

**MINUTES AT THE REGULAR MEETING OF THE COLUMBUS AIRPORT  
COMMISSION HELD AT THE COLUMBUS AIRPORT  
WEDNESDAY, MARCH 27, 2024**

The following commission members were present for the entire meeting:

<b><u>NAME</u></b>	<b><u>EXPIRES</u></b>
Mrs. Dannell Marks, Chairwoman	December 31, 2026
Mr. James Barker, Vice Chairman	December 31, 2028
Mrs. Dee Marsh, Secretary	December 31, 2025

**Legal Counsel:** Alston Auten

**Staff Members Present:**

Amber Clark, Airport Director  
Maggie Turnham, Executive Assistant  
Amanda Vickers, Facilities Technician Supervisor  
Timothy Strickland, Finance Director  
Sonya Overton, Director of Marketing & Air Service Development  
Shaundra Goodwin, Security Coordinator  
Joshua Patton, Airfield & Facilities Manager  
Kelvin Mullins, Public Safety Officer  
Mona Mitchell, Hospitality Supervisor  
Darryl Graham, Interim HR Manager  
Dan Owen, Facilities Maintenance Technician  
Wendy Kelly, Receptionist

**Others Present:**

Jacob Redwine, Holt  
Charlie Sikes, Tenant  
Thomas Akerman, Aflac

**BUSINESS OF THE MEETING**

Mrs. Dannell Marks called the March 27, 2024, Regular Commission Meeting to order at 9:30 a.m.

**CONSIDER ADOPTION OF THE MINUTES FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON FEBRUARY 28, 2024**

Mrs. Marks asked to consider adoption of the minutes for the regularly scheduled commission meeting on February 28, 2024.

Motion by Mr. Barker to approve the minutes, seconded by Mrs. Marsh and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF THE FY25 BUDGET**

Mrs. Marks asked to consider approval of the FY25 budget.

Motion by Mrs. Marsh to approve the FY25 budget, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF THE 10-YEAR TSA LEASE**

Mrs. Marks asked to consider approval of the 10-year TSA lease.

Motion by Mrs. Marsh to approve the 10-year TSA lease, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 3 No: 0

**CONSIDER APPROVAL OF THE PROPOSED MINIMUM STANDARDS**

Mrs. Marks asked to consider approval of the proposed minimum standards.

Motion by Mrs. Marsh to approve the proposed minimum standards, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 3 No: 0

**DIRECTOR’S UPDATES**

**Finance**

Mr. Timothy Strickland gave the finance report, wherein he talked about the end of the month reports for February.

**Flightways**

Ms. Amber Clark gave the Flightways report, wherein she announced Darryl Graham as the new interim FBO manager, she discussed hangar repairs, new hangar tenants and leases, employee updates, fuel price comparisons, and fuel sales.

Fuel Price Comparison					DATE: 03/18/2024
Airport Identifier	Name	Jet A + Premixed	AvGas	SS100L	FBO COMPANY NAME
<b>CSG</b>		<b>\$6.69</b>	<b>\$6.91</b>	<b>\$5.91</b>	<b>Flightways Columbus</b>
<b>MCN</b> (478) 788-3491	Macon	N/A	N/A	N/A	Lowe Aviation
<b>GVL</b> (678) 989-2395	Gainesville	~	\$7.95	\$6.95	Lanier Flight Center
<b>HSV</b> (256) 772-9341	Huntsville	\$7.36	\$6.60	~	Signature
<b>DHN</b> (334) 983-4541	Dothan	\$6.84	\$6.87	~	Aero One Aviation
<b>ECP</b> (850) 233-4717	Panama City	\$7.86	\$7.99	~	Sheltair
<b>CHA</b> (423) 855-2299	Chattanooga	\$7.22	\$7.54	~	Wilson Air Center
<b>MDQ</b> (256) 828-1403	Dwntwn Huntsville	\$6.35	\$5.95	~	Excutive Flight Center
<b>VPC</b> (770) 382-9800	Cartersville	\$5.95	\$6.49	~	Phoenix Air
<b>FFC</b> (770) 487-2225	Falcon Field	\$6.31	\$6.39	~	Atlanta Regional Airport
<b>AVERAGE</b>		<b>\$6.84</b>	<b>\$6.97</b>	<b>\$6.95</b>	
<b>PIM</b> (706) 663-2083	Pine Mountain	\$5.99	\$5.40	\$5.25	
<b>EUF</b> (334) 687-2051	Eufaula	\$5.53	~	\$5.88	
<b>LGC</b> (706) 884-2121	Lagrange	\$5.25	\$5.75	\$5.40	

**Human Resources**

Mrs. Maggie Turnham gave the human resources report, wherein she discussed vacant positions and employee resignations/terminations. The Open Requisition Report is attached hereto.

**Open Requisition Report**

JOB TITLE	Pay Range	DEPT	JOB #	DATE POSTED	DATE CLOSED	# DAYS OPEN	COMMENTS
Airfield Operations: Tech (1 of 2 positions)	\$16.00-\$24.00	Maintenance	23-05	11/27/2023			Position Filled
PT Beverage Cart Attendant	\$9.00-\$13.00	Hospitality	25-1	1/10/2024	Until Filled	13-days	Screening Resumes and Interviewing
Chief of Public Safety	\$55,000-\$70,000	Public Safety	24-2	2/19/2024	Until Filled	1-day	Engaged with Recruiter
Line Service Technician- Pkt	\$14.42-\$24.00	FBO	24-4	N/A	Until Filled		Awaiting Job Posting
Facilities Maintenance Technician	\$16.00-\$22.00	Maintenance	24-3	N/A	Until Filled		Awaiting Job Posting
Human Resources Manager	\$60,000-\$80,000	Human Resources	23-17	8/22/2023	Until Filled	1-day	Engaged with Recruiter

Total Active Employees\* 46 (as of February 20, 2024)  
 Total Job Holds 0  
 Total Job Vacancies 5  
 Total Positions 51

Total Termination/Resignation 14 (as of February 20, 2024)

White: Pending
Yellow: Recommendation for hire received
Blue: Position has been filled
Tan: Temporary filled position
Green: Hold

\*Does not include employees in temp. positions, interns, or incumbents whose positions are currently posted; includes employees hired (completed in-processing, start date).  
 Formula: number of days positions are open starts the day after eligibility list is forwarded to the Manager and continues until recommendation from hiring manager has been received in Human Resources.  
 \*\*These positions are not included in the total job vacancy numbers for the current fiscal year.

**Maintenance**

Mr. Joshua Patton gave the maintenance report, wherein he thanked his team for how well they've been doing and for all their hard work and dedication. He discussed maintenance items repaired or in the process of being repaired, and hangar repair updates.

**Marketing**

Mrs. Sonya Overton gave the marketing report, wherein she discussed the S&D conference that she, Miss Phillips, Mr. Davenport, and Ms. Spivey attended in Austin, TX, an airport tour given to Auburn University's AAIE chapter, participating in the STEAM event, participating in a Mardi Gras parade, social media stats, and our beverage cart earnings.

**Public Safety**

Mr. Kelvin Mullins gave the public safety report, wherein he discussed updates on the department's operations, employee training updates and status.

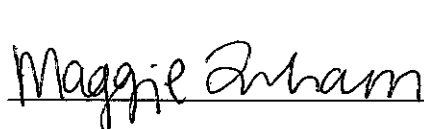
**Other Matters**

Mrs. Marks asked if there were any other matters. There were none.

Mrs. Marks asked for a motion to adjourn the meeting.  
 Motion by Mrs. Marsh to adjourn, seconded by Mr. Barker and unanimously approved by the Commission. Ayes: 3 / No: 0

The meeting was adjourned at 10:07 a.m.

APPROVED:

  
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Maggie Turnham, Executive Assistant

Dannell Marks, Chairman

