

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Engineering Services for Military Drive P.I. #0017138 – RFP No. 22-0005
INITIATED BY:	Finance Department

(A) **ENGINEERING SERVICES FOR MILITARY DRIVE-P.I. #0017138 – RFP NO. 22-0005**

It is requested that Council authorize the execution of a negotiated contract with Heath & Lineback Engineers, Inc. (Marietta, GA) to provide engineering services for Military Drive.

Heath & Lineback Engineers, Inc. will provide plans and drawings for use in the construction of the new Military Drive, which will begin at Infantry Road (this road is not yet built) and end at the Hampton Inn located on South Lumpkin Road.

The scope of services for this project includes, but is not limited to, the following engineering services/designs, including all preliminary engineering activities:

- A. Design of a road with two 12-foot wide lanes, including an urban road shoulder.
- B. All services shall be done in accordance with the Georgia Department of Transportation (GDOT) Plan Development Process including completion of all historical, environmental, and all other necessary studies or evaluations.
- C. Submission of plan with sets for City and GDOT review and approval.

RFP Advertisement and Receipt of Proposals:

RFP specifications were posted on the web pages of the Purchasing Division, the Georgia Procurement Registry and DemandStar on August 4, 2021. This RFP has been advertised, opened, and evaluated. Four proposals were received on September 10, 2021, from the following vendors:

- Heath & Lineback Engineers, Inc. (Marietta, GA)**
- EXP U.S. Services, Inc. (Atlanta, GA)
- Kennedy Engineering & Associates Group, LLC (Atlanta, GA)
- Stantec Consulting Services, Inc. (Atlanta, GA)

The following events took place after receipt of the proposals:

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	10/25/21	The Purchasing Manager advised evaluation committee members of the RFP rules and process, and the using department representative provided an overview. Proposals were then forwarded to each committee member to review.
1 st Evaluation Meeting	11/01/21	The Evaluation Committee discussed each proposal and determined clarifications were not required.
Evaluation Forms Sent	11/08/21	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	11/30/21	The last set of evaluation forms were returned to the Purchasing Division and the evaluation results were forwarded to the committee. The committee elected to request a cost proposal from the high-scoring firm of Heath & Lineback Engineers, Inc.
Cost Proposal Requested	12/1/21	An itemized cost proposal was requested from Heath & Lineback Engineers, Inc.
Cost Proposal Received	12/9/21	An itemized cost proposal was received from the Heath & Lineback Engineers, Inc. The document was forwarded to the Evaluation Committee. The committee determined negotiations were required.
Negotiation Meeting	1/14/22	Heath & Lineback Engineers, Inc. and the Evaluation Committee participated in a virtual negotiation meeting, which was facilitated by the Purchasing Division.
Negotiated Cost Proposal & Additional Funding Requested	1/28/22	Heath & Lineback Engineers, Inc. submitted a negotiated cost proposal, which was forwarded to the Evaluation Committee.
Review of Negotiated Cost Proposal	4/4/22	The committee determined the negotiated cost proposal exceeded the amount budgeted for the engineering phase of the project, so it was decided to request additional funding from GDOT.
Additional Funding Requested from GDOT	5/2/22	The Planning Department requested additional funding from GDOT.
Additional Funding Information from GDOT	8/19/22	Additional funding information was received from GDOT, in the form of a Supplemental Agreement, which is pending approval by Council.

Evaluation Committee:

The proposals were reviewed by members of the Evaluation Committee, which consisted of two voting members from the Planning Department and one voting member from the Engineering Department.

A representative from the Community Reinvestment Department and an additional representative from the Engineering Department served as non-voting advisors.

Two additional representatives from the Planning Department served as non-voting advisors.

Award Recommendation:

Based on the evaluation results, the Committee unanimously recommends award to the high-scoring firm of Heath & Lineback Engineers, Inc.

Vendor Qualifications/Experience:

- Heath & Lineback Engineers, Inc. has been in business since 1997 and is registered as a corporation in Georgia.
- The firm specializes in the design of transportation infrastructure.
- The firm is prequalified by Georgia Department of Transportation.
- Much of the firm’s work is from repeat business clients such as GDOT, Paulding County, Cobb County, Fayette County, Henry County and Gwinnett County.
- Below are the last three projects for which the firm has provided same or similar services:

Infantry Road and Follow-Me Trail Extension June 2019 – current
The firm provided complete engineering services for ¼ mile of new alignment for Infantry Road connecting South Lumpkin Road and Fort Benning Drive; and ¾ mile extension of the Follow-Me Trail along Fort Benning Drive and Infantry Road. This Columbus Consolidated Government project is GDOT-funded.

Fort Benning Road at Victory Drive Intersection June 2012 – June 2017
As part of the Fort Benning Road Corridor Enhance, the firm provided complete engineering services for two miles of improvements from Cusseta Road to Fort Benning. The project included the major intersection of US 27/US 280/SR 1/SR 520 (Victory Drive). This stretch of road included widening from two to three lanes and enhancements with sidewalks, pedestrian lighting, and traffic signal mast arm upgrades. This Columbus Consolidated Government project was TE-funded.

Fort Benning Road Corridor Enhancement/Streetscapes July 2013 – July 2018
This project included preparation of plans and a corridor study report with cost studies for a 2.2-mile streetscape improvement, including side road tie-ins and connecting with a proposed rail-to-trail project.

The City’s Procurement Ordinance, Article 3-110 (Competitive Sealed Proposals (Negotiations) and Article 3-111 (Architectural, Engineering and Land Surveying Services), governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted in the FY23 Budget: Special Projects – Capital Projects – Paving Fund Supported Capital Project – Professional Services – Military Drive; 0508-660-3000-CPPF-6311-24041-20210.

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A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF A NEGOTIATED CONTRACT WITH HEATH & LINEBACK ENGINEERS, INC. (MARIETTA, GA) FOR ENGINEERING SERVICES RELATED TO THE CONSTRUCTION OF MILITARY DRIVE.

WHEREAS, an RFP was administered (RFP No. 22-0005) and four proposals were received; and,

WHEREAS, the proposal submitted by Heath & Lineback Engineers, Inc. (Marietta, GA) met all proposal requirements and was evaluated most responsive to the RFP.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute a negotiated contract with Heath & Lineback Engineers, Inc. (Marietta, GA) for engineering services related to the construction of Military Drive. Funds are budgeted in the FY23 Budget: Special Projects – Capital Projects – Paving Fund Supported Capital Project – Professional Services – Military Drive; 0508-660-3000-CPPF-6311-24041-20210

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2022 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. “Skip” Henderson III, Mayor