$16,961.09	
Total	9,405	\$101,106.96	\$8,652.23	\$6,826.43	93.25%	\$0.00	\$0.00	9,405	\$101,106.96	\$8,652.23

2/6/2025 2:10:27 PM UTC

Latest Date/Time Data Updated: Thursday, February 6, 2025 2:08 PM UTC

Sales By Department

Oxbow Creek Golf Course

Wednesday, January 1, 2025 - Friday, January 31, 2025

Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	643	\$7,100.41		\$0.00	100.00%		\$0.00		643	\$7,100.41	
Food & Beverage	1,227	\$2,479.17		\$0.00	100.00%		\$0.00		1,227	\$2,479.17	
Green Fee	1,090	\$17,382.82		\$0.00	100.00%		\$0.00		1,090	\$17,382.82	
Pro Shop	613	\$6,352.60		\$1,709.78	73.09%		\$0.00		613	\$6,352.60	
Total	3,573	\$33,315.00	\$2,951.31	\$1,709.78	94.87%		\$0.00	\$0.00	3,573	\$33,315.00	\$2,951.31

2/10/2025 11:50:49 AM UTC

Latest Date/Time Data Updated: Monday, February 10, 2025 11:50 AM UTC

Sales By Department

Oxbow Creek Golf Course

Saturday, February 1, 2025 - Friday, February 28, 2025

Item by Department, Category, and Sub-Category	Qty	Sales	Tax	Cost	Margin	Refunds		Total			
						Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Cart Fees	410	\$4,583.52		\$0.00	100.00%		\$0.00		410	\$4,583.52	
Food & Beverage	803	\$1,606.01		\$0.00	100.00%		\$0.00		803	\$1,606.01	
Green Fee	669	\$10,694.04		\$0.00	100.00%		\$0.00		669	\$10,694.04	
Pro Shop	326	\$3,115.14		\$793.69	74.52%		\$0.00		326	\$3,115.14	
Total	2,208	\$19,998.71	\$1,801.92	\$793.69	96.03%		\$0.00	\$0.00	2,208	\$19,998.71	\$1,801.92

2/10/2025 12:02:50 PM UTC

Latest Date/Time Data Updated: Monday, February 10, 2025 12:01 PM UTC

Sales By Department

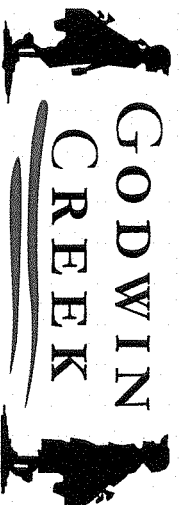
Bull Creek Golf Course

Saturday, February 1, 2025 - Friday, February 28, 2025

Item by Department, Category, and Sub-Category	Qty	Sales	Tax	Cost	Margin	Refunds		Qty	Sales	Tax
						Sales Refund	Tax Refund			
Cart Fees	1,378	\$25,550.99		\$13.50	99.95%		\$0.00	1,378	\$25,550.99	
Food & Beverage	2,972	\$10,096.65		\$1,118.30	88.92%	(2)	(\$4.13)	2,970	\$10,092.52	
Green Fee	1,759	\$21,517.25		\$0.00	100.00%		\$0.00	1,759	\$21,517.25	
Memberships	10	\$2,900.00		\$0.00	100.00%		\$0.00	10	\$2,900.00	
Package	1	\$0.00		\$0.00	100.00%		\$0.00	1	\$0.00	
Pro Shop	798	\$8,201.16		\$3,253.37	60.33%		\$0.00	798	\$8,201.16	
Total	6,918	\$68,266.05	\$6,134.39	\$4,385.17	93.58%	(2)	(\$4.13)	6,916	\$68,261.92	\$6,134.39

2/10/2025 11:49:33 AM UTC

Latest Date/Time Data Updated: Monday, February 10, 2025 11:49 AM UTC



Golf Director Report-Tuesday, February 11, 2025, submitted by Jim Arendt

Updates:

- Reserves (as of 2/10/2025)
 - Bull Creek-\$389,182.80
 - Oxbow Creek-(\$68,390.75)
- Grill Manager-proposal to increase salary
- High School Golf- Junior Golf Initiative, started this month (Northside girls, CHS, Calvary, Pacelli)
- Outing season- projected growth
- FY26 budget- proposal for acceptance, will be returned to me after review, meet opportunity 3/17-3/28, goes to Council 4/29
- Expanded alcohol license has been received- staff ABC cards
- Website update
 - Next step is social media campaign

OPERATIONAL REQUEST FORM

Please contact your Budget Analyst if you have any questions.

INSTRUCTIONS: For each unit enter the adjustment amount. For any new object codes use the same procedure. USE ONE FORM PER UNIT.

DEPARTMENT:

630

UNIT:

2200

Object Description	Object	FY25 Adopted	Adjustment	FY26 Request
Promotion/Advertising Services	6317	\$ 30,000		\$ 30,000
Contractual Services	6319	\$ 50,000	\$10,000	\$ 60,000
Miscellaneous Equipment Maintenance	6519	\$ 2,000		\$ 2,000
Building Maintenance & Repair	6521	\$ 5,000		\$ 5,000
Equipment Rental/Lease	6543	\$ 2,500		\$ 2,500
Education/Training	6601	\$ 1,000	\$2,000	\$ 3,000
Telephone	6621	\$ 2,000		\$ 2,000
Mobile Phone/Service	6622	\$ 500	\$500	\$ 1,000
Postage	6625	\$ 200		\$ 200
Printing Services	6631	\$ 3,500		\$ 3,500
Copier Charges	6632	\$ 700		\$ 700
Travel, Schools & Conferences	6641	\$ 2,500	\$2,500	\$ 5,000
Local Mileage Reimbursement	6643	\$ 2,000		\$ 2,000
Handicap Fees	6656	\$ 1,000		\$ 1,000
Membership Dues And Fees	6657	\$ 3,000	\$3,000	\$ 6,000
Other Purchased Services	6699	\$ 500		\$ 500
Office Supplies	6711	\$ 2,500		\$ 2,500
Auto Parts And Supplies	6721	\$ 2,500		\$ 2,500
Operating Materials	6728	\$ 35,000		\$ 35,000
Water	6742	\$ 5,500	2,000.00	\$ 7,500
Electricity	6743	\$ 25,000	7,000.00	\$ 32,000
Merchandise For Redistribution	6761	\$ 140,000	\$35,000	\$ 175,000
Food	6771	\$ 160,000	\$50,000	\$ 210,000
				\$ -
				\$ -
				\$ -
TOTAL		\$ 476,900	\$ 112,000	\$ 588,900

*shaded areas are formula driven

Department Head Signature: _____

POSITION RECLASSIFICATION REQUEST FORM

Please refer to FY26 Personnel Guidelines before completing this form.

Instructions: Please enter all requests for deletion of existing employees, reclassifications, and employee movements between units on this form. **ONE FORM PER UNIT.**

DEPARTMENT: 630
 UNIT: 2300

Request Type

JUSTIFICATION		Employee has performed job with added responsibilities extremely well.			
Employee Name	Position Number	Description	Existing Title	Existing Grade	Existing Salary
Jonathon Shuskey			Assistant Golf Professional II		\$40,000.00
	New Position Number	Description	New Title	New Grade	New Salary
			Assistant Golf Professional II		\$43,888.00
		Salary Variance \$3,888.00			

JUSTIFICATION		Career ladder \$2500/yr per PGA Level achieved, maximum of 2 in FY26			
Employee Name	Position Number	Description	Existing Title	Existing Grade	Existing Salary
Jonathon Shuskey			Assistant Golf Professional II		\$43,888.00
	New Position Number	Description	New Title	New Grade	New Salary
			Assistant Golf Professional II		\$48,888.00
		Salary Variance \$5,000.00			

JUSTIFICATION		Employee would receive \$2500/yr per PGA Level achieved, maximum of 2 in FY26			
Employee Name	Position Number	Description	Existing Title	Existing Grade	Existing Salary
			Assistant Golf Professional II		\$43,888.00
	New Position Number	Description	New Title	New Grade	New Salary
			Assistant Golf Professional II		\$48,888.00
		Salary Variance \$5,000.00			

*shaded areas are formula driven

Department Head Signature: _____

TRAVEL REQUEST FORM

BUDGET FORMS DUE: FEBRUARY 9, 2024

FEBRUARY 9, 2024

INSTRUCTIONS: Please list all known future conferences, registration and training classes. Please give monetary amounts for each person and conference. Approximate these amounts if you do not know. Only list conferences/classes between July 1, 2025 and June 30, 2026. **ONE FORM PER UNIT.**

DEPARTMENT: 630

UNIT: 2200

CONFERENCE NAME	CONFERENCE DATES	# OF EMPLOYEES ATTENDING	REGISTRATION	TRAVEL	Costs
PGA Merchandise Show	Jan-26	3	Object 6601	Object 6641	\$2,500

Arendt, Cooper, Shuskey

EMPLOYEE/S ATTENDING

Justification: Attend PGA Show for education and merchandising opportunities.

EMPLOYEE/S ATTENDING

Justification:

EMPLOYEE/S ATTENDING

Justification:

EMPLOYEE/S ATTENDING

Justification:

EMPLOYEE/S ATTENDING

Justification:

\$ 2,500.00	\$ -	TOTAL	\$ 2,500.00
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*shaded areas are formula driven

Department Head Signature: _____

