

We do amazing.

**Council Meetings Discussion** 

October 12, 2021

# Length of Council Meetings

### 2008 Analysis:

(4 Business Meetings Monthly)

Held a total of 43 Meetings

Length of meetings range from 40 minutes to 5 hours and 2 minutes.

Average length of meetings:

3 hours 11 minutes

# Length of Council Meetings

### 2013 Analysis:

(2 Business Meetings Monthly)

#### Held a total of 30 Meetings

Length of meetings range from 1 hour 40 minutes to 6 hours and 57 minutes.

Average length of meetings: 3.21 Hours

A low of 1 hour 46 minutes to a high of 4 hours and 32 minutes

Average of 3 hours and 45 minutes/meeting

Monthly

2021 Council Meetings

### Length of Council Meetings in 2021

Month	2 <sup>nd</sup> Tuesday	4 <sup>th</sup> Tuesday	5 <sup>th</sup> Tuesday
January	2 hours 22 minutes (1 <sup>st</sup> Tuesday	3 hrs. 11 minutes	
February	3 hours 7 minutes	2 hours 21 minutes	
March	4 hours 6 minutes	2 hours 7 minutes	4 hours 2 minutes
April	4 hours 14 minutes	4 hours 32 minutes	
May	3 hours 46 minutes	2 hours 23 minutes	

### Length of Council Meetings in 2021

Month	2 <sup>nd</sup> Tuesday	4 <sup>th</sup> Tuesday	5 <sup>th</sup> Tuesday
June	4 hours 20 minutes	1 hour 46 minutes (3 <sup>rd</sup> Tuesday)	4 hours 5 minutes (4 <sup>th</sup> Tuesday)
July	3 hours 46 minutes	3 hours 57 minutes	
August	3 hours 16 minutes	3 hours 36 minutes	3 hours 59 minutes
September	4 hours 6 minutes	3 hours 39 minutes	

### Mayor's Agenda

Mayor's Agenda lasted from a low of 9 minutes to a high of 2 hours 14 minutes

Average of 41 minutes/meeting

## City Attorney's Agenda

City Attorney's Agenda lasted from a low of 2 minutes to a high of 2 hours 20 minutes.

Average of 35 minutes/meeting

### Public Agenda

Public Agenda lasted from a low of 7 minutes to a high of 56 minutes.

Average of 17 minutes/meeting

City
Manager's
Agenda

City Manager's Agenda lasted from a low of 3 minutes to a high of 3 hours 40 minutes

Average of 1.7 hours/meeting

### Clerk of Council's Agenda

Averages 8 minutes per meeting

# Business Handled on Each Agenda

Mayor's Agenda	City Attorney's Agenda	Public Agenda
<ul> <li>Proclamations</li> <li>Public Announcements</li> <li>Community Concerns</li> <li>Internal Audit/Requests/Reports</li> <li>Other</li> </ul>	<ul> <li>Legislative and Legal matters pertaining to the CCG</li> <li>Ordinances</li> <li>Resolutions</li> <li>Other</li> </ul>	<ul> <li>Announcements</li> <li>Civic Concerns</li> <li>Issues related to Agenda Items</li> <li>Other</li> </ul>

## Business Handled on Each Agenda

### City Manager's Agenda

- Responsible for day to day ongoing City
   Operations including, but not limited to all budgetary matters
- Other

### Clerk of Council's Agenda

- Responsible to maintaining the minutes of the council meeting; maintaining data on Boards, Commissions, Committees and Authorities
- Other

## Issues that May Create Lengthy Meetings

- Mayor's Agenda: Invite Organizations to present projects and/or concerns to the CCG Lengthy Internal Audit Reports
- City Attorney's Agenda: Zoning Matters or 1<sup>st</sup> Reading Matters; Executive Sessions
- Public Agenda: Long dialogue takes place as a result of issue brought forward by citizen

# Issues that May Create Lengthy Meetings

### City Manager's Agenda

Presentations and Updates to keep the Mayor, Council and the Public informed on matters that affect how taxpayer dollars are spent while ensuring full transparency

### Clerk of Council's Agenda

No issues

## Summary/Conclusion Monthly Meetings

2021 2013 2008

Avg. 3 Hours 45 Minutes Avg. 3 Hours 21 Minutes Avg. 3 Hours and 11 Minutes

No Change in Average Meeting Time

### Questions?