

Date: February 28, 2024
COLUMBUS BOARD OF HEALTH
Meeting Minutes
Columbus Health Department Board Room

<p>Presiding: James Lopez, DDS</p> <p>Attending Board Members: Yasmin Cathright, Marci Norris (City Mgr. office), Joy Adegbile, MD, Sylvester McRae, MD</p> <p>Not Present: Devica Alappan, MD, Joshua Beard (Mayor's office)</p> <p>Others Present: Dr. Beverley Townsend, Tori Endres, Joanne Strickland, Steve Gunby, Pam Kirkland, Michelle Crawford, Kristi Ludy, Brandi Nelson, Latrice Johnson, Berta Cox, Jeananne Polhamus</p>			
Agenda Topic	Discussion	Decision	Responsibility
Call to order	Dr. Lopez <ul style="list-style-type: none"> • Called the meeting to order at 1:03pm. • Acknowledged a quorum has been established. 		None
Approval of Agenda	Dr. Lopez <ul style="list-style-type: none"> • Referred to the February meeting agenda as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the agenda. 	Motioned by Dr. McRae to approve the agenda as presented. Seconded by Dr. Adegbile. Approved by all members present.	None
Discussion and Approval of Minutes	Dr. Lopez <ul style="list-style-type: none"> • Referred to the minutes from November 29, 2023, as delivered to all board members. With no questions or discussion from the members, called for a motion to approve the minutes. 	Motioned by Dr. McRae to approve the minutes as presented. Seconded by Dr. Adegbile. Approved by all members present.	None
Commissioner of Health Report	Dr. Townsend <ul style="list-style-type: none"> • Informed the board a selection has been made for a new District Program Manager. • Announced the State office has a new Dental Director who is a dentist. The previous director was a registered dental hygienist. • Announced the GPHA Annual Conference will be held at Jekyll Island from May 1st -May 3rd. All board members are invited to attend. • Expressed condolences to Ms. Cathright on the loss of her son recently. • Thanked the board of health for their service. No further comments/Questions	None	None

Financial Report	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> Presented the FY24 Financial overview as of January 31, 2024. The current budget is \$12,465,256.00. Line 3 shows total expenses are \$6,927,253.41 which is 55.57% and is just below target of 58% for 7 months of operation. Line 4 shows the comparison of expenses to last year with an increased variance of \$435,341.11 due to increases in salaries and fringes. Line 5 shows a total fee income as of 01/31/24 of \$737,058.73. Lines 6 through 17 show the breakdown of fund sources and their comparison to the same time last year. Line 18 shows variance at an increase of \$101,487.46. Line 19 shows admin claiming income of \$68,4566.10 for FY24. Pages 7 & 8 show a breakdown by line item of expenses and revenues. Page 9 shows the total grants governed by the Columbus Board of Health (all are on target for 7 months of operation). Dr. McRae inquired about the financial impact of moving the health department to Veterans' Parkway. <ul style="list-style-type: none"> Joanne Strickland explained that rent cost is significantly higher than in previous years because we had a 25-year contract. Dr. Townsend further commented that we did not have a choice in moving. The building on Comer Avenue was sold and the city/county did not negotiate a new lease. We basically now sublease from the state. <p>No further comments/Questions</p>	The Financial Report is attached and made a part of these minutes.	None
Excused Absences	<p>Devica Alappan, MD Joshua Beard</p>	None	None
Old Business	<p>Dr. Lopez</p> <ul style="list-style-type: none"> Expressed his concerns for dead end waterlines and the growth of micro bacteria and ferrous sulfate levels in the water used for some medical procedures. He wanted to go on record that Public Health and the CDC need to investigate the breakdown of the sterility of the water. <p>Dr. Townsend</p> <ul style="list-style-type: none"> Presented a letter from Dr. Kathleen E. Toomey, Commissioner and State Health Officer, to Erica Lacefield, Executive Director, Georgia Board of Dentistry in support of the proposed amendments to Georgia Board of Dentistry Rule 150-3-.09 Continuing Education for Dentists and Rule 150-5-.05 Continuing Education for Dental Hygienists. 	<p>None</p> <p>None</p>	<p>None</p> <p>None</p>

	<ul style="list-style-type: none"> Encouraged Dr. Lopez to reach out to the new State Dental Director regarding his concerns 	Berta Cox will email Dr. Lopez the contact information for the Dental Director.	
New Business	<p>Joanne Strickland, District Administrator</p> <ul style="list-style-type: none"> Presented the FY23 Audit Summary; total expenditures \$27,878,385.00; total revenue \$30,158,721.00; leave liability \$921,740.00; fund balance \$13,589,108.00; total assets \$17,026,186.00 and total liabilities \$23,575,547.00. Presented the Columbus Consolidated Government Agency Request for Appropriation. Total budget of \$13,763,864.00 with city budget request of 502,012.00. <p>No further comments/questions</p>	<p>Motioned by Dr. Adegbile to accept audit as written. Seconded by Dr. McRae. Approved by all members present.</p> <p>Motioned by Dr. Adegbile to accept city budget request as written. Seconded by Dr. McRae. Approved by all members present.</p>	<p>Joanne Strickland</p> <p>Joanne Strickland</p>
Program Reports	<p>Epidemiology Update – Brandi Nelson, Epidemiologist Supervisor</p> <ul style="list-style-type: none"> Shared news release from DPH on confirmed measles case in metro Atlanta, from January 18, 2024. Shared Health Alert for Meningococcal disease (N. meningitidis) from the DPH Commissioners office. Reported on Notifiable Diseases and Covid-19 Outbreaks. <ul style="list-style-type: none"> Dr. McRae asked if Measles and Chicken Pox (Varicella) vaccines are still required for a child to attend Public School. Jeananne Polhamus, a school nurse replied that it is still a requirement unless the child has an accepted exemption. <p>Public Information - Pam Kirkland, Public Information Officer</p> <ul style="list-style-type: none"> Reported December and January press releases, media interviews, social media posts, TV, radio, and billboard campaigns. <p>Environmental Health - Kristi Ludy, Environmental Health Director</p> <ul style="list-style-type: none"> Referred members to the Environmental Health report of activities covering the months of December and January of 2024. <p>Nursing - Michelle Crawford, County Nurse Manager</p> <ul style="list-style-type: none"> Presented the cumulative nursing report for July 1, 2023, through January 31, 2024, including activities and events. 	<p>Program reports are attached and made part of these minutes.</p>	<p>None</p>

	WIC- Latrice Johnson, Nutrition Services Director <ul style="list-style-type: none"> Presented WIC overview for December 2023 through January 2024 including participant numbers and events. No further comments/questions		
--	--	--	--

Adjourned	Dr. Lopez adjourned the meeting at 2:40pm		
------------------	---	--	--

Respectfully submitted by: Berta Cox, District Admin Operations Liaison

NEXT BOARD OF HEALTH MEETING

Date/Time: March 27, 2024	Place: In-person: Columbus Health Department Board Room
----------------------------------	--