

**Columbus Consolidated Government  
Council Meeting Agenda Item**

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| <b>TO:</b>             | Mayor and Councilors   |
| <b>AGENDA SUBJECT:</b> | Fuel Management System Upgrade for Public Works – Cooperative Purchase |
| <b>INITIATED BY:</b>   | Finance Department   |

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It is requested that Council approve the purchase of the fuel management system upgrade from FluidSecure (Tallahassee, FL), a subsidiary of Trak Engineering, Inc., in the amount of \$120,837.00; issues incurred after the initial installation will be billed at \$125 per hour. This purchase will be accomplished by Cooperative Purchase via Sourcewell Contract #022217-TRK. Approval is also requested to pay the annual support fees in the estimated amount of \$16,420.00, which will be budgeted in future fiscal years.

Per Resolution #462-93, Council approved the original purchase of an upgraded automated fuel management system from Trak Engineering, which at the time replaced an eleven-year old system. Consequently, the system has not been upgraded in twenty-seven years. Public Works has been notified by Trak Engineering that the current hardware is antiquated, and it is a challenge to find replacement parts.

The system upgrade will accommodate two fueling sites and the oil distribution points at the sites. The upgrade will include new hardware, programmable key fobs for ID purposes, Cloud hosting and support, as well as, LINK lifetime warranty, Android or IOS App, Unlimited vehicle/personnel capacity, 24/7 ongoing technical and installation phone support and Data backup.

The purchase of the upgrade will provide the following enhancements:

- Reduce how often a customer will need to touch the system accessories. Customers will be provided key fobs that will turn on the pump and recognize the City vehicle, as well as the customer.
- Reduce the need for customers coming to the Fleet Office when they have problems with their key fobs. Customers will be able to call the Fleet Office, via cellphone, from the fueling point and explain their issue. Fleet staff will be able to review the issue in real-time, make any needed adjustments; allowing the customer to continue to fuel.
- Ultimately, it reduces the hands-on contact between the customer and the system accessories. Thereby, reducing the spread of COVID19 and other contagious viruses.
- The hardware will be upgraded, and replacement parts will be readily available when needed.
- The system will be cloud-based and managed by the provider. Allowing Public Works staff to have constant access to all data. Consequently, the Information Technology Department will no longer have to dial-up to connect to satellite fueling points to obtain data.

The purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #022217-TRK, initiated by the National Joint Powers Alliance (NJPA) (now known as Sourcewell), whereby Trak Engineering, Inc. was one of the successful vendors contracted to provide Fleet Management and Related

Technology Solution. The contract, which commenced June 1, 2017, is good through June 1, 2021, with an option to renew for a fifth year. Sourcewell is a Service Cooperative created by Minnesota Statute 123A.21. This statute was created in 1978 and revised in 1995 to allow participating governmental and municipal agencies to reduce the cost of purchased goods by leveraging their combined purchasing power. The RFP process utilized by Sourcewell meets the requirements of the City's Procurement Ordinance; additionally, cooperative purchasing is authorized per Section 3-118 of the Procurement Ordinance. FluidSecure is a subsidiary of Trak Engineering, Inc.

Funds are budgeted in the FY21 Budget: General Fund – Public Works – Fleet Management – COVID19 Equipment; 0101 – 260 – 2300 – VHCL - 7764. The purchase amount will be offset by Cares Act funds. Funding for the annual support payments will be budgeted in the appropriate fiscal years.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE OF THE FUEL MANAGEMENT SYSTEM UPGRADE FROM FLUIDSECURE (TALLAHASSEE, FL), A SUBSIDIARY OF TRAK ENGINEERING, INC., IN THE AMOUNT OF \$120,837.00; ISSUES INCURRED AFTER THE INITIAL INSTALLATION WILL BE BILLED AT \$125 PER HOUR. THIS PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE VIA SOURCEWELL CONTRACT #022217-TRK; AS WELL AS, AUTHORIZING PAYMENT OF THE ANNUAL SUPPORT FEES, IN THE ESTIMATED AMOUNT OF \$16,420.00, WHICH WILL BE BUDGETED IN FUTURE FISCAL YEARS.**

**WHEREAS**, per Resolution #462-93, Council approved the original purchase of an upgraded automated fuel management system from Trak Engineering, which at the time replaced an eleven-year old system. Consequently, the system has not been upgraded in twenty-seven years. Public Works has been notified by Trak Engineering that the current hardware is antiquated, and it is a challenge to find replacement parts; and,

**WHEREAS**, the system upgrade will accommodate two fueling sites and the oil distribution points at the sites. The upgrade will include new hardware, programmable key fobs for ID purposes, Cloud hosting and support, as well as, LINK lifetime warranty, Android or IOS App, Unlimited vehicle/personnel capacity, 24/7 ongoing technical and installation phone support and Data backup; and,

**WHEREAS**, the purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) Contract #022217-TRK, initiated by the National Joint Powers Alliance (NJPA) (now known as Sourcewell), whereby Trak Engineering, Inc. was one of the successful vendors contracted to provide Fleet Management and Related Technology Solution. The contract, which commenced June 1, 2017, is good through June 1, 2021, with an option to renew for a fifth year. The RFP process utilized by Sourcewell meets the requirements of the City’s Procurement Ordinance; additionally, cooperative purchasing is authorized per Section 3-118 of the Procurement Ordinance. FluidSecure is a subsidiary of Trak Engineering, Inc.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to purchase the fuel management system upgrade from FluidSecure (Tallahassee, FL), a subsidiary of Trak Engineering, Inc., in the amount of \$120,837.00; issues incurred after the initial installation will be billed at \$125 per hour. This purchase will be accomplished by Cooperative Purchase via Sourcewell Contract #022217-TRK. The City Manager is also authorized to pay the annual support fees, in the estimated amount of \$16,420.00, which will be budgeted in future fiscal years. Funds are budgeted in the FY21 Budget: General Fund – Public Works – Fleet Management – COVID19 Equipment; 0101 – 260 – 2300 – VHCL - 7764. The purchase amount will be offset by Cares Act funds. Funding for the annual support payments will be budgeted in the appropriate fiscal years.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting \_\_\_\_\_.  
Councilor Barnes voting \_\_\_\_\_.  
Councilor Crabb voting \_\_\_\_\_.  
Councilor Davis voting \_\_\_\_\_.

Councilor Garrett voting \_\_\_\_\_.  
Councilor House voting \_\_\_\_\_.  
Councilor Huff voting \_\_\_\_\_.  
Councilor Thomas voting \_\_\_\_\_.  
Councilor Thompson voting \_\_\_\_\_.  
Councilor Woodson voting \_\_\_\_\_.

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Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor