

Columbus Consolidated Government

Council Meeting

8/24/2021

Agenda Report # ____

TO: Mayor and Council
SUBJECT: Chattahoochee Valley Jail Ministry, Inc.
INITIATED BY: Columbus Office of Crime Prevention

Recommendation: Approval is requested to enter into a one-year contract with Chattahoochee Valley Jail Ministry, Inc. to award funding for Crime Prevention initiatives.

Background: Columbus Office of Crime Prevention has agreed to recommend the funding of \$15,000.00 to Chattahoochee Valley Jail Ministry, Inc. effort to educate and prepare inmates for graduation of the GED program.

Analysis: Funds will be used to pay for quality programming as well as mentoring for inmates within the Muscogee County Jail.

Financial Considerations: These funds are appropriated from the Other Local Option Sales Tax, Crime Prevention Program and do not require a match.

Recommendations/ Actions: Approve the resolution authorizing the City Manager to enter into a one-year contract with Chattahoochee Valley Jail Ministry, Inc. to provide funding for quality programming as well as mentoring for inmates within the Muscogee County Jail.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR CONTRACT WITH CHATTAHOOCHEE VALLEY JAIL MINISTRY, INC. FOR \$15,000.00 FOR THE PURPOSE OF FUNDING THE INITIATIVES OF CHATTAHOOCHEE VALLEY JAIL MINISTRY, INC.

WHEREAS, Chattahoochee Valley Jail Ministry, Inc. has the GED Preparation Program to impact the lives of Muscogee County inmates to reduce the rate of recidivism and substance abuse and,

WHEREAS, the Columbus Office of Crime Prevention has authorized funding under the Crime Prevention Program for this project in the amount of \$15,000.00 to the Chattahoochee Valley Jail Ministry, Inc.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

The Mayor is hereby authorized to enter into a one-year contract through the Columbus Office of Crime Prevention with Chattahoochee Valley Jail Ministry, Inc. for \$15,000.00 for funding the GED Preparation Program. Funds are budgeted in the FY22 budget: Other Local Option Sales Tax, Crime Prevention Program.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the 24th day of August, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting_____.
- Councilor Crabb voting_____.
- Councilor Barnes voting_____.
- Councilor Davis voting_____.
- Councilor House voting_____.
- Councilor Huff voting_____.
- Councilor Garrett voting_____.
- Councilor Tucker voting_____.
- Councilor Thomas voting_____.
- Councilor Woodson voting_____.

SANDRA DAVIS
CLERK

SKIP HENDERSON
MAYOR

Grant Program Name: Columbus Office of Crime Prevention

Fiscal Agent: Muscogee County

Administering Agency: Columbus Office of Crime Prevention

Grant Recipient: Chattahoochee Valley Jail Ministry, Inc.

Amount: \$25,000.00

Budget:	Personnel –	\$20,000.00
	Professional Fees -	\$3,000.00
	Supplies -	\$2,000.00
	Total -	\$25,000.00

Program Contact Information

Name: Neil Richardson Title: Director

Address: 2305 15th St. #3, Columbus, Georgia 31906

Phone #: 706-575-1483

Project Description

Chattahoochee Valley Jail Ministry, Inc. has been in operation since 2009 within the Muscogee County Jail. The program works to reduce the recidivism rate by helping the inmates receive their GED. The program will have active involvement of 115 inmates per year and help 55 inmates receive their GED.

I, Neil Richardson the duly authorized representative of the above named Grant Recipient, do hereby agree to the following terms that outline the requirements of Columbus, Georgia for organizations/agencies receiving funds from the Columbus Office of Crime Prevention. I have been given the opportunity to ask questions regarding these terms and fully understand my organization's obligations incurred by accepting this grant. I understand that prior to the disbursements of any funds the following criteria must be met:

1. The above named Grant Recipient represents the beneficiaries of the Grant and the above named individual is authorized to act in the name of Chattahoochee Valley Jail Ministry, Inc. as the Grant Recipient.
2. The subject matter of this Agreement is primarily the provision of services in the form of individualized tutoring and teaching to help inmates receive their GED.

3. The Grant Recipient shall immediately notify the Agency if any of their service providers are arrested. At the time Grant Recipient learns that one of its service providers has been arrested, then Grant Recipient shall cease to use such service provider in connection with programs funded by this Grant.
4. In the initial report submitted to the Administering Agency, Grant Recipient shall provide: (a) the name of the chairman and the secretary of the advisory committee; (b) the times and dates that the Grant programs are available – essentially a schedule of services; (c) the number of participants in the program; (d) Description of the process used to identify individuals for which services will be provided; (e) provide specifics on the evaluation process that addresses how the process will work, how the statistical data will be gathered, how it will be analyzed.
5. Grant Recipient shall provide an accounting system that shall separate Grant Funds from other funds. The accounting system shall also separate Grant related expenses from other expenses.
6. Grant Recipient shall submit to Agency a monthly report on the progress of the programs. The monthly report shall provide statistical data that supports the projects goals of reducing the recidivism rates of the participants within the program.
7. Grant Recipient shall use Grant Funds strictly for the purposes outlined in the Grant. Any changes to the programs must be submitted in writing to Columbus Office of Crime Prevention for approval or the funding may be jeopardized.
8. Grant Recipient shall identify the members of its Board of Directors which will assume liability if the CCG determines the funds have been misused.
9. Monthly report must be submitted to Seth Brown electronically by the 10th day of the month. Once the report is approved it will be submitted to the Office of Crime Prevention Board for evaluation.
10. The Grant Recipient shall use generally accepted accounting principles (“GAAP”) to account for all financial transactions used to substantiate the fulfillment of this Grant.
11. The Grant Recipient shall maintain all records of Grant-related financial transactions for a minimum of three years after the completion of the Grant and to make all records available for inspection and fully cooperate with any audit or investigation requested or undertaken by the CCG, the State Auditor, the Internal Auditor for Columbus, Georgia, or any other officials of the state or federal government who have the authority to conduct audits.
12. The Grant Recipient shall comply at all times with the provisions of Article I, Section II, and Paragraph VII of the Georgia Constitution regarding the prohibition against Sectarian Aid.
13. The Grant Recipient hereby releases Columbus, Georgia from any liability whatsoever and Grant Recipient hereby agrees to indemnify Columbus, Georgia

against any and all claims for damages, bodily injury or death arising from any of the activities contemplated by this Agreement raised by any person. Grant Recipient shall provide to Columbus, Georgia a certificate of insurance that shows general liability coverage in the amount of at least \$1,000,000 per occurrence and which shows that Columbus, Georgia is named as an additional insured.

14. All services must be provided by properly certified or licensed personal.

15. In the event there is any discrepancy in the language of the project description and these numbered paragraphs, the language in the numbered paragraphs shall control.

Signature of City Manager, Isaiah Hugley

Date

Approved as to form by City Attorney

Date

Signature of Grant Recipient Representative, Neil Richardson

Date