

COLUMBUS BOARD OF HEALTH
Meeting Minutes
(Informal Meeting – Lack of Quorum)
Columbus Health Department Board Room

Date: September 27, 2023

<p>Presiding: James Lopez, DDS</p> <p>Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office)</p> <p>Not Present: Mayor Berry Henderson, Sylvester McRae, MD, Joy Adegbile, MD; Devica Alappan, MD;</p> <p>Others Present: Beverley Townsend, MD, Kimberly Carr, Ph.D., Tori Endres, Joanne Strickland, Steve Gunby, Pam Kirkland, Michelle Crawford, Kristi Ludy, Brandi Nelson, Latrice Johnson, Jacqueline Knight</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Called the meeting to order at 1:03 pm. • Acknowledged a quorum has not been established and this will be an informal meeting. 	No quorum was established.	None
Approval of Agenda	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Unable to motion/vote - lack of quorum. 	No quorum was established.	None
Discussion and Approval of Minutes	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Unable to motion/vote – lack of quorum. 	No quorum was established.	None
Commissioner of Health Report	<p>Dr. Townsend:</p> <ul style="list-style-type: none"> • Announced on Friday, September 29th will be Employee Wellness Day at the Columbus Trade Center. • Sink hole repair update: There is standing water from the recent rain in one of the patches. Dr. Townsend asked the Board to look after the meeting. • Informed Board there will be major plumbing repairs at the CHD building from October 5-11th. CHD will be closed for repairs because the building will not have running water. The staff will be working during the closure. Training classes will be provided by HR as well as 		

	<p>the use of mobile units. “Glam” potties (porta-potties) will be provided for our patients/staff use.</p> <ul style="list-style-type: none"> • Stated Public Health on Wheels has replaced the COVID Strike Team. WIC on Wheels was WCHD’s 1st mobile unit in 2015 in which we received an award. • Announced that WCHD is interested in renting a storage area for expansion. • Reminded the board members that legislators are not in session so utilize this time to legislate and advocate for public health. <p>No further comments/questions</p>	Ms. Cathright thanked the staff for their hard work and the services they provide to the community.	
Financial Report	<p>Joanne Strickland, District Administrator:</p> <ul style="list-style-type: none"> • Presented the FY24 Financial overview as of August 31, 2023. The current budget is \$12,229,393.00 Line 3 shows total expenses through the end of August are \$1,886,051.08, which is 15.42% and is just below target of 16.67% for 2 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$491,542.31 due to increases in salary and fringes. Line 5 shows a total fee income as of 08/31/23 of \$258,379.82. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$30,962.92. Line 19 shows the prior year’s admin claiming income, which we have not received for FY24. Page 8 shows the total grants governed by the Columbus Board of Health (all are on target for 2 months of operation). <p>Additional Comment:</p> <ul style="list-style-type: none"> • Joanne Strickland informed the Board that the City of Columbus is aware of the continuing issues/problems that we are experiencing with the CHD building. The lines will also be added back to the designated parking spaces once the patches have been completely repaired. <p>No further comments/questions</p>	The Financial Report is attached and made a part of these minutes.	None
Excused Absences	Sylvester McRae, MD; Joy Adegbile, MD; Devica Alappan, MD;	None	None

	<p>increase in services.</p> <p>WIC – Latrice Johnson, Nutrition Services Director:</p> <ul style="list-style-type: none"> Presented WIC overview for August 2023 including participant numbers and events. <p>No further comments/questions</p>	<p>increase but will investigate further.</p>	
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Adjourned	Dr. Lopez adjourned the meeting at 1:43 p.m.		
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Respectfully submitted by: Jacqueline Knight, Administration Assistant III

NEXT BOARD OF HEALTH MEETING

Date/Time: November 29, 2023 1:00pm	Place: Columbus Health Department Board Room
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