

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Fuel Purchases for Fiscal Year 2024
INITIATED BY:	Finance Department

It is requested that Council approve payment for Fiscal Year 2024 fuel purchases awarded to the vendor submitting the lowest, responsive, responsible quote, via the daily fuel quote process.

The Finance Department receives daily fuel quotes from various vendors to provide Unleaded, Diesel, Ethanol and other related fuel. The daily quote process ensures the City receives the lowest possible price for fuel each day. Participating vendors are instructed to submit their, per gallon, quotes by 8:30 am EST each day. The quotes are awarded by individual fuel type to the lowest bidder. The vendor submitting the lowest, responsible, responsive quote is the vendor from whom the City purchases fuel for that specific day. Fuel is purchased by the Public Works, METRA Transit and Parks and Recreation Departments, and is used to fuel all City vehicles. Additionally, the Columbus Water Works has requested to receive a copy of the City's daily fuel quotes.

Funds are budgeted, as needed, for this ongoing expense in various Department Budgets for Motor Fuel, 6746.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING PAYMENT FOR FISCAL YEAR 2024 FUEL PURCHASES AWARDED TO THE VENDOR SUBMITTING THE LOWEST, RESPONSIVE, RESPONSIBLE QUOTE VIA THE DAILY FUEL QUOTE PROCESS.

WHEREAS, the Finance Department receives daily fuel quotes from various vendors to provide Unleaded, Diesel, Ethanol and other related fuel. The daily quote process ensures the City receives the lowest possible price for fuel each day. Participating vendors are instructed to submit their, per gallon, quotes by 8:30 am EST each day. The quotes are awarded by individual fuel type to the lowest bidder. The vendor submitting the lowest, responsible, responsive quote is the vendor from whom the City purchases fuel for that specific day. Fuel is purchased by the Public Works, METRA Transit, and Parks and Recreation Departments, and is used to fuel all City vehicles. Additionally, the Columbus Water Works has requested to receive a copy of the City’s daily fuel quotes.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to make payment for fiscal year 2024 fuel purchases awarded to the vendor submitting the lowest, responsive, responsible quote via the daily fuel quote process. Funds are budgeted, as needed, for this ongoing expense in various Department Budgets for Motor Fuel, 6746.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Begly voting _____.
- Councilor Cogle voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor