

Item #	Status	Date of Request	Requested By	Proposed Work Session Item and/or Referral	Assigned To	Responses
1	Completed	8/26/2024	Bruce Huff	<p><b>Holly Hills Creeks</b> Have staff to look at the creeks that run through Holly Hills to determine if the City would be able to restore maintenance of the kudzu overgrowth from the creek.</p>	Public Works	<p>Public Works: The ditches/creeks behind most properties are private. (This is true except in a few locations.) The easement behind these properties is established for emergency access to normalize flow after something like a fallen tree. It is the property owner's responsibility to manage these areas. As you are aware it is against state laws to use inmate labor in these areas considered private property. With those considerations, we will not clear the vegetative growth for the ditches in Holly Hills. As the City Manager addressed during the previous Council meeting. Unless directed otherwise, I will inform the citizens of their responsibilities.</p> <p>This will only apply to ditches/creeks on private property and will not interfere with ditches on the ROW.</p>
2	In Progress	8/22/2024	Travis Chambers	<p><b>Code Enforcement Hot Spot</b> Have Code Enforcement to look at Head Street.</p>	Code Enforcement	
3	In Progress	8/22/2024	Toyia Tucker	<p><b>Splash Pad time frame</b> Let's make an effort to minimize/reduce the five-month design to ensure the splash pads are ready for next summer.</p>	Parks & Recreation Inspections & Code/ Building	

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4	In Progress	8/22/2024	Toyia Tucker	<b>Design Selection Survey</b> Include a school in District 4 in the design selection survey for the splash pad going into District 4.	Parks & Recreation	
5	Completed	8/16/2024	Toyia Tucker	<b>Trees on Steam Mill Rd</b> Send someone out to evaluate the condition of the trees on Steam Mill Road.	Public Works	Public Works: All City-owned trees on Steam Mill Road have been assessed and maintenance performed. Several privately owned trees can pose a threat to the public rights of way and individual letters were sent to these property owners.
6	Completed	8/27/2024	Toyia Tucker	<b>North Star Roundabout</b> Regarding the Northstar Drive Roundabout, reach out to the property owners as soon as possible that would be impacted by easements and/or acquisitions for this project.	Engineering Engineering	Engineering: Once survey is complete and we know potential impacts we will reach out to affected property owners. Thanks
7	Completed	8/27/2024	Bruce Huff	<b>St Mary's Rd</b> Check on the traffic light coming off I-185 onto St. Mary's Road; it seems to not be changing late at night.	Engineering Engineering	Engineering: All equipment is working properly. Did make some adjustments that will lock in a call if they happen to pull over the loop.
8	Completed	8/27/2024	Bruce Huff	<b>North Star Drive and St</b>	Engineering	Engineering: Please see Traffic Technician response. All

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				<b>Mary's Rd</b> Check on the traffic light coming off I-185 onto St. Mary's Road; it seems to not be changing late at night.		equipment is working properly. Did make some adjustments that will lock in a call if they happen to pull over the loop.
9	Completed	8/20/2024	Joanne Cogle	<b>South Lumpkin Rd Project</b> Provide the estimated completion date for the South Lumpkin Road Project.	Engineering Planning Engineering	Engineering: Let scheduled summer 2026-Completion estimated end of 2027.
10	Completed	8/27/2024	Toyia Tucker	<b>Traffic at Mary Buckner Academy</b> Look at the traffic that is expected to increase due to the increase in students at Mary Buckner Academy, with school traffic going in at the one entrance to Dawson Estates.	Engineering Engineering	Engineering: Have spoken with School district and they have made traffic adjustments and traffic is no longer Queuing up on Kennedy.
11	Completed	8/27/2024	Glenn Davis	<b>Traffic at Britt David Elementary</b> Check into improvements for the intersection by Britt	Engineering Engineering	Engineering: Will get with school district and see if improvements can be made internally for traffic flow.

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				David Elementary School and Britt David Park.		
12	Completed	8/27/2024	Glenn Davis	<b>Flashing School Zone Lights</b> Need flashing school zone signs on Old Guard Way.	Engineering Engineering	Engineering: This is a new zone and Flasher's will have to be ordered. Thanks
13	Completed	8/19/2024	Charmaine Crabb	<b>Code Enforcement Officers</b> Provide the Council with a list of the Code Enforcement Officers and their contact information assigned to the Code Enforcement Districts.	Inspections & Code/ Building	Inspections & Code/ Building: Referral Response from the City Manager: Council members should contact Deputy City Manager Pam Hodge or Inspections & Code Director Ryan Pruett with code enforcement issues or concerns and not code enforcement officers or other employees in the ranks. Likewise, for other city department personnel, council members should contact the City Manager, appropriate Deputy City Manager, or department head, and not division managers or employees down in the ranks.
14	Partially Completed	8/19/2024	Toyia Tucker	<b>Quality Control Roster and Hotspots</b> Provide a list of who is going out on Saturdays and show some of the hotspots that we still have issues with signs being attached to stop signs and the local businesses that	311 Citizen's Services Center Inspections & Code/ Building	311 Citizen's Services Center: Attached is the Quality Control Schedule for the quarter. Attachments Included: QCT Schedule September - December 2024 (002).pdf

# Columbus Consolidated Government

## *Quality Control Team*

<b>Name/Department</b>	<b>District</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
Everett Fleming/METRA	1	7 <sup>th</sup> & 8 <sup>th</sup>	5 <sup>th</sup> & 6 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup>	7 <sup>th</sup> & 8 <sup>th</sup>
Stacey Hodges/CPD	2	7 <sup>th</sup> & 8 <sup>th</sup>	5 <sup>th</sup> & 6 <sup>th</sup>	2 <sup>nd</sup> & 3 <sup>rd</sup>	7 <sup>th</sup> & 8 <sup>th</sup>
Audrey Battle/Civic Center	3	14 <sup>th</sup> & 15 <sup>th</sup>	12 <sup>th</sup> & 13 <sup>th</sup>	9 <sup>th</sup> & 10 <sup>th</sup>	14 <sup>th</sup> & 15 <sup>th</sup>
Robin Lewis/Trade Center	4	14 <sup>th</sup> & 15 <sup>th</sup>	12 <sup>th</sup> & 13 <sup>th</sup>	9 <sup>th</sup> & 10 <sup>th</sup>	14 <sup>th</sup> & 15 <sup>th</sup>
Julie Harbuck/Fire EMS	5	21 <sup>st</sup> & 22 <sup>nd</sup>	19 <sup>th</sup> & 20 <sup>th</sup>	16 <sup>th</sup> & 17 <sup>th</sup>	21 <sup>st</sup> & 22 <sup>nd</sup>
Heather Gibbons/ Municipal Court	6	21 <sup>st</sup> & 22 <sup>nd</sup>	19 <sup>th</sup> & 20 <sup>th</sup>	16 <sup>th</sup> & 17 <sup>th</sup>	21 <sup>st</sup> & 22 <sup>nd</sup>
Carlton Stephens/Human Resources	7	28 <sup>th</sup> & 29 <sup>th</sup>	26 <sup>th</sup> & 27 <sup>th</sup>	23 <sup>rd</sup> & 24 <sup>th</sup>	28 <sup>th</sup> & 29 <sup>th</sup>
Altemese Wilson/DCM Office	8	28 <sup>th</sup> & 29 <sup>th</sup>	26 <sup>th</sup> & 27 <sup>th</sup>	23 <sup>rd</sup> & 24 <sup>th</sup>	28 <sup>th</sup> & 29 <sup>th</sup>
<b>Reserved Team</b>					
Crystal Funchess/Finance Department				30 <sup>th</sup> & 1 <sup>st</sup>	
Shannel Davison/ Finance				30 <sup>th</sup> & 1 <sup>st</sup>	

### *2024 Schedule*

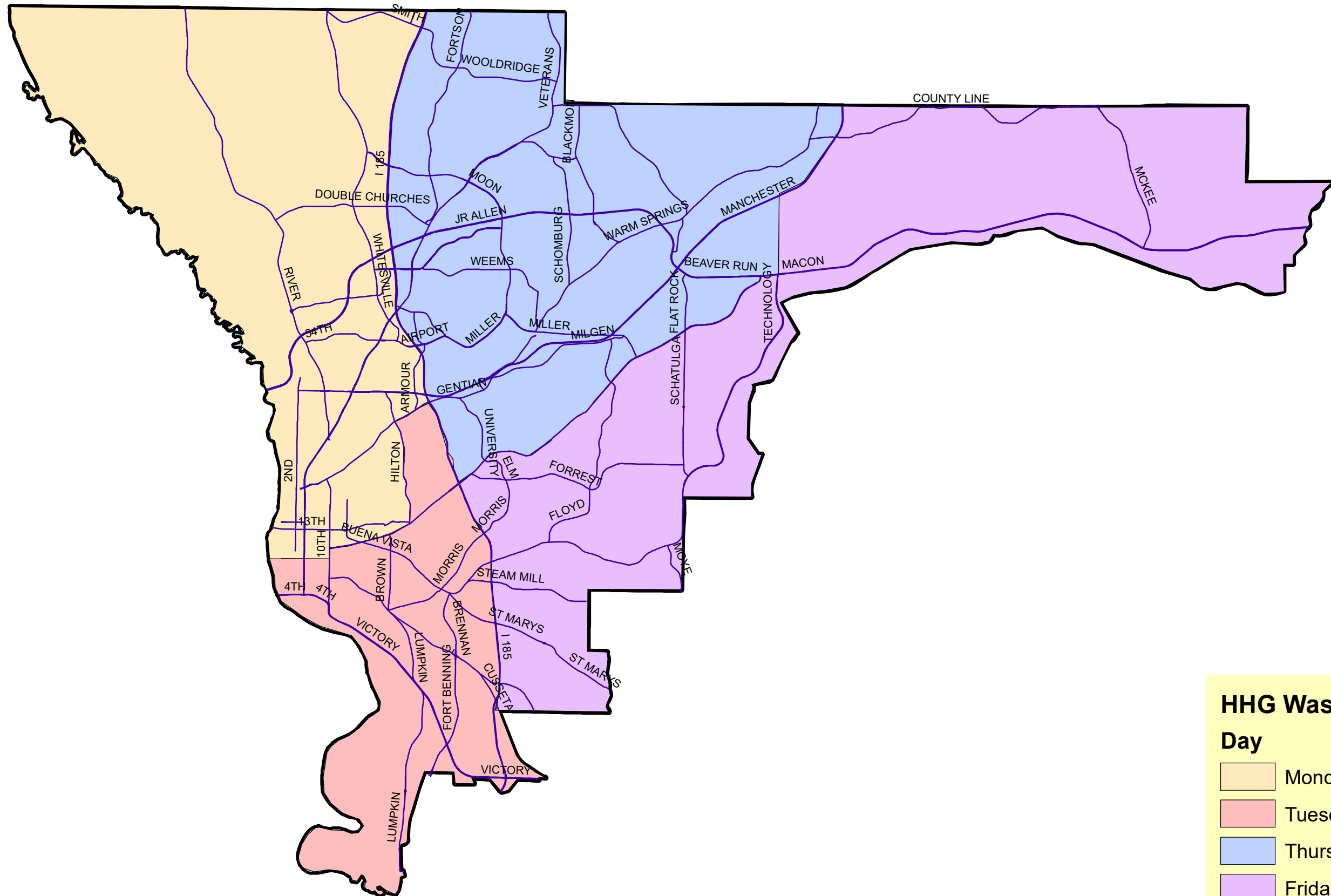
**The Reserved Team** works 5<sup>th</sup> Weekends and serve as a fill in for others who are unable to work on their scheduled weekend. If you need to change a weekend with others, you will need to coordinate with them not later than 48 hours prior to the scheduled weekend. You can call or email them to make alternate schedule arrangements. You will have to change the entire weekend, not just a Saturday or a Sunday...the entire weekend.

#### Safety Considerations:

- Be extremely careful and cautious when using your equipment (Cellphone or iPad) when inputting work orders.

**\*Please make sure to return the pool car & equipment by Monday at 12:00pm\***

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				have their signs on the city's rights-of-way.		
15	Completed	8/27/2024	Toyia Tucker	<b>Yard Waste Days</b> Provide the route map and schedule for yard waste pickup to remind citizens which day they can expect pickup.	Integrated Waste Management	Integrated Waste Management: Please see the attached document.
16	Completed	8/27/2024	Toyia Tucker	<b>Promoting Recycling</b> Send the members of Council a graph to show what is recyclable and what is not so they are able to promote recycling.	Public Works	Public Works: Please see the attached flier.
17	In Progress	8/19/2024	Toyia Tucker	<b>Life Guards</b> Let's do a markup of how much it would cost to increase the pay for lifeguards and the part-time employees in Parks & Recreation.	Parks & Recreation	
18	Completed	8/19/2024	Toyia Tucker	<b>Aquatic Center</b> Bring information that lists the revenue versus cost for the Aquatics Center.	Parks & Recreation	Parks & Recreation: Please see the attached revenue and expenses from FY22-FY24. Attachments Included: CAC Revenues v Expenditures 22-24.pdf



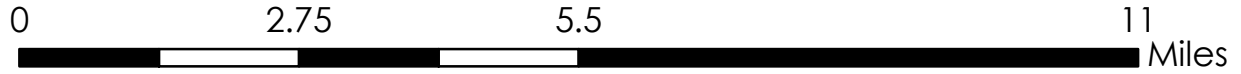
**HHG Waste Quadrants**

**Day**

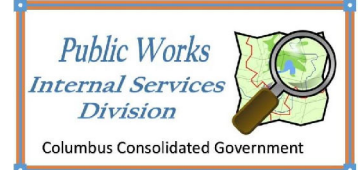
- Monday
- Tuesday
- Thursday
- Friday



(Legend)



HHG Quadrants







# RECYCLE

# THANK YOU FOR RECYCLING THESE:

 **Paper**



**Paper**  
(all colors and types)

 **Cardboard**



**Cardboard**  
(flattened)

 **Cans**



**Aluminum and  
Steel Cans**  
(empty and dry)

 **Plastic**



**Plastic Bottles, Jars  
and Jugs**  
(empty and dry)

## NO!



**No Plastic Bags  
or Plastic Wraps**  
(store drop-off only)



**Do Not Bag  
Recyclables**  
(no trash)



**No Food or Liquid**  
(empty all containers)



**No Cords, Hoses  
or Chains**



**No Hazardous  
Waste**



**No Glass**  
(take to recycling  
drop-off location)



To learn more  
scan QR code or call 706-653-4000  
*Para consultar la version en espanol de  
este material, escanear código.*





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19	Completed	8/19/2024	Byron Hickey	<p><b>Swim Meets</b> Provide information on how many swim meets are being held each year at the Columbus Aquatics Center.</p>	Parks & Recreation	<p>Parks &amp; Recreation: Additionally, we have a few other meets not listed yet as we are waiting on dates from MCSD that have not been scheduled yet.</p> <p>Also in regards to specifically NAIA National Swimming and Diving Championships, please see below.</p> <p>2016 452 Swimmers 2017 508 Swimmers 2018 533 Swimmers 2019 533 Swimmers 2020 University of Tennessee hosted 2021 NAIA cancelled meet 2023 405 Swimmers 2024 404 Swimmers</p> <p>Attachments Included: Aquatic Center Meets 2023-present.pdf</p>
20	Completed	8/19/2024	Travis Chambers	<p><b>Summer Tour Program</b> Provide the number of kids that were transported and the locations they were picked up at by Metra for the summer tour program.</p>	METRA Transit	<p>METRA Transit: METRA issued 132 Passport to Columbus Summer passes May-July 2024. The farebox system does not track the specific information requested. METRA management discussed adding a separate Fare Key with the FY25 upgrade of its farebox system. This upgrade will only provide total ridership of the Summer Passport trips. It still will not provide information on where the students are getting on or off the bus. Fare collection systems only show ridership data, not origins or destinations of any specific category (Senior, disabled,</p>

Columbus Aquatic Center - Swim Meets and Events			
	23-Mar		
2/27- 3/4	NAIA	Aquatic Center	405
	23-Jul		
14th-15th	GRPA Class A Swim Meet	Aquatic Center	783
21st-23rd	Hurricanes Long Course Invite	Hurricanes	283
	23-Sep		
16th	September Sprint	Hurricanes	240
	23-Oct		
13th-15th	Hurricane Fall Classic	Hurricanes	316
	23-Nov		
4th	Blue Devil Invitational	MCS D	122
16th-18th	Small College Championships	Aquatic Center	238
	23-Dec		
7th	Small College Championships	Aquatic Center	253
8th	Middle School Meet	MCS D	120
16th	Battle of the Chattahoochee	Hurricanes	310
12th	High School Jingle Jam	MCS D	287
	24-Jan		
10th	High School Relay Meet	MCS D	220
19th	Middle School Meet	MCS D	124
24th	All Valley Championship	MCS D	341
26th-28th	Groundhog Invitational	Hurricanes	413
	24-Feb		
7th-10th	Southern States	Aquatic Center	143
	24-Mar		
4th-9th	NAIA	Aquatic Center	404
	24-May		
3rd-4th	Hurricanes IMR/IMX	Hurricanes	212
	24-Jun		
21st-23rd	Hurricanes Long Course Invite	Hurricanes	276
	24-Jul		
12th-13th	Summer Long Course Last Chance	Hurricanes	196
19th-20th	GRPA Class A Swim Meet	Aquatic Center	809

	24-Sep		
14th	Hurricanes Intra Squad	Hurricanes	
21st	September Sprint	Hurricanes	
	24-Oct		
11th-13th	Fall Classic	Hurricanes	
19th-20th	Collegiate Meet	Aquatic Center	
26th	October Mini Meet	Hurricanes	
	24-Nov		
16th	Turkey Mini Meet	Hurricanes	
21st-23rd	Small College Championships	Aquatic Center	
	24-Dec		
14th	BOTC	Hurricanes	
	25-Jan		
31st-February 2nd	Groundhog Invitational	Hurricanes	
	25-Feb		
8th	Valentine's Mini Meet	Hurricanes	
	25-May		
3rd-4th	IMX/IMR	Hurricanes	
	25-Jun		
20th-22nd	Long Course Invite	Hurricanes	
	25-Jul		
11th-12th	Last Chance Swim Meet	Hurricanes	

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						student, regular, etc.). METRA cannot ask customers where they are getting off or where they are going. The great benefit of the Summer Program is that students also get to travel anywhere METRA Fixed Route buses travel i.e., work, medical, shopping, recreational, etc.
21	Completed	7/25/2024	Glenn Davis	<b>Veterinarian Job Description</b> Requests that continued education and licensing payment be added to the job description to help entice applicants to the veterinarian job.	Human Resources	Human Resources: The Veterinarian job announcement will be updated on 07/29/2024 to include this information: "CCG will pay for Veterinarian license renewal fees and required Continuing Education courses"
22	Completed	8/23/2024	Toyia Tucker	<b>Come Save me Campaign</b> Requesting that the fee for future Come Save Me campaigns be \$0.00 to encourage people to adopt, especially since we are constantly having to euthanize. She also asked that the fee be 0.00 for the list for euthanizing.	Deputy City Manager of Operations Animal Control	Animal Control : The "Come Save Me Campaign" is a new initiative that the AC Division Manager designed that allows AC to market specific animals, such as animals that are in danger of euthanasia due to longevity or type. This campaign will enable AC to use our local media and social media outlets to market these animals.  As you are aware Animal Control has been allotted \$275,000. to have animals altered before adoption. We recommend these animals selected for this campaign be adopted at the reduce rate of \$25.00.  Offering animals free to the public is a direction we do not agree with or recommend simply because it will perpetuate

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						irresponsible pet ownership.
23	In Progress	7/25/2024	Charmaine Crabb	<b>Relocation of Animals in Court Cases</b> Is requesting that we find a permanent place for the dogs involved in court cases so their numbers don't affect the amount of animals that we can keep at Animal Control	Deputy City Manager of Operations	
24	Completed	4/15/2024	Toyia Tucker	<b>Public Works Outreach</b> I suggest involving the media to get the word about how the one-cart system will work. She also recommends attending churches and neighborhood watch meetings to give demonstrations on recycling and the one-cart system.	Integrated Waste Management	Integrated Waste Management: Integrated Waste is working with the Director of Communications and the Director of 311 in starting an "Every One Can Columbus" campaign that will focus on educating the public concerning the one-cart collection system. We have a monthly podcast that has started; we are attending all public meetings in which staff is required to be in attendance, We have set up media campaigns with our local media and beginning the first of the fiscal year. All Churches and HOA's have been informed of our availability and desire to attend their meetings to answer any questions and present information concerning the one-cart system. This will be an ongoing campaign.
25	Partially Completed	6/21/2024	Judith Thomas	<b>Service Into Brookstone</b> What do we need to do to	METRA Transit	METRA Transit: A Comprehensive Transit Study was approved by Council in the City's FY25 Budget. The

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				look into providing service to Brookstone?	Deputy City Manager of Operations	Consultants hired to conduct the study will assess our current service, determine the need for On-Demand, microtransit service, service to Brookstone Centre, and other locations in Columbus currently not serviced by METRA's fixed routes. METRA will begin the RFP process with the Purchasing Division.
26	Completed	8/26/2024	Judith Thomas	<b>Additional Flier for Call Centers</b> Requests that Animal Control create a flier to describe procedures regarding animal attacks and sightings be sent to 911 and 311 operators.	Animal Control Deputy City Manager of Operations	Animal Control : This document was sent to both 911 and 311 on April 9, 2024 Attachments Included: Biting dogs 1.docx
27	Partially Completed	8/20/2024	Joanne Cogle	<b>Rigdon Park</b> Requests that we purchase a gate at Rigdon Park similar to the gate that we installed at Carver Park.	Deputy City Manager of Operations Parks & Recreation	Parks & Recreation: The gates have been ordered and will be installed by the vendor once the gates are fabricated.
28	Partially Completed	4/17/2024	Glenn Davis	<b>Integrated Waste Numbers</b> Requests the following information: 1. What is the total operational cost of the	Deputy City Manager of Operations Integrated Waste Management	Integrated Waste Management: Q1. What is the total operational cost of the recycling center? FY'24 Budget total operational cost including staffing is \$1,063,597.00.

# BITING DOGS

## **Q: What should I do if my dog is attacked by another dog?**

**A: Call 911, immediately!** Do not try to pull the dogs apart as you may end up with injuries as well as cause serious injuries to your dog. Loud noises such as: clapping, yelling, or blowing a horn may help in distracting the dogs and lead to their separation.

- **Report the incident** – If your dog has been injured because of an attack, you can report it to Columbus Animal Care and Control. An Animal Control Officer will take an incident report of the attack which will include:
  - the date of the incident,
  - the owner's information of the attacking dog,
  - photographs of the injuries and
  - statements from all witnesses
- **Take your dog to the vet.** Even if your dog's injuries do not look serious, take them to the vet for a complete evaluation. Many injuries are worse than they look.

## **Q: What should I do if I am attacked by a dog, or I see someone attacked by a dog?**

**A: Call 911, immediately!** Calling 911 will alert all emergency personnel to include Columbus Animal Care and Control to the scene of the attack.

- If you are a witness to an attack, **DO NOT** leave the scene. Animal Control Officers will need to take your statement about what you witnessed.

## **Q: What are the next steps for Animal to Human Bites?**

**A:**

- Animal Control Officers will initiate an investigation leading to the quarantine of the dog.
- Environmental Health is contacted and will observe the animal for 10 days.
- Environmental Health will contact the owner of the animal as well as victim with necessary updates.



**Q: How is a dog classified as dangerous or vicious?**

**A:** A dog is identified as dangerous or vicious based on the severity of the bite and/or the number of unprovoked attacks on a person causing bodily injury.

The classification of an animal is determined by the Animal Control Director. Notification of the classification is sent to the owner of the animal via certified mail.

Under the classification the following requirements will have to be met by the owner to keep their animal. **Under Georgia State Law, O.C.G.A. 4-8-27 it states:**

- (a) It shall be unlawful for an owner to have or possess within this state a classified dog without a certificate of registration issued in accordance with the provisions of this Code Section. Certificates of registration shall be non-transferable and shall only be issued to a person 18 years of age or older. No more than one certificate registration shall be issued per domicile.
  
- (b) Unless otherwise specified by this code section, a certificate of registration for a vicious dog shall be issued if the dog control officer determines that the following requires have been met:
  - (1) The owner has maintained an enclosure designed to securely confine the vicious dog on the owner's property, indoors, or in a securely locked and enclosed pen, fence, or structure suitable to prevent the dangerous dog from leaving such property; and
  
  - (2) Clearly visible warning signs have been posted at all entrances to the premises where the dog resides.
  
  - (3) A microchip containing an identification number and capable of being scanned has been injected under the skin between the shoulder blades of the dog; and
  
  - (4) The owner maintains and can provide proof of general or specific liability insurance in the amount of at least **\$50,000.00** issued by an insurer authorized to transact business in this state insuring the owner of the danger dog against liability for any bodily injury or property damage caused by the dog.

The requirements must be met within **10 days** of the date of the letter. If the owner disagrees with the classification, they may appeal and request a hearing. A hearing will be scheduled with the Animal Control Advisory Board.

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				recycling center? 2. The annual Cost of what we have to do on maintenance, excluding heavy equipment (EPD maintenance of landfill). 3. What is the total cost to mitigate the closure of portions of the landfill?		
29	In Progress	4/22/2024	Charmaine Crabb	<b>Parks &amp; Recreation Update - Clean Up</b> Requests that a day of work or weekend of work be coordinated for citizens in Heath Park	Deputy City Manager of Operations Parks & Recreation	Parks & Recreation: Councilor Crabb sent Holli an email on 9-18-23 stating that she had reached out to the homeowners association and would get back to us. As of 9-20-23, we have not heard back from Councilor Crabb. Update 10/24/23 Councilor Crabb is working on getting a grant from the Georgia Association of Realtors to fund the upgrades.  12/12/2023 No other response can be provided by Parks and Recreation. Resources will be provided when the homeowner's association contacts the department to schedule a date.