

Columbus Consolidated Government
Council Meeting

February 9, 2021

Agenda Report # _____

TO: Mayor and Councilors
SUBJECT: Purchase Authorizations
INITIATED BY: Finance Department

(A) CUBICLES FOR POLICE DEPARTMENT RECORD ROOM

It is requested that Council approve the purchase of cubicles from The Hon Company c/o Malone Office Environments (Muscatine, IA) in the amount of \$44,552.37, by Cooperative Purchase, via Georgia Statewide Contract #99999-SPD0000100-0091.

Considering the COVID-19 pandemic, the Police Department found it necessary to closely evaluate the working conditions of its employees to determine where adjustments could be made to afford either social distancing or greater forms of protection or prevention. The Police Record Room is designed on an open floor plan and is a twenty-four hour per day, seven day per week operation. The current cubicles are the original furnishings of the building, dating back to 1996. They are low profile, therefore, there is no opportunity for social distancing for employees. The department looked at adding glass to the existing partitions, but due to the age and condition of the cubicles, it was determined new cubicles with glass dividers would be more appropriate.

Funds are available in the FY21 Budget as follows: General Fund – Police – Support Services – COVID19 Equipment; 0101 – 400 – 2200 – STAF – 7764. The entire purchase amount will be offset by Cares Act Funds.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF CUBICLES FROM THE HON COMPANY C/O MALONE OFFICE ENVIRONMENTS (MUSCATINE, IA) IN THE AMOUNT OF \$44,552.37, BY COOPERATIVE PURCHASE, VIA GEORGIA STATEWIDE CONTRACT #99999-SPD0000100-0091.

WHEREAS, considering the COVID-19 pandemic, the Police Department found it necessary to closely evaluate the working conditions of its employees to determine where adjustments could be made to afford either social distancing or greater forms of protection or prevention. The Police Record Room is designed on an open floor plan and is a twenty-four hour per day, seven day per week operation. The current cubicles are the original furnishings of the building, dating back to 1996. They are low profile, therefore, there is no opportunity for social distancing for employees. The department looked at adding glass to the existing partitions, but due to the age and condition of the cubicles, it was determined new cubicles with glass dividers would be more appropriate.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to purchase cubicles from The Hon Company c/o Malone Office Environments (Muscatine, IA) in the amount of \$44,552.37, by Cooperative Purchase, via Georgia Statewide Contract #99999-SPD0000100-0091. Funds are available in the FY21 Budget as follows: General Fund – Police – Support Services – COVID19 Equipment; 0101 – 400 – 2200 – STAF – 7764. The entire purchase amount will be offset by Cares Act Funds.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor