Columbus Consolidated Government Council Meeting Agenda Item

то:	Mayor and Councilors
AGENDA SUBJECT:	Supplemental Yard Waste Collection Services (Annual Contract) – RFP No. 21-0018
INITIATED BY:	Finance Department

It is requested that Council approve the execution of an annual contract with Amwaste of Georgia, LLC (West Point, GA) to provide supplemental yard waste collection services for the Public Works Department.

The Waste Collection Division of the Public Works Department collects yard waste for citizens of Columbus, Georgia (Muscogee County). The City defines yard waste as leaves, grass clippings, pine needles and similar yard waste items. Residents must place the yard waste in containers or bags, then place the containers or bags at curbside on or before the scheduled collection day. All yard waste must be free of any type of household garbage.

Due to the City's staffing and equipment constraints, the Public Works Department is outsourcing five (5) of the (14) yard waste collection routes. Amwaste of Georgia, LLC will supply the following equipment and personnel for the supplemental yard waste collection services:

- Five 3-man crews.
- Five new or like-new collection vehicles.
- Collection services four days a week (Monday, Tuesday, Thursday, and Friday).

The term of the contract will be for one (1) year with the option to renew for four (4) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:

This is a new annual contract.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web page of the Purchasing Division, the Georgia Procurement Registry and DemandStar on November 6, 2020. This RFP has been advertised, opened, and evaluated. One (1) proposal was received on November 6, 2020 from the following:

Amwaste, LLC (West Point, GA)

The following events took place after receipt of the proposals.

RFP MEETINGS/EVENTS					
Description	Date	Agenda/Action			
Notification of (1) Proposal	11/30/20	The using department was notified of the one (1) proposal			
_		received and was given the option to extend the due date to			
		garner more competition or to resolicit for the services.			
Response to Notification of (1)	12/04/20	The using department elected to open the (1) proposal; due			
Proposal		to the dire need of the services.			
Pre-Evaluation Meeting	12/18/20	The Purchasing Manager advised evaluation committee			
		members of the RFP rules and process, and the co-			
		managers of the project provided an overview. Proposals			
		were emailed to each committee member to review.			
1 st Evaluation Meeting	01/13/21	All committee members did not join the virtual meeting;			
		therefore, Purchasing had to reschedule the meeting.			
1 st Evaluation Meeting (Re-	01/27/21	The committee discussed the one proposal and determined			
scheduled)		clarifications were necessary.			
Clarification Requested	02/17/21	The committee provided the details necessary to request			
		clarification. The request for clarification was forwarded to			
		the vendor.			
Received Partial Clarification	02/18/21	The vendor partially responded to the request for			
and Need for Additional		clarification and asked for additional information.			
Information		The committee provided the additional information,			
	00/10/01	which was forwarded to the vendor.			
Received Partial Clarification	02/19/21	The vendor further responded to the request for			
and Need for Additional		clarification and asked for additional information.			
Information		The request was forwarded to the Evaluation			
	02/00/21	Committee.			
Evaluation Committee	03/08/21	The Evaluation Committee provided additional			
responded to Need for		information, as requested by the vendor.			
Additional Information	02/11/21	The additional information was forwarded to the			
Additional Information	03/11/21				
Forwarded/Proposal Extension		vendor, including a request for the vendor's			
Request Response to Proposal Extension	03/23/21	proposal to remain in effect until July 15, 2021.			
Response to Proposal Extension	U3/23/21	The vendor responded to the proposal extension			
Request		request; the response was forwarded to the Evaluation Committee.			
Recommendation of Committee	03/24/21	The voting committee members unanimously recommended			
Necommendation of Committee	03/44/41	award to the sole respondent, Amwaste of Georgia LLC,			
		contingent upon funding in the FY22 Budget.			
		Contingent upon runuing in the FT 22 Budget.			

Evaluation Committee:
The proposals were reviewed by members of the Evaluation Committee, which consisted of two (2) voting member from Public Works Department and one (1) voting member from the Parks and Recreation Department.

Additional Public Works representatives served as alternate voters (2) and as a non-voting advisor (1).

Vendor Qualifications/Experience:

- Amwaste of Georgia, LLC owns and operates a residential collection and disposal company in West Point, GA, and has performed residential collection in Troup County since 1998.
- The vendor has a staff with over 250 years of combined experience in the solid waste collection and disposal industry.
- The vendor currently employs approximately 300 people and operates five (5) landfills, four (4) transfer stations, and services over 100,000 residential customers in Alabama, Georgia, and Louisiana; five of the locations are listed below:

0	West Point, GA	1200 households
0	Randolph County, AL	4000 households
0	Chambers County, AL	4404 households
0	Montgomery County, AL	3400 households
0	Tangipahoa Parish, LA	11,740 households

• Listed below are the most recent contracts awarded to Amwaste of Georgia, LLC:

Saraland, AL 1/1/19 – 12/31/22
 5400 homes. Twice per week garbage with a cart, once per week recycle, and once per week bulk and brush (yard waste included).

Hammond, LA
 6300 homes. Twice per week garbage with a cart and once per week bulk and brush (yard waste included).

Vestavia Hills, AL 10/1/20 – 9/30/23 13,300 homes. Twice per week garbage with a cart – second service is one-bin collection. Weekly bulk and brush (including yard waste).

The City's Procurement Ordinance, Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funding will be utilized from Integrated Waste Fund Reserves as: Integrated Waste Management Fund – Public Works – Solid Waste Collections – Contractual Services; 0207 – 260 – 3510 – GARB – 6319.

A RESOLUTION

A RESOLUTION				
NO				
A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH AMWASTE OF GEORGIA, LLC (WEST POINT, GA) TO PROVIDE SUPPLEMENTAL YARD WASTE COLLECTION SERVICES FOR THE PUBLIC WORKS DEPARTMENT.				
WHEREAS , an RFP was administered (RFP No. 21-0018) and one (1) proposal was received; and,				
WHEREAS , the proposal submitted by Amwaste of Georgia, LLC met all proposal requirements and was deemed responsive to the RFP; and,				
WHEREAS, the contract period shall be for one (1) year, with the option to renew for four (4) additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the City and the Contractor.				
NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:				
That the City Manager is hereby authorized to execute an annual contract with Amwaste of Georgia, LLC (West Point, GA) to provide supplemental yard waste collection services for the Public Works Department. Funding will be utilized from Integrated Waste Fund Reserves as: Integrated Waste Management Fund – Public Works – Solid Waste Collections – Contractual Services; $0207-260-3510-GARB-6319$.				
Introduced at a regular meeting of the Council of Columbus, Georgia, held the day of, 2021 and adopted at said meeting by the affirmative vote of members of said Council.				

Councilor Allen voting
Councilor Barnes voting
Councilor Crabb voting
Councilor Davis voting
Councilor Garrett voting
Councilor House voting
Councilor Huff voting
Councilor Thomas voting
Councilor Tucker voting
Councilor Woodson voting
Councilor Woodson voting

Sandra T. Davis, Clerk of Council	B.H. "Skip" Henderson III, Mayor