

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Overhead Door Installation and Maintenance Services (Annual Contract) – RFB No. 23-0032
INITIATED BY:	Finance Department

It is requested that Council approve the annual contract with River City Door, LLC (Columbus, GA) to provide overhead door installation and maintenance services. The Public Works Department budgets approximately \$9,500.00, per fiscal year, for these services.

The contractor will provide all supervision, labor, tools, equipment, materials and services required for the installation and maintenance of commercial overhead roll-up doors at various City locations.

The initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Bid specifications were posted on the web page of the Purchasing Division, DemandStar, and the Georgia Procurement Registry. Two (2) bids were received on March 8, 2023. This bid has been advertised, opened and reviewed. The bidders were:

	Regular Work Hours			Outside Regular Work Hours			Materials Cost + ___%	Cost Per Mile
	Remove and/or Install Doors (per hour)	Repair Overhead Doors (per hour)	Perform Annual Preventative Maintenance (per hour)	Remove & Install Doors (per hour)	Repair Overhead Doors (per hour)	Perform Annual Preventative Maintenance (per hour)		
River City Door, LLC (Columbus, GA) (2 man crew)	\$ 160.00	\$ 160.00	\$ 140.00	\$ 199.00	\$ 199.00	\$ 199.00	15%	\$ 0.00
*Overhead Door Company (Columbus, GA)	\$ 105.00	\$ 105.00	\$ 105.00	\$ 125.00	\$ 125.00	\$ 125.00	14%	\$ 0.00

* The bid from Overhead Door Company is considered non-responsive for incomplete E-verify. The Georgia E-Verify law requires contractors and all sub-contractors on Georgia public contracts (contracts with a government agency) for the physical performance of services over \$2,499.99 in value to enroll in E-

Verify, *regardless of the number of employees*. Also, per Georgia law the City cannot consider a bid for services if the E-Verify is not completed and notarized. Overhead Door Company failed to submit a completed notarized E-verify Affidavit.

Funds are budgeted each fiscal year for this on-going expense: General Fund - Public Works, Other Maintenance/Repairs -Various; 0101-260-2700-6513.

RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT FOR THE PROVISION OF OVERHEAD DOOR INSTALLATION & MAINTENANCE SERVICES FROM RIVER CITY DOOR, LLC (COLUMBUS, GA), FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$9,500.00.

WHEREAS, the contractor will provide all supervision, labor, tools, equipment, materials and services required for the installation and maintenance of commercial overhead roll-up doors at various City locations; and,

WHEREAS, the contract term shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into an annual contract for the provision of overhead door installation & maintenance services from River City Door, LLC (Columbus, GA), for the estimated annual contract value of \$9,500.00. Funds will be budgeted each fiscal year for this on-going expense: General Fund - Public Works, Other Maintenance/Repairs -Various; 0101-260-2700-6513.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2023 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____
- Councilor Barnes voting _____
- Councilor Cogle voting _____
- Councilor Crabb voting _____
- Councilor Davis voting _____
- Councilor Garrett voting _____
- Councilor House voting _____
- Councilor Huff voting _____
- Councilor Thomas voting _____
- Councilor Tucker voting _____

Sandra T. Davis, Clerk of Council

B. H. "Skip" Henderson, III, Mayor