

**Columbus Consolidated Government
Council Meeting Agenda Item**

EMERGENCY PURCHASE

TO:	Mayor and Councilors
AGENDA SUBJECT:	Information Only: Post-Accident Drug Screening – After-Hours, Weekends and Holidays
INITIATED BY:	Finance Department

Emergency Purchase – Information Only

POST-ACCIDENT DRUG SCREENING – AFTER HOURS, WEEKENDS AND HOLIDAYS:

On October 16, 2023, the City Manager was notified by Human Resources, that the vendor under contract to perform Employee Physicals will no longer be able to provide services for Post-Accident Drug and Alcohol Screening – After Hours, Weekends and Holidays due to staffing issues.

The City awarded a five (5) year contract to Occupational Medicine of Columbus on April 27, 2021, per Resolution No. 125-21. The original RFP for Employee Physicals was revised to include the services prior to being awarded.

Occupational Medicine of Columbus has worked with Human Resources to identify a vendor who can perform the post-accident screenings. Fastest Labs of Columbus is able to perform the screenings after-hours, as well as on weekends and holidays. The vendor has agreed to charge \$45.00 for the screen and \$50.00 per hour charge (one hour minimum). There may be an additional charge if a Medical Review Officer (MRO) is needed. The number of accidents that occur after-hours/weekends/holidays is minimal and estimated to be approximately twenty-five (25) occurrences or less per year.

For a period of sixty (60) days, ending on December 17, 2023, Occupational Medicine of Columbus will act as a pass-through for Fastest Labs of Columbus. After that date, the City will work directly with Fastest Labs of Columbus to perform the services for a period of ten (10) months, ending December 17, 2024. During this time, Purchasing will prepare an RFP for a contract.

The City Manager approved the emergency purchase on October 16, 2023.

Funds are budgeted each fiscal year for this on-going expense: Various Departments – Pre-employment Physicals.

