



COLUMBUS CONSOLIDATED GOVERNMENT

P.O. Box 1340
Columbus, Georgia 31902-1340

TRAVEL AUTHORIZATION REQUEST CITY COUNCILOR

Name of Traveler / Registrant	Councilor Toyia Tucker
Month of Travel	August 2021

Sponsored Organization and Conference / Training	ACCG Central Region Policy Committee Meeting <u>Training Topics:</u> <i>Revenue & Finance, Public Safety & The Courts, Health & Human Services, Natural Resources & The Environment, Economic Development & Transportation and General County Government</i>
Estimated Cost	<u>Registration</u> - \$0 <u>Hotel Fee</u> - \$210.85 x 1 day = \$210.85 <u>Reimbursable Amount</u> - Per diem \$40 + \$8 = \$48.00 Mileage: 88 miles one way x 2 = 176 x 0.56 = \$98.56 <u>TOTAL ESTIMATED COST: \$357</u>

TRAVEL POLICY- Dated: September 16, 2013, which reads in part;

“City Councilors should submit their travel requests to the Clerk of Council. The Clerk of Council will list a request to approve travel on his/her agenda for a vote at a regular City Council meeting. All travel requests must conform to the requirements, terms and conditions of this Policy.”

Funds are available in the FY22 Budget to cover the expenses (0101-100-1000-CNCL-6641).

In accordance with the Travel Policy and Procedures of the Columbus Consolidated Government, As the Clerk of Council, I am respectfully requesting authorization for Councilor Toyia Tucker to attend the training as listed above.

Sandra T. Davis
Clerk of Council
Council of Columbus, Georgia

Date