COLUMBUS BOARD OF HEALTH Meeting Minutes (Informal Meeting – Lack of Quorum)

Columbus Health Department Board Room

Date: September 27, 2023

Presiding: James Lopez, DDS

Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office)

Not Present: Mayor Berry Henderson, Sylvester McRae, MD, Joy Adegbile, MD; Devica Alappan, MD;

Others Present: Beverley Townsend, MD, Kimberly Carr, Ph.D., Tori Endres, Joanne Strickland, Steve Gunby, Pam Kirkland, Michelle Crawford, Kristi Ludy, Brandi Nelson, Latrice Johnson, Jacqueline Knight

Agenda Topic	Discussion	Decision	Responsibility
Call to order	 Dr. Lopez Called the meeting to order at 1:03 pm. Acknowledged a quorum has not been established and this will be an informal meeting. 	No quorum was established.	None
Approval of Agenda	Dr. Lopez Unable to motion/vote - lack of quorum. 	No quorum was established.	None
Discussion and Approval of Minutes	Dr. LopezUnable to motion/vote – lack of quorum.	No quorum was established.	None
Commissioner of Health Report	 Dr. Townsend: Announced on Friday, September 29th will be Employee Wellness Day at the Columbus Trade Center. Sink hole repair update: There is standing water from the recent rain in one of the patches. Dr. Townsend asked the Board to look after the meeting. Informed Board there will be major plumbing repairs at the CHD building from October 5-11th. CHD will be closed for repairs because the building will not have running water. The staff will be working during the closure. Training classes will be provided by HR as well as 		

	 the use of mobile units. "Glam" potties (porta-potties) will be provided for our patients/staff use. Stated Public Health on Wheels has replaced the COVID Strike Team. WIC on Wheels was WCHD's 1st mobile unit in 2015 in which we received an award. Announced that WCHD is interested in renting a storage area for expansion. Reminded the board members that legislators are not in session so utilize this time to legislate and advocate for public health. 	Ms. Cathright thanked the staff for their hard work and the services they provide to the community.	
Financial Report	Joanne Strickland, District Administrator:		
	• Presented the FY24 Financial overview as of August 31, 2023. The current budget is \$12,229,393.00 Line 3 shows total expenses through the end of August are \$1,886,051.08, which is 15.42% and is just below target of 16.67% for 2 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$491,542.31due to increases in salary and fringes. Line 5 shows a total fee income as of 08/31/23 of \$258,379.82. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$30,962.92. Line 19 shows the prior year's admin claiming income, which we have not received for FY24. Page 8 shows the total grants governed by the Columbus Board of Health (all are on target for 2 months of operation).	The Financial Report is attached and made a part of these minutes.	None
	Additional Comment:		
	 Joanne Strickland informed the Board that the City of Columbus is aware of the continuing issues/problems that we are experiencing with the CHD building. The lines will also be added back to the designated parking spaces once the patches have been completely repaired. 		
	No further comments/questions	N	Ness
Excused Absences	Sylvester McRae, MD; Joy Adegbile, MD; Devica Alappan, MD;	None	None

Old Business	Dr. Townsend:	None	None
New Business	Addressed status of the sink hole repair during her above report Dr. Townsend:	None	None
	• Addressed the CHD plumbing repairs issue during her above report.		
	Kristy Ludy, Environmental Health Director:		
	 Provided an overview of Senate Bill 121 which was effective July 1st. This bill prohibits local governments from precluding or denying installation of a new water well on single family residential dwellings situated on one acre or more of property. Muscogee County and Columbus Consolidated Government already comply under the provisions of this bill which meets the City of Columbus requirement. Senate Bill 121 is for informational purposes only. 		
	No further comments/questions		
Program Reports	Epidemiology Update – Brandi Nelson, Epidemiologist Manager:	Program reports are attached and made part of these minutes.	None
	• Presented the Epidemiology report for the period 08/24/23 through 09/26/23 including notifiable disease, COVID-19, and West Nile Virus.		
	Public Information – Pam Kirkland, Public Information Officer:		
	• Reported on September press releases, media interviews, social media posts, TV, radio, and billboard campaigns.		
	Environmental Health - Kristi Ludy, Environmental Health Director:		
	• Referred members to the Environmental Health report of activities covering the month of August 2023.		
	Nursing – Michelle Crawford, County Nurse Manager:		
	• Presented the cumulative nursing report for July 1, 2023 through August 31, 2023 including activities and events.	Michelle Crawford commented that she had not noticed a significant	
	 Dr. Lopez commented that St. Luke Church has seen an increase in homelessness and asked if CHD has seen an 		

increase in services.	increase but will investigate further.
WIC – Latrice Johnson, Nutrition Services Director:	
 Presented WIC overview for August 2023 including participant numbers and events. 	
No further comments/questions	

Adjourned	Dr. Lopez adjourned the meeting at 1:43 p.m.			
Respectfully submitted by: Jacqueline Knight, Administration Assistant III NEXT BOARD OF HEALTH MEETING				
Date/Time: November 29, 2023 1:00pm Place: Columbus Health Department Board Room				