



A Community Mental Health / Developmental Disabilities / Addictive Diseases Program

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**NEW HORIZONS BEHAVIORAL HEALTH
BOARD OF DIRECTORS**

September 9, 2019 Conference Room B – 3:30 p.m.

Members Present: David Ranieri, Joseph Williams, Damon Hoyte, Nancy Schroeder, Edwina Turner, April Hughes, Karen Johnson, LaVerne Chaffin, and Sherell Terry

Members Excused: Sandra Gill, Ed Harbison, and Linda McElroy

Staff Present: Andrea Winston, Valerie Bowden, Kenyetta Plummer, Randall Newberry, Susan Gallagher, Cyndy Pattillo, Shannon Robertson, JoAnn Mosley, Charmeian Smith, and Molly Jones

CALL TO ORDER: The meeting was called to order at 3:30 p.m. A quorum was established at that time.

RECOGNITION OF GUEST(S) ATTENDING TODAY'S MEETING: Byron Hickey, New Horizons Security, and Mack Moye, Stewart County Manager.

*** SECRETARY'S MINUTES (Approval of August 12, 2019 minutes):** M/S/P Joseph Williams/Edwina Turner to approve the minutes of August 12, 2019 meeting, Board approved.

FINANCIAL REVIEW: New Horizons had a surplus of \$7,691 for the month of July. Overall revenues were within 1% of the July budget and expenditures were within 2% of the budget for the month. The current days Cash on Hand as of 08/31/19 was 5.77 days.

FY19 PERFORMANCE IMPROVEMENT GOALS/MEASURES: The Agency Reporting document was sent to Board members prior to the meeting for review. Cyndy Pattillo explained that Performance Improvement (PI) and Key Performance Indicators (KPI) goals have been merged to comply with both DBHDD and CARF standards. CARF standards encompass three categories: Accessibility, Efficiency, and Efficacy of Treatment. While the majority of goals were met for the year, goals in the areas of finance, hospital discharges being seen in a timely manner, and providing outpatient group treatment are some of the not met goals to be addressed in FY20.

* **FY20 PERFORMANCE IMPROVEMENT PLAN:** The FY20 PI plan was presented to Board members in today's meeting. It reflects many of the previous goals with some updated and/or revised. M/S/P Joseph Williams/Damon Hoyte to approve the FY20 Performance Improvement Plan, Board approved.

* **CLINICAL PLAN:** The Clinical Plan was sent to Board members prior to the meeting for review. With many staff contributing to the plan, it is a broad description of New Horizons' Purpose and Scope, History, Organization and Services Structure, Access to Services, and Services/Programs we offer/provide. M/S/P Joseph Williams/LaVerne Chaffin to approve the Clinical Plan, Board approved.

* **CORPORATE COMPLIANCE PLAN:** Kenyetta Plummer reported the Corporate Compliance Plan, sent to Board Members prior to the meeting, has been overhauled to a more specific plan that will better gauge how the Compliance Department operates. Background Checks, Investigations and Reporting, and Auditing/Monitoring have been expanded upon and a Certification Form added to ensure employees have read the plan. The Corporate Compliance Officer's name was not originally included, but will be added to the plan. M/S/P Edwina Turner/Damon Hoyte to approve the plan with the addition made, Board approved.

STRATEGIC PLAN: A draft of the July 2019 one year Strategic Plan was presented to the Board for review. Strategic goals of the plan include: 1) Demonstrate Superior Treatment Services, 2) Financial Viability, and 3) Improve Community Awareness. Staff and the Board have provided input in preparing the plan. We will have a final review of the plan by the Board and staff and develop a finalized plan. The plan will be reviewed and measured monthly.

CARF SURVEY – 2019: The CARF Survey dates of October 23rd, 24th, and 25th have been confirmed. Board members were reminded they are invited to the Entry Conference on the 23rd and the Exit Conference on the 25th. Board member interviews will be conducted separately following the Entry Conference. The Administrative Surveyor will send additional information later in September and a schedule of site visits will be developed. Five surveyors will visit all program sites. An oral report will be presented at the Exit Interview with a final report arriving approximately six weeks later. Board members will be notified of Entry and Exit Conference times once they are determined.

DBHDD PROPOSED BUDGET CUTS: A letter from Robert Dorr, DBHDD Director of Accountability and Compliance, was shared with the Board. It addressed a request from the Governor's Office for DBHDD to submit budget reduction proposals for SFY20 amended and SFY21 budgets. As the department prepares a list of potential reductions, one of the items that will be considered will be the new adult mental health core funding that was provided in the SFY20 budget. Nothing is definite at this time, but DBHDD is providing notice of potential reductions. Additional information will be provided as it becomes available.

NEW HORIZONS PROGRAM RISK ANALYSIS: Each of New Horizons' programs listed on the analysis was followed by their financial risk level (green, yellow, or red) and if the service is contractually required by Core Providers of DBHDD. Several of those listed in red (high risk) that are not contractually required are: Representative Payee, Transportation, Therapeutic Foster Care, Shelter Plus Care/ESG programs, Willow Glen, and C & A Mental Health Clubhouse. The Development office is also in this category, but Andrea emphasized that Susan Gallagher (Development Director) is our primary grant writer for federal and state grants that have a positive impact both financially and programmatically on many of our programs/individuals and our participation in community outreach/awareness events. If the State budget cuts occur, a closer look at these programs (and others) will be required.

UPDATE ON SHELTER + CARE FINANCIAL STATUS: The Shelter Plus Care budget consists of 3 funding sources; Medicaid & GIA FFS billing for case management, Federal Funds, and the Rent collected from Individuals. These funding sources are not sufficient to cover the Shelter Plus Care program expenditures incurred to maintain the program. As discussed in our last meeting, we are reviewing our options and the possibility of another agency taking over the program. Many agencies are evaluating the use of these funds and facing tough decisions in whether to continue renewing contracts. With a goal of becoming more lean in our programs, we are looking at ways for individuals to maintain housing while reducing Administrative overhead costs. Any potential program closings or transfers will be brought before the Board.

DEVELOPMENT/MARKETING UPDATE: The Run4Recovery was held September 7th at 11th and Bay in uptown Columbus. Susan reported that the 4th Annual Run was bigger and better than ever with 97 registered runners, over 100 walkers, 60+ volunteers, and several new community partners. Prizes were awarded to male and female runners in many age categories who completed the 5K course through the historic district and along the Riverwalk. Highlights of the event, with net proceeds of over \$8,400 to date, were featured in a slide show of pictures. The 2020 Run4Recovery will be held September 12 at the same location. Other Development office events taking place this month are the Children's Mental Health Symposium on Suicide Prevention, Connections Open House, and the Breast Cancer Awareness Lunch.

ANNOUNCEMENTS: New Horizons participated in Emergency Preparedness by assisting evacuees from Georgia's east coast who were housed at the Civic Center during Hurricane Dorian. Volunteers from the agency signed up to triage evacuees in need of mental health services and medications, and to help ease the anxiety of having to leave their homes.

The GACSB Strategic Planning Retreat was held August 26-28 at Brasstown Valley Resort and Spa. Budget cuts were a hot topic. The GACSB Educational Exchange is October 27-29 at Callaway Gardens Lodge and Spa. Board members should submit their names this week if interested in attending. An agenda was included in their folders.

Karen Johnson, Randolph County Board Member, has been reappointed for another term effective 9/1/19 to 8/31/22. We appreciate her dedicated service to New Horizons and those we serve.

No Board meetings are scheduled for October or November due to the GACSB Exchange and Veterans Day holiday. The next Board meeting is December 9, 2019.

PUBLIC COMMENT: Board Member Karen Johnson asked about New Horizons' protocol following the death of an employee. This occurred last week at the Randolph County Service Center and was very traumatic and emotional for the individuals and staff there. A debriefing team was sent to the site Friday and Monday to offer comfort and support and Human Resources reached out to the employee's spouse to offer any assistance needed for insurance and other benefit information.

David Ranieri thanked Board members for their attendance at today's meeting.

ADJOURNMENT: There being no further business, M/S/P Joseph Williams/Damon Hoyte to adjourn the meeting at 4:44 p.m., to go into Executive Session, Board approved.

EXECUTIVE SESSION: At 4:45 p.m. M/S/P Edwina Turner/Sherell Terry to enter into Executive Session to discuss a Critical Incident, Board approved. At 5:35 p.m., M/S/P Joseph Williams/Edwina Turner to end the Executive Session, Board approved.

A handwritten signature in black ink, appearing to read "David B. Ranieri", written over a horizontal line.

David Ranieri
Chairperson