

**COLUMBUS BOARD OF HEALTH
Meeting Minutes**

Columbus Health Department Board Room

Date: November 29, 2023

<p>Presiding: James Lopez, DDS Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office), Joshua Beard (Mayor's office), Joy Adebile, MD, Sylvester McRae, MD Not Present: Devica Alappan, MD Others Present: Dr. Beverley Townsend, Tori Endres, Joanne Strickland, Pam Kirkland, Michelle Crawford, Kristi Ludy, Karye Raybon, Jacqueline Knight, April Kennedy, Kenyada McKenzie, Reggie Lewis, DeMarcus Jones, Jerrica Allen, Tabithia Thomas, Kathleen Wang, Jerome Lawson, Akheem Peggins</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	<p>Dr. Lopez</p> <ul style="list-style-type: none"> Called the meeting to order at 1:08pm. Acknowledged a quorum has been established. 		None
Approval of Agenda	<p>Dr. Lopez</p> <ul style="list-style-type: none"> Referred to the November meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda. 	Motioned by Dr. Adebile to approve the agenda as presented. Seconded by Marci Norris. Approved by all members present.	None
Discussion and Approval of Minutes	<p>Dr. Lopez</p> <ul style="list-style-type: none"> Referred to the minutes from October 25, 2023, as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the minutes. Dr. Lopez noted a correction to the minutes: The correct spelling of Mycobacterium infections and reiterated the need for Dr. Toomey and others to be made aware of the presence of mycobacteria. 	Motioned by Joshua Beard to approve the minutes with the noted correction. Seconded by Marci Norris. Approved by all members present.	None
Commissioner of Health Report	<p>Dr. Townsend</p> <ul style="list-style-type: none"> Informed the Board members that Dr. Kimberly Carr, District Program Manager, resigned on November 17th. Dr. Townsend will 	None	None

	<p>serve as interim until a replacement is hired.</p> <ul style="list-style-type: none"> • Informed the Board members of a legislative bill being introduced to allow board of health meetings to be held virtually. • Attended the Hometown Legislative meeting but public health did not provide any items to the agenda. • Kudos to Darrell Enfinger and the West Central Health District staff who were in Plains, Georgia for the burial of the former First Lady, Rosalynn Carter. 	<p>Joshua Beard commented on the city's perspective regarding public health.</p>	
Financial Report	<p>No further comments/questions</p> <p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> • Presented the FY24 Financial overview as of October 31, 2023. The current budget is \$12,229,393.00. Line 3 shows total expenses through the end of October are \$3,843,968.87, which is 31.43% and is just below target of 33% for 4 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$677,751.81 due to increases in salary and fringes. Line 5 shows a total fee income as of 10/31/23 of \$441,767.45. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$60,897.71. Line 19 shows the prior year's admin claiming income based on population of \$17,723.28 for FY24. Pages 5 & 6 show a breakdown by line item of expenses and revenues. Page 7 shows the total grants governed by the Columbus Board of Health (all are on target for 4 months of operation). <ul style="list-style-type: none"> o Dr. Lopez inquired about the Vital Records income changes. Birth or death certificates which one has increased or decreased. <p>No further comments/questions</p> <p>Devica Alappan, MD</p>	<p>The Financial Report is attached and made a part of these minutes.</p> <p>Joanne Strickland and Dr. Townsend discussed the impact of patrons using other ways to receive records versus using our service.</p>	<p>None</p>
Excused Absences	<p>Update on Parking lot at CHD</p> <ul style="list-style-type: none"> • Joanne Strickland reported the parking lot is fixed and is working on getting the lines repainted. <p>Dr. Lopez</p> <ul style="list-style-type: none"> • Would like to schedule a meeting with Dr. Toomey and others to discuss the second outbreak of mycobacteria infection in Georgia. 	<p>None</p> <p>Dr. Townsend asked Jacqueline Knight to contact Dr. Toomey's office and provide Dr. Lopez's contact info with his request for a meeting.</p>	<p>None</p>
New Business	<p>Lead & Healthy Homes Program (April Kennedy)</p> <ul style="list-style-type: none"> • Provided an overview of lead poisoning exposure and the guidelines for reporting lead poisoning exposure in children. 		<p>None</p>

	<ul style="list-style-type: none"> ○ Dr. Adebile wanted to know how long is the child followed after receiving treatment. ○ Joshua Beard commented on the items sold in Dollar Tree stores that have been associated with lead poisoning still on the shelves. <p>Cure Violence (Jerome Lawson)</p> <ul style="list-style-type: none"> ● Provided an overview of the Cure Violence Program and community interactions. Reggie Lewis discussed the financial aspect of the program. This success of this program requires the support and involvement of our local community leaders. <ul style="list-style-type: none"> ○ Dr. Adebile, Dr. Townsend, and Dr. McRae commented on the need, importance, and impact of this program in the community. <p>No further comments/questions</p>	<p>3 months or until the lead level drops below 3.5.</p> <p>April Kennedy commented that this is outside our scope of practice.</p>	
<p>Program Reports</p>	<p>Epidemiology Update – (No monthly report provided)</p> <p>Public Information – Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> ● Reported on November press releases, media interviews, social media posts, TV, radio, and billboard campaigns. <ul style="list-style-type: none"> ○ Yasmin Cathright inquired about the Fatherhood Initiative campaign process. <p>Environmental Health - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> ● Referred members to the Environmental Health report of activities covering the month of October 2023. <ul style="list-style-type: none"> ○ Dr. McRae asked about bed bug exposure in our area and should it be reported through the Dept. of Public Health. <p>Nursing – Michelle Crawford, County Nurse Manager</p> <ul style="list-style-type: none"> ● Presented the cumulative nursing report for July 1, 2023 through October 31, 2023, including activities and events. <ul style="list-style-type: none"> ○ Dr. McRae wanted to know how much education is provided through public health regarding STDs. Also, if MDs and provider are being educated on STD awareness and testing by the Dept. of Public Health. 	<p>Program reports are attached and made part of these minutes.</p> <p>Kristi Ludy will pull information from data base because it is logged and share with Dr. McRae.</p> <p>Dr. Townsend commented that education/training may need to be provided but not through the Dept. of Public Health.</p>	None

	<p>WIC - Latrice Johnson, Nutrition Services</p> <ul style="list-style-type: none"> Presented WIC overview for October 2023 including participant numbers and events. <p>No further comments/questions</p>		
--	--	--	--

Adjourned	Dr. Lopez adjourned the meeting at 2:40pm.		
Respectfully submitted by: Jacqueline Knight, Administrative Assistant III			
NEXT BOARD OF HEALTH MEETING			
Date/Time: January 24, 2024	Place: Columbus Health Department Boardroom		