



## Minutes - Approved

**Time:** Wednesday, June 14, 2023

**Place:** Annex Community Reinvestment Department Conference Room, 420 10<sup>th</sup> St.

**Call to Order:** Lance called the meeting to order at 12:00 PM

**Board Members Present:** Lance Hemmings, Deidre Tilley, Michelle Williams, Lauren Chambers, and Steve Anthony

**Board Members Absent:** Chris Phillips

**Staff Present:** Natalie Bouyett

**Guests:** Lindsey Mclemore

**Guests:** Lindsey Mclemore from the Clerk of Council's Office, and 3 of the Mayor's Summer Work Program Participants

Natalie introduced the Mayor's Summer Work Employees and Lindsey from the Clerk of Council's Office.

Due to time constraints, Lindsey presented her information first. Lindsey introduced herself and spoke about her experience overseeing the many Boards for the City. She passed out a packet of Board information to all Board Members and staff present.

While the information was passed out, Lance mentioned it was the first time we have talked about the ordinances and statutes and is concerned that Boards are not made aware of the changes when approved at the City and State level. Lindsey responded with information regarding City Council schedules and agendas and decisions concerning Boards are posted on the City Attorney's agenda and the Clerk's office posts actions and agendas. However, Ms. Davis, the Clerk of Council is seeking a way to disseminate information to Board secretaries.

Lindsey gave an overview of the Land Bank Board terms, bylaws, and applicable laws to how meetings need to be conducted. Lindsey spoke about a resolution in 2002 that states, a Board's bylaws can't be stricter than what the City has in place. Natalie mentioned that the current bylaws for the Land Bank Authority states a member can be removed after 2 missed meetings. Lance said we would make a motion to return it to 3 at the next public meeting.

Lindsey discussed the Georgia Sunshine Laws allowing for each person to meet virtually and vote, if there is a physical quorum present and the board participant is out of jurisdiction or sick, twice a year.

Lance said he was concerned that the Board term for the Land Bank Authority is short. It takes about 6 months to get up to speed and would like to see the Land Bank Board Member term go beyond 4 years. Lindsey said she would follow up to see if it is possible to extend the term. Lance also mentioned a need to stagger the Board terms. Currently 4 people leave around the same time which could cause the Board to fall off or loss momentum completely.



Lindsey acknowledged the concern and said she would look into it. She also informed the Board that Board members are allowed to recommend members to City Council or the Clerk's Office for the City Council's appointees.

Lauren discussed using our website to post meeting agendas at least 48 hours prior to meetings and posting the draft of meeting minutes on the website too. Lauren also discussed the onboarding process for the Trade Center Board and Natalie and Lindsey are going to work on getting that information from Ms. Tillery.

Lance is concerned that there is nothing about ownership or rentals in bylaws. We need to talk to Perrin or Clifton about doing so as Land Bank or setting up subsidiary for ownership of rental properties.

Natalie discussed travel that was coming up for a Tiny Home Festival in late June and the Land Bank Annual Conference in mid-October. Typically, these have been covered by the Community Reinvestment Department but Director, Rob Scott, would like the Land Bank Authority to cover these trips. Sherrie mentioned she is interested in attending the Land Bank Annual Conference as well. Natalie is going to put together an annual budget for the board, including travel expenses for next meeting so the Board can approve the expenses and decide if we would like to send another board member.

Lauren discussed doing a quarter round table with city leadership to provide updates with the Land Bank progress. Natalie and Lance are going to look into speaking with city leadership.

Call to adjourn: 1:31PM