



COLUMBUS CONSOLIDATED GOVERNMENT

P.O. Box 1340
Columbus, Georgia 31902-1340

TRAVEL AUTHORIZATION REQUEST CITY COUNCILOR

Name of Traveler / Registrant	Dr. Cathy Cook, Councilor
Dates of Travel	November 8-11, 2026

Sponsored Organization and Conference / Training	2026 National Foundation for Women Legislators Annual Conference (Nashville, TN)
Estimated Cost	<u>Registration</u> – \$100 <u>Hotel</u> - \$1,136 <u>Airfare:</u> \$466 <u>Reimbursable Amount</u> - \$100 <u>TOTAL ESTIMATED COST:</u> \$1,802
Council Travel Budget: Education/Training (0101-100-1000-CNCL-6601) Travel, Schools & Conferences (0101-100-1000-CNCL-6641)	Beginning Balance - \$5,000; Current Balance - \$5,000 Beginning Balance - \$10,000; Current Balance (Approximate)- \$10,000 (\$1,045 – Pending Expense) Annual Travel Allowance - \$3,500 Councilor's FY27 Travel Expenses - \$0 Annual Travel Allowance Available (Approximate) - \$3,500

In accordance with the **Travel Policy and Procedures of the Columbus Consolidated Government**, dated **September 16, 2013**, which states:

“City Councilors should submit their travel requests to the Clerk of Council. The Clerk of Council will list a request to approve travel on his/her agenda for a vote at a regular City Council meeting. All travel requests must conform to the requirements, terms and conditions of this Policy.”

Pursuant to **Resolution No. 205-25**, this request shall be applied to the **\$3,500 annual travel allowance** designated for each Councilor for approved travel and training outside the city limits of Columbus, Georgia.

Lindsey G. McLemore
Clerk of Council
Council of Columbus, Georgia

Date