

COLUMBUS BOARD OF HEALTH
Meeting Minutes
Columbus Health Department Board Room

Date: October 25, 2023

<p>Presiding: James Lopez, DDS Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office), Joshua Beard (Mayor’s office), Joy Adegbile, MD Not Present: Sylvester McRae, MD, Devica Alappan, MD Others Present: Tori Endres, Joanne Strickland, Steve Gunby, Pam Kirkland, Michelle Crawford, Kristi Ludy, Karye Raybon, Jacqueline Knight</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Called the meeting to order at 1:08pm. • Acknowledged a quorum has been established. 		None
Approval of Agenda	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Referred to the October meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda. • FYI: We did not have a quorum at our last meeting. 	<p>Motioned by Yasmin Cathright to approve the agenda as presented. Seconded by Joshua Beard. Approved by all members present.</p>	None
Discussion and Approval of Minutes	<p>Dr. Lopez</p> <ul style="list-style-type: none"> • Referred to the minutes from August 23, 2023, and September 27, 2023, as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the minutes. 	<p>Motioned by Joshua Beard to approve the minutes as presented. Seconded by Yasmin Cathright. Approved by all members present.</p>	None
Commissioner of Health Report	<p>Joanne Strickland for Dr. Townsend</p> <ul style="list-style-type: none"> • Stated the Employee Appreciation and Wellness Day was held on September 29th at the Columbus Trade Center. • Informed Board the latest Covid vaccine is now available at CHD. • Reminded the Board members to continue to advocate for public health with your local representatives. 	<p>Joanne Strickland commented that Dr. Townsend and Dr. Carr attended the Columbus</p>	

	<ul style="list-style-type: none"> ○ Dr. Lopez asked if we had a chance to review the legislative priorities. There were approximately 16 listed with 5 or 6 health related issues. 	legislative luncheon. Will ask Dr. Townsend to address at the next meeting.	
	No further comments/questions		
Financial Report	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> • Presented the FY24 Financial overview as of September 30, 2023. The current budget is \$12,229,393.00 Line 3 shows total expenses through the end of September are \$2,892,322.93, which is 23.65% and is just below target of 25% for 3 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$584,870.68 due to increases in salary and fringes. Line 5 shows a total fee income as of 09/30/23 of \$351,288.08. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$46,092.89. Line 19 shows the prior year's admin claiming income based on population, which we have not received for FY24. Pages 6 & 7 show a breakdown by line item of expenses and revenues. Page 8 shows the total grants governed by the Columbus Board of Health (all are on target for 3 months of operation). 	The Financial Report is attached and made a part of these minutes.	None
	No further comments/questions		
Excused Absences	Sylvester McRae, MD; Devica Alappan, MD	None	None
Old Business	<p>Status of sink hole patches in parking lot at CHD</p> <ul style="list-style-type: none"> • Joanne Strickland reported there are some unlevelled areas that must be fixed. The lines separating the parking spaces will be painted after all the repairs are completed. <p>Update on CHD plumbing repairs</p> <ul style="list-style-type: none"> • Joanne Strickland reported the plumbing issues have been repaired and the finishing touches should be completed by Friday. <ul style="list-style-type: none"> ○ Dr. Lopez inquired about the air conditioning at CHD. There was a discussion regarding the budget and who would be responsible for replacing the units as well as repairs. <p>Dr. Lopez</p> <ul style="list-style-type: none"> • Discussed a second outbreak of macrobacteria in Georgia this spring. Iron is a super nutrient of macrobacteria. CDC reports that sterile water will help reduce macrobacteria. Georgia is the only state with two outbreaks of macrobacteria. Dr. Toomey and others 	<p>Marci Norris commented on the progress of the repairs to the parking lot from the city's standpoint.</p> <p>Joanne Strickland has contacted Pam Hodge regarding adding CHD to the city's budget for replacing air conditioner units but she has not received a response from her.</p>	None

	need to be made aware of the presence of macrobacteria.		
New Business	None	None	None
Program Reports	<p>Epidemiology Update – (Refer to attached report)</p> <ul style="list-style-type: none"> Attached the Epidemiology report for the period 09/26/2023 through 10/18/2023 including notifiable disease, COVID-19, and the Georgia Health Alert Network. <p>Public Information – Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> Reported on October press releases, media interviews, social media posts, TV, radio, and billboard campaigns. <ul style="list-style-type: none"> Dr. Lopez asked if children are being tested for lead poisoning. <p>Environmental Health - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> Referred members to the Environmental Health report of activities covering the month of September 2023. <p>Nursing – Michelle Crawford, County Nurse Manager</p> <ul style="list-style-type: none"> Presented the cumulative nursing report for July 1, 2023 through September 30, 2023, including activities and events. <ul style="list-style-type: none"> Dr. Adegbile wanted to know if the RSV vaccine available and being provided by CHD. <p>WIC – Karye Raybon, Nutrition Services</p> <ul style="list-style-type: none"> Presented WIC overview for September 2023 including participant numbers and events. <p>No further comments/questions</p>	<p>Program reports are attached and made part of these minutes.</p> <p>Kristi Ludy suggested that April Kennedy is invited to next month’s board meeting to discuss lead poisoning exposure.</p> <p>Michelle Crawford informed the board that CHD does not provide the RSV vaccine.</p>	None

Adjourned	Dr. Lopez adjourned the meeting at 1:40pm.		
Respectfully submitted by: Jacqueline Knight, Administrative Assistant III			
NEXT BOARD OF HEALTH MEETING			
Date/Time: January 24, 2024		Place: Columbus Health Department Classroom	