

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Muscogee County Board of Elections & Registration Voting Equipment Delivery Services (Annual Contract) – RFP No. 25-0016
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of an annual contract with ATL Family Logistic (Pompano Beach, FL) to provide voting equipment delivery services for the Muscogee County Board of Elections and Registration. The Department budgets \$50,000 annually for these services.

The vendor will deliver voting equipment to voting sites before the scheduled election events. The vendor will also retrieve the same equipment after the election event. The election schedule consists of up to five election events in a presidential election cycle, up to four election events in a mid-term election cycle, and the possibility of special elections in odd-numbered years. Deliveries vary from county-wide (25 precincts) to district elections (as few as five) based on the type of election.

The initial term of the contract will be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:

This is a new annual contract.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web pages of the Purchasing Division, the Georgia Procurement Registry and DemandStar on March 7, 2025. This RFP has been advertised, opened and evaluated. Five (5) proposals were received by the due date of April 2, 2025, from the following vendors:

ATL Family Logistic (Pompano Beach, FL)

BMR1 (Columbus, GA)

Haws Delivery, LLC (Boise, ID)

Affordable Moving (Columbus, GA)¹

Victory 1 Transport (Savannah, GA)²

¹Affordable Moving was deemed non-responsive by the Evaluation Committee due to vendor not addressing all submission requirements as outlined in the RFP. The vendor was notified in writing.

²Victory 1 Transport was deemed non-responsive due to incomplete E-Verify Affidavit, a State of Georgia mandatory submission requirement. The vendor was notified in writing.

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	04/24/25	The Purchasing Manager advised committee members of the RFP rules and process, and the project manager provided an overview. Proposals were disbursed to each committee member to review.
1 st Evaluation Meeting	05/01/25	Committee members discussed the proposals from all vendors. The Committee voted to reject the proposal from Affordable Moving as the vendor did not address all submission requirements as outlined in the RFP. Vendor was notified in writing. Clarifications were requested from two vendors.
Rejection Letter Sent	05/01/25	Affordable Moving was notified that their proposal would not receive further consideration in this RFP process.
Clarifications Requested	05/02/25	After confirming with the Committee the specific clarifications that were requested, letters were forwarded to two vendors.
Clarifications Received	05/09/25	Clarification responses were received and forwarded to the Committee for review. No further clarifications were requested.
Evaluation Forms Sent	05/09/25	Evaluation forms were forwarded to voting committee members. The three vendors remaining in consideration were: ATL Family Logistic, BMR1 and Haws Delivery, LLC
Evaluation Results	05/14/25	The final set of evaluation forms were completed and returned to Purchasing. Evaluation results were compiled and tabulated.
Evaluation Results Forwarded	05/16/25	The tabulation of scores and evaluator comments were forwarded to the Committee for review.
Award Recommendation	05/16/25	The voting Committee members unanimously voted to award the contract to ATL Family Logistic a Best and Final Offer has been requested from the vendor.
Best and Final Offer Received	05/19/25	ATL Family Logistic submitted a Best and Final Offer for the services.

Evaluation Committee:

The proposals were reviewed by the Evaluation Committee, which consisted of one voting member from Elections, one voting member from Community Reinvestment and one voting member from the Board of Elections.

Serving as an alternate voter was one representative from Information Technology.

Serving as a non-voting advisor was one representative from Elections.

Award Recommendation:

The voting Committee members recommend award to ATL Family Logistic (Pompano Beach, FL)

for the following reasons:

- **ATL Family Logistic**
 - A strength of this vendor's proposal is that the company has an alternate plan. This shows experience with the everyday workings of equipment and delivery services.
 - Vendor has great references and experienced employees.
 - ATL Family Logistic has five (5) 26-foot trucks, GPS enabled routing systems, and mobile communication.
 - **Qualifications/Experience:**
 - ATL Family Logistic is a woman-owned, minority small business with over five years of experience in general and specialized freight delivery.
 - The vendor specializes in secure and timely transportation solutions for both local and long-distance needs, including the safe handling of sensitive and oversized equipment.
 - ATL Family Logistic has successfully executed logistics solutions across a variety of sectors, including healthcare, construction, and critical public infra-structure.
 - Below are the last three clients for which the contractor has performed similar services, at the time the contractor submitted a proposal:
 - US Postal Services 2024 – Present
(No address provided)
Pick up mail from the main Postal Service location and deliver to smaller, local post offices.
 - Courier Express 2024 – 2024
2051 Franklin Way, Marietta, GA 30067
Pick up merchandise and essential goods at the warehouse and deliver them to local stores.
 - King of Freight 2022 – 2023
605 S Wichita Street, Wichita, KS 67202
Interstate deliveries of various goods and general freight service.

The City's Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process.

During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are available each fiscal year for this ongoing expense: General Fund – Boards and Commissions – Elections & Registration – Election Expenses; 0101-290-2000-ELCT-6355.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH ATL FAMILY LOGISTIC (POMPAÑO BEACH, FL) TO PROVIDE VOTING EQUIPMENT DELIVERY SERVICES FOR THE MUSCOGEE COUNTY BOARD OF ELECTIONS AND REGISTRATION. THE DEPARTMENT BUDGETS \$50,000.00 ANNUALLY FOR THE SERVICES.

WHEREAS, an RFP was administered (RFP No. 25-0016) and five (5) proposals were received; and,

WHEREAS, the proposal submitted by ATL Family Logistic (Pompano Beach, FL) met all proposal requirements and was deemed most responsive to the RFP; and,

WHEREAS, the initial term of the contract will be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager and/or his designee are hereby authorized to execute an annual contract with ATL Family Logistic (Pompano Beach, FL) to provide voting equipment delivery services for the Muscogee County Board of Elections and Registration. The department budgets \$50,000 annually for the services. Funds are available each fiscal year for this ongoing expense: General Fund – Boards and Commissions – Elections & Registration – Election Expenses; 0101-290-2000-ELCT-6355.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 2025 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Anker	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Hickey	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

Lindsey G. Mclemore, Clerk of Council

B.H. “Skip” Henderson III, Mayor