

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Donation of Two (2) File Cabinets to the cemetery – Riverdale-Porterdale Cemetery Foundation, Inc.</b>
<b>AGENDA SUMMARY:</b>	Approval is requested to accept two (2) heavy-duty, fire resistant file cabinets to be used to store historic cemetery burial records, maps and other documents relevant to Porterdale, Linwood, Riverdale and East Porterdale Cemeteries. This donation is a gift from Riverdale-Porterdale Cemetery Foundation, Inc. with a value of \$750 each.
<b>INITIATED BY:</b>	<b>Fire/EMS</b>

---

**Recommendation:** Approval is requested for the acquisition of two (2) heavy-duty, fire resistant file cabinets, for use as storage of historic cemetery burial records, maps and other documents, as a gift from the Riverdale-Porterdale Cemetery Foundation, Inc. Each cabinet is valued at \$750, a total of \$1,500 total.

**Background:** The city owns and maintains cemetery burial records, maps and other documents, some dating back to the mid-1800's. These are not currently stored in heavy-duty, fire resistant cabinets, which can lead to accelerated decay and exposure to damage in the case of a fire or natural disaster. The Riverdale-Porterdale Cemetery Foundation, Inc. would like to assist by gifting two (2) cabinets to the Cemetery Division for this purpose.

**Analysis:** The two cabinets are heavy-duty and fire resistant, allowing safer storage of the historic burial records, maps and other documents. They will better secure the materials and protect them from exposure to decay and hazards.

**Financial Considerations:** There is no cost to the city, these are a gift to the Cemetery Division from the Riverdale-Porterdale Cemetery Foundation, Inc.

**Legal Considerations:** The Riverdale-Porterdale Cemetery Foundation, Inc. will surrender ownership of the cabinets to the city.

**Recommendation/Action:** Authorize the Cemetery Division to accept the two (2) heavy-duty, fire resistant file cabinets as gifts from the Riverdale-Porterdale Cemetery Foundation, Inc.

**A RESOLUTION**

**NO.**

**A RESOLUTION AUTHORIZING THE CITY OF COLUMBUS CEMETERY DIVISION TO ACCEPT TWO (2) FILE CABINETS FROM THE RIVERDALE-PORTERDALE CEMETERY FOUNDATION, INC. FOR THE PURPOSE OF STORING HISTORIC BURIAL RECORDS, MAPS AND OTHER DOCUMENTS RELEVANT TO FOUR (4) CITY CEMETERIES.**

**WHEREAS**, the City of Columbus owns and maintains historic burial records, maps and other documents, some dating back to the mid-1800's, for Porterdale, Linwood, Riverdale and East Porterdale cemeteries; and,

**WHEREAS**, these records are currently stored in the city Cemetery Division Office at the Riverdale Building, Riverdale Cemetery; and,

**WHEREAS**, these ledgers, maps, cards and other documents are not currently stored in heavy duty, heat-resistant cabinets, making them at greater risk for accelerated decay and damage should there be a fire or natural disaster; and,

**WHEREAS**, the Riverdale-Porterdale Cemetery Foundation wishes to assist the Cemetery Division in better securing these records by gifting two (2) heavy-duty, heat-resistant file cabinets valued at \$750 each (\$1,500) for this purpose.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the Cemetery Division is hereby authorized to accept two (2) heavy-duty, heat-resistant file cabinets from the Riverdale-Porterdale Cemetery Foundation, Inc. for use in storing historic cemetery burial records, maps and other documents.

\_\_\_\_\_  
Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen voting	_____.
Councilor Barnes voting	_____.
Councilor Crabb voting	_____.
Councilor Davis voting	_____.
Councilor Garrett voting	_____.
Councilor House voting	_____.
Councilor Huff voting	_____.
Councilor Thomas voting	_____.
Councilor Tucker voting	_____.
Councilor Woodson voting	_____.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

\_\_\_\_\_  
B.H. "Skip" Henderson, Mayor