

**BOARD OF HISTORIC AND ARCHITECTURAL REVIEW
MINUTES
December 9, 2019
Government Annex Building, 1st Floor Conference Room
3:30 P.M.**

I. CALL TO ORDER / ESTABLISH QUORUM

William Bray, Libby Smith, Tyler Allen, Leslie Ann Heard, Brian Luedtke, Claire Berry were in attendance for the meeting.

Tyler Allen as acting chair called the meeting to order

II. APPROVAL OF MINUTES, STAFF REPORT AND 2020 SCHEDULE

Brian Luedtke moved to approve the minutes, staff report and 2020 BHAR schedule and Libby Smith seconded; the motion carried unanimously.

III. NEW CASES:

1. **11-19-006855 743 2nd Ave:** Marian Taber, applicant, intends to lower existing back deck by 18 inches and install appropriate steps for access. Tyler Allen read the staff report and the applicant presented their case. William Bray got clarity about the height difference on the back porch and Libby Smith asked if the applicant was installing railings; they indicated they will. William Bray moved to approve the application as presented and Libby Smith seconded; the motion carried unanimously.
2. **12-19-006875 14 5th Street:** Sia Etemadi, applicant, intends to construct office addition and one car garage in rear of property. Tyler Allen read the staff report and the applicant presented their case. The board discussed the appropriateness of various window materials in the historic district. Brian Luedtke moved to approve the application with the amendment the applicant use metal clad windows; Leslie Ann Heard seconded and the motion carried unanimously.

IV. NEW BUSINESS

1. Approval of Absences

Libby Smith moved to approve prior absences and Claire Berry seconded; the motion carried unanimously.

2. Request information from Inspections and Code

The board requested more information from Inspections and Code about the YMCA building and a few other residential structures.

V. ADJOURNMENT