

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	<b>Wheel Alignment and Balance Services (Annual Contract) – RFB No. 20-0002</b>
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the annual service contract for wheel alignment and balance services with Columbus Spring Service, Inc. (Columbus, GA). The Public Works Department anticipates an annual contract value of \$29,400.00, based on prior years’ usage and inflation.

The contractor will provide wheel alignment and balance services for all types of vehicles utilized by Columbus Consolidated Government on an “as needed basis”. The contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the Contractor and the City.

Bid specifications were posted on the web pages of the Purchasing Division and Georgia Procurement Registry. Three bids were received on August 21, 2019. This bid has been advertised, opened and reviewed. The bidders were:

Vendors	Columbus Spring Service, Inc. (Columbus, GA)	Complete Tire & Service (Columbus, GA)	Tires First, Inc. (Columbus, GA)
<b>I. HOURLY LABOR AND REPLACEMENT PARTS FOR WHEEL ALIGNMENTS</b>			
<b>1. WHEEL ALIGNMENT FOR LIGHT DUTY VEHICLES</b>			
<b>List Price</b>	\$80.00		\$89.95
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	No Parts	25%
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr .9 hrs./axle	\$69.00	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>2. WHEEL ALIGNMENT FOR PICK-UP TRUCKS &amp; CARGO VANS</b>			
<b>List Price</b>	½ ton - \$80.00		\$89.95
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	No Parts	25%
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. .9 hrs./axle	\$69.00	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>3. WHEEL ALIGNMENT FOR SCHOOL BUSES</b>		<b><i>Toe only</i></b>	
<b>List Price</b>	\$120 - Toe Adj. / \$200 - Complete		\$125.00

<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	No Parts	25%
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. 1.3-2.2 hrs./align	\$85.00	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>4. WHEEL ALIGNMENT FOR HEAVY DUTY VEHICLES</b>			
<b>List Price</b>	\$120 - Toe Adj. / \$200 - Complete		\$125.00
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	No Parts	25%
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. 1.3-2.2 hrs./align	\$225.00	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>II. ADDITIONAL WHEEL ALIGNMENT SERVICES (AS NEEDED)</b>			
<b>1. TRACKING BAR / TORQUE ROD REPLACEMENT</b>			
<b>List Price</b>	\$90.00/ea.	*Parts Pricing as Follows: \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$5 ↑ = 8% Markup from Cost ?	
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	*Parts Pricing as Follows: \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$5 ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90/hr. 1 hr.	\$79.95/hr.	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>2. WALKING BEAMS / BUSHING OR BEARING REPLACEMENT</b>			
<b>List Price</b>	R & R - \$350.00 / Press - \$120.00	*Parts Pricing as Follows: \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$5 ↑ = 8% Markup from Cost ?	
<b>% Discount from List Price for Parts</b>	10%	*Parts Pricing as Follows: \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$5 ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. R & R - 3.9 hrs. / Press - 1.4 hrs.	\$79.95/hr.	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>3. REAR SUSPENSION COMPONENTS</b>			
<b>List Price</b>	<i>Depends on component</i>	*Parts Pricing as Follows: \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$5 ↑ = 8% Markup from Cost ?	

<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr.	\$79.95/hr.	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>4. BUSHING SHACKLE PIN - REPLACEMENT</b>			
<b>List Price</b>	\$180.00/side	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost ?	
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. 2 hrs./side	\$79.95/hr.	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>5. KING PINS - REPLACEMENT</b>			
<b>List Price</b>	\$360.00-\$495.00 / varies by axle	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost ?	
<b>% Discount from List Price for Parts</b>	10% discount on aftermarket	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	\$90.00/hr. 4-5½ hrs. per axle	\$79.95/hr.	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	labor - 90 days / parts - 1 year	6 Months/6,000 Miles	90 days
<b>6. BENT FRAMES AND COMPONENTS STRAIGHTENED</b>			
<b>List Price</b>	N/A	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost ?	
<b>% Discount from List Price for Parts</b>	N/A	<b>*Parts Pricing as Follows:</b> \$0-\$100 = 18% Markup from Cost \$101-\$750 = 15% Markup from Cost \$751-\$1,500 = 10% Markup from Cost \$1501-\$ ↑ = 8% Markup from Cost 25%	
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	N/A	N/A	\$105.00/hr.
<b>Warranty in Months or Miles, whichever comes first</b>	N/A	6 Months/6,000 Miles	90 days

<b>III. HOURLY LABOR AND REPLACEMENT PARTS FOR BALANCING</b>			
<b>1. BALANCING FOR LIGHT DUTY VEHICLES</b>			
<b>List Price</b>	\$15/ea.		\$12.95
<b>% Discount from List Price for Parts</b>	N/A	No Parts	There are no parts or other extra labor for Balancing - Flat Rate
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	N/A	\$15.00	
<b>Warranty in Months or Miles, whichever comes first</b>	90 days	6 Months/6,000 Miles	90 days
<b>2. BALANCING FOR PICK UP TRUCKS CARGO VANS</b>			
<b>List Price</b>	\$15/ea.		\$12.95
<b>% Discount from List Price for Parts</b>	N/A	No Parts	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	N/A	\$15.00	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Warranty in Months or Miles, whichever comes first</b>	90 days	6 Months/6,000 Miles	90 days
<b>3. BALANCING FOR SCHOOL BUSES</b>			
<b>List Price</b>	\$22/ea.		\$30.00
<b>% Discount from List Price for Parts</b>	N/A	No Parts	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	N/A	\$32.50	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Warranty in Months or Miles, whichever comes first</b>	90 days	6 Months/6,000 Miles	90 days
<b>4. BALANCING FOR HEAVY DUTY VEHICLES</b>			
<b>List Price</b>	\$22/ea.		\$30.00
<b>% Discount from List Price for Parts</b>	N/A	No Parts	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Labor Rate per Alignment per Axle; include # of Hours Used per Alignment</b>	N/A	\$32.50	<i>There are no parts or other extra labor for Balancing – Flat Rate</i>
<b>Warranty in Months or Miles, whichever comes first</b>	90 days	6 Months/6,000 Miles	90 days
<b>IV. QUESTIONS AND STATEMENTS</b>			
<b>1. List your regular work hours</b>	Monday-Friday 7:30 AM - 4:00 PM	Monday-Friday 7:30 AM - 5:30 PM	M-F 8:00-5:00 / SAT 8:00-12:00
<b>2. Please check YES or NO to the following questions:</b>			
a. Vendor agrees to keep in stock all the parts proposed on for purposes of servicing CCG vehicles in a timely manner.	Yes	Yes	Yes

b. Vendor agrees to address any warranty work within 48 hours from the time the work is sent to the vendor by CCG.	Yes	Yes	Yes
<b>c. Vendor agrees to repair/inspect any CCG vehicle at vendor's place of business. CCG vehicles may not be sent to another unapproved place of business or subcontracted by an unapproved vendor. Doing so is grounds for contract termination.</b>	Yes	Yes	Yes
d. Vendor may not perform any work other than inspection and estimate prior to CCG approval. Failure to follow instructions may cause services rendered without authorization to not be paid by CCG.	Yes	Yes	Yes
<b>IV. WARRANTY</b>			
Length of Warranty on Parts	1 year, except for misuse or abuse	6 Months	90 days
Length of Warranty on Labor	90 days	6 Months	90 days

Funds are budgeted each fiscal year for this on-going expense: Various Departments – Auto Parts and Supplies; 6721.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING AN ANNUAL SERVICE CONTRACT FOR WHEEL ALIGNMENT AND BALANCE SERVICES WITH COLUMBUS SPRING SERVICE, INC. (COLUMBUS, GA). THE PUBLIC WORKS DEPARTMENT ANTICIPATES AN ANNUAL CONTRACT VALUE OF \$29,400.00 BASED ON PRIOR YEARS' USAGE AND INFLATION.**

**WHEREAS**, the contractor will provide wheel alignment and balance services for all types of vehicles utilized by Columbus Consolidated Government on an "as needed basis"; and,

**WHEREAS**, the contract period shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the Contractor and the City.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager is hereby authorized to enter into an annual service contract for wheel alignment and balance services with Columbus Spring Services, Inc. (Columbus, GA), for the estimated annual contract value of \$29,400.00. Funds are budgeted each fiscal year for this on-going expense: Various Departments – Auto Parts and Supplies; 6721.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2020 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

- Councilor Allen voting \_\_\_\_\_.
- Councilor Barnes voting \_\_\_\_\_.
- Councilor Crabb voting \_\_\_\_\_.
- Councilor Davis voting \_\_\_\_\_.
- Councilor Garrett voting \_\_\_\_\_.
- Councilor House voting \_\_\_\_\_.
- Councilor Huff voting \_\_\_\_\_.
- Councilor Thomas voting \_\_\_\_\_.
- Councilor Thompson voting \_\_\_\_\_.
- Councilor Woodson voting \_\_\_\_\_.

\_\_\_\_\_  
Sandra T. Davis, Clerk of Council

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B.H. "Skip" Henderson III, Mayor