

MINUTES OF THE EMPLOYEE BENEFITS COMMITTEE

Wednesday, June 23, 2021
10:00 AM

ATTENDEES	P	A	ATTENDEES	P	A
Lance Deaton		X	Troy Vanerson	X	
Nancy Boren	X		Ardria McGruder	X	
Timothy A. Smith	X		Shannon H. Hubbard	X	
			Holli Browder	X	
Angelica Alexander, Ex-Officio	X		Pamela Hodge	X	
Reather Hollowell, Ex-Officio	X		Lisa Goodwin	X	

**Others Present: Vanessa Stephens, Tammi Starkey - NFP, Brian Kersh - CareATC
Cynthia Holliman, Keisha Johnson, Sheila Risper, and Amaris B. Fryer**

CALL TO ORDER: HOLLI BROWDER – VICE CHAIR (10:03AM)

AGENDA AND DISCUSSIONS

- The meeting was called to order.
- The minutes from the **April 21, 2021**, meeting, were reviewed and approved.
- Brain Kersh - CareATC - Gave Personal Health Assessment update and overview on 2020 PHA participation. Reported that the 1700-person goal was exceeded as 1715 persons participated in PHA programs (up from 2019 by 52 people).
- Keisha Johnson – Reported 2021 PHA dates will be from July 6th until October 22nd. PHA process will remain the same as employees from each department must visit the CareATC website and schedule their own appointment (registration currently open). Once appointments have been scheduled, employees should receive a text and email notification confirming their appointment date and time/dates of PHA. Employees electing to not participate in the PHA process, will receive a 12% increase in their premium.

Topics from April 21st EBC Meeting:

Donation of Leave Time Analysis & Physical Fitness Program

- Troy Vanerson – Gave an overview of donation of leave time analysis and request. Reported concerns of CCG employees being unable to donate their excess “sick-leave” to another employee who has exhausted all other accumulated and reserved leave-time provided by CCG. Suggests employees be able to donate a portion of their unused sick leave instead of vacation time to employees in need.

Reather Hollowell – Presented CCG Leave Analysis overview. Alternatives to donating vacation time to ill employees who have exhausted all their leave include Group Short Term Disability, Critical Illness Insurance (voluntary benefit), CCG Leave Benefit Package, Sick Leave, Donated Leave, Benefits Statement, and PTO Days.

****Physical Fitness Program report/discussion deferred to next meeting due to absence of Lance Deaton.****

(Due to the EBC being sanctioned by City Council, all further meetings will need to include an in-person meeting with at least three members of the committee present.)

- There being no further business, a motion was made to adjourn. **(11:00AM)**

Next Committee Meeting: Wednesday, August 25, 2021, 10:00AM

Respectfully Submitted,

Amaris B. Fryer

HR Administrative Assistant