



COLUMBUS CONSOLIDATED GOVERNMENT

P.O. Box 1340
Columbus, Georgia 31902-1340

TRAVEL AUTHORIZATION REQUEST CITY COUNCILOR

Name of Traveler / Registrant	Dr. Cathy Cook, Councilor
Dates of Travel	December 1-4, 2026

Sponsored Organization and Conference / Training	ACCG Newly Elected Commissioners Conference (Athens, GA)
Estimated Cost	<u>Registration</u> – \$475 <u>Hotel</u> - \$700 <u>Reimbursable Amount</u> - \$300 <u>TOTAL ESTIMATED COST:</u> \$1,475
Council Travel Budget: Education/Training (0101-100-1000-CNCL-6601) Travel, Schools & Conferences (0101-100-1000-CNCL-6641)	Beginning Balance - \$6,000; Current Balance - \$5,900 Beginning Balance - \$12,000; Current Balance (Approximate)- \$10,298 <u>NOTE:</u> Pursuant to Resolution No. 205-25, the requirements and limitations governing Council travel do not apply to mandatory training conferences required by State Law.

In accordance with the **Travel Policy and Procedures of the Columbus Consolidated Government**, dated **September 16, 2013**, which states:

“City Councilors should submit their travel requests to the Clerk of Council. The Clerk of Council will list a request to approve travel on his/her agenda for a vote at a regular City Council meeting. All travel requests must conform to the requirements, terms and conditions of this Policy.”

Pursuant to **Resolution No. 205-25**, this request shall be applied to the **\$3,500 annual travel allowance** designated for each Councilor for approved travel and training outside the city limits of Columbus, Georgia.

Lindsey G. McLemore
Clerk of Council
Council of Columbus, Georgia

Date