

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Arts & Craft, Hobby and Recreational Supplies (Annual Contract) – RFB No. 26-0024
INITIATED BY:	Finance Department

It is requested that Council approve the purchase of Arts & Craft, Hobby and Recreational Supplies (Annual Contract) from Blick Art Materials (Galesburg, IL), BSN Sports (Niskayuna, NY), Kaplan Early Learning Co. (Lewisville, NC), Lakeshore Learning Materials (Carson, CA), Malone Office Environments (Columbus, GA), and S&S Worldwide (Colchester, CT), at a discount percentage ranging from 5% - 50%, on an “as needed” basis. Based on past spending, the Department of Parks and Recreation estimates annual spending to be \$20,000.00.

The Department has various divisions, including; Recreation, Community Schools, Seniors, Therapeutics, Pottery, Athletics, Park Services and Cooper Creek Tennis which purchase a variety of arts, craft, hobby, and recreational supplies via catalogs and discount stores. To facilitate these purchases, vendors were asked to submit percentage discount bids, since most vendors offer similar, but not the same type of arts, crafts, hobby and recreational supplies.

The term of this contract period shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web page of the Purchasing Division and on the Georgia Procurement Registry on February 4, 2026. Six (6) bids were received on March 4, 2026. The bidders were:

	Form 1 Percentage Discount-All Purchases	Form 1A Percentage Discount by Category	
	Discount	Category	Discount
Blick Art Materials (Galesburg, IL)	20 %		
BSN Sports (Niskayuna, NY)	10 %		
Kaplan Early Learning Co. (Lewisville, NC)	5 %		
Lakeshore Learning Materials (Carson, CA)		Arts & Craft, Hobby & Recreational Supplies	5 %
Malone Office Environments (Columbus, GA)	15-50 %	Furniture	35-45 %
		Supplies	20-50 %

S&S Worldwide (Colchester, CT) *	20 %		
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Statement of No Bid: School Specialty, Inc. (Greenville, WI)

Funds are budgeted each fiscal year for this ongoing expense: General Fund – Parks & Recreation – Various Divisions – Operating Materials – 6728 and Other Purchased Services – 6699.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ARTS & CRAFT, HOBBY AND RECREATIONAL SUPPLIES FROM BLICK ART MATERIALS (GALESBURG, IL), BSN SPORTS (NISKAYUNA, NY), KAPLAN EARLY LEARNING CO. (LEWISVILLE, NC), LAKESHORE LEARNING MATERIALS (CARSON, CA), MALONE OFFICE ENVIRONMENTS (COLUMBUS, GA), AND S&S WORLDWIDE (COLCHESTER, CT), AT A DISCOUNT PERCENTAGE RANGING FROM 5% - 50%, ON AN “AS NEEDED” BASIS. BASED ON PAST SPENDING, THE DEPARTMENT OF PARKS AND RECREATION ESTIMATES ANNUAL SPENDING TO BE \$20,000.00.

WHEREAS, the Department has various divisions, including; Recreation, Community Schools, Seniors, Therapeutics, Pottery, Athletics, Park Services and Cooper Creek Tennis which purchase a variety of arts, crafts, hobby, and recreational supplies via catalogs and discount stores. To facilitate these purchases, vendors were asked to submit percentage discount bids, since most vendors offer similar, but not the same type of arts, crafts, hobby and recreational supplies; and,

WHEREAS, the term of this contract period shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager and/or his designee is hereby authorized to purchase Arts & Craft, Hobby and Recreational Supplies (Annual Contract) from Blick Art Materials (Galesburg, IL), BSN Sports (Niskayuna, NY), Kaplan Early Learning Co. (Lewisville, NC), Lakeshore Learning Materials (Carson, CA), Malone Office Environments (Columbus, GA), and S&S Worldwide (Colchester, CT), at a discount percentage ranging from 5% - 50%, on an “as needed” basis. Funds are budgeted each fiscal year for this ongoing expense: General Fund – Parks & Recreation – Various Divisions – Operating Materials – 6728 and Other Purchased Services – 6699.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 2026 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Cook	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

Lindsey G. McLemore, Clerk of Council

B.H. “Skip” Henderson III, Mayor