

# COLUMBUS BOARD OF HEALTH

## Meeting Minutes

District Administration Conference Room / MS Teams Hybrid Meeting

**Date:** October 26, 2022

<p><b>Presiding:</b> James Lopez, DDS</p> <p><b>Attending Board Members:</b> Joy Adegbile, MD, Danielle Frazier (City Mgr. office) Rebecca Covington (Mayor’s Office), Devica Alappan, MD, Yasmin Cathright</p> <p><b>Not Present:</b> Sylvester McRae. MD</p> <p><b>Others Present:</b> Beverley Townsend, MD; Gwen Cunningham; Pam Kirkland; Kristy Ludy; Jeananne Polhamus (MCSD), Michelle Crawford, Brandi Nelson, Berta Cox</p>			
Agenda Topic	Discussion	Decision	Responsibility
<b>Call to order</b>	<p>Dr. Lopez:</p> <ul style="list-style-type: none"> <li>• Called the meeting to order at 1:00pm.</li> <li>• Acknowledged a quorum was present.</li> </ul>	Roll call was done by Berta Cox. A quorum was present.	None
<b>Approval of Agenda</b>	<p>Dr. Lopez:</p> <p>Referred to the October meeting agenda as delivered to all board members. With no questions or discussion from the members, asked for a motion for approval of the agenda.</p>	Motioned by Dr. Adegbile; seconded by Dr. Alappan; approved by all members present	None
<b>Discussion and Approval of Minutes</b>	<p>Dr. Lopez:</p> <p>Referred to minutes from September meeting as delivered to all board members. With no questions or discussion from the members, asked for a motion for approval of the minutes.</p>	Motioned by Dr. Adegbile; seconded by Dr. Alappan; approved by all members present	None
<b>Commissioner of Health Report</b>	<p>Dr. Lopez:</p> <p>Called for the Director’s report.</p> <p>Dr. Townsend:</p>	None	None

	<ul style="list-style-type: none"> <li>• Greeted those present attending in the District Administration Conference Room and those attending via MS Teams.</li> <li>• Announced that we had an Employee and Appreciation Day on September 30<sup>th</sup> at St. Marks Activity Center. All health departments were closed so that everyone could participate</li> <li>• Announced that the health departments are now mask optional for employees. Employees are required to wear the mask when serving patients. We ask that patients wear mask, however they will not be denied services if they do not.</li> <li>• Announced the recent death of our HR Director Katrina Jakes, her husband and 10-year-old daughter. They were killed in a tragic automobile accident.</li> <li>• Thanked the Board of Health Members for their continued support.</li> </ul>		
<b>Financial Report</b>	<p>Dr. Lopez: Called for financial report.</p> <p>Gwen Cunningham, Business Support Analyst III:</p> <ul style="list-style-type: none"> <li>• Presented the FY23 financial overview as of September 30, 2022, emailed to all members and provided in notebooks for in-person members.</li> <li>• We began FY23 with an original budget of \$10,240,776. There has been one budget revision during this period. Line 3 shows total expenses through the end of September are \$2,307,452.25 which is below target for 3 months of operations and is 22.53% of our budget. Line 4 shows the comparison of expenses to last year with an increased variance of \$739,323.72. This is due to the COLA mentioned last month, the cost-of-living adjustment that all employees received, and we are also now centralized for payroll and accounting. Line 5 shows total fee income is \$305,195.19 and lines 6 through 17 shows the breakdown</li> </ul>	The Financial Report is attached and made a part of these minutes.	None

	<p>of fund sources and their comparison to the same time last year. Line 18 shows variance at a decrease of \$41,195.97 due mostly to less COVID19 vaccines being administered. Line 19 shows the prior year admin claiming income, which we received an increase of \$3,723.84.</p> <p>As always, we provide the backup Excel by line item for expenses and revenue sources. Page 4 shows the total grants governed by the Columbus Board of Health (all are on target for 3 months of operation).</p> <p>There were no questions.</p>		
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<b>Excused Absences</b>	Sylvester McRae, MD	None	None
<b>Old Business</b>	None	None	None
<b>New Business</b>	None	None	None
<b>Program Reports</b>	<p><b>Epidemiology COVID 19 Update</b> by Brandi Nelson, Epidemiologist Supervisor: Monkey Pox</p> <ul style="list-style-type: none"> <li>As of October 25, 2022, there have been confirmed Monkeypox/Orth poxvirus in the United States; 2,000 in Georgia. There has been estimate of 51 female cases, but the majority being male and 77% being African American men; 27 in our district with 98% males and 2% females.; age groups 0-17 there is one case; 18-25 there are five cases; 26-35 there are 16 cases; 36-45 there is four cases; 45+ age group there is one case.</li> </ul> <p>COVID 19</p> <ul style="list-style-type: none"> <li>Confirmed cases 36,368 to date; 7,266 probable antigen cases</li> <li>Total hospitalizations: 3,032</li> <li>Total confirmed deaths: 777</li> <li>14 days Confirmed cases per 100,000 is 40 cases: 5.8 PCR %</li> </ul>	Program reports are attached and made a part of these minutes.	None

	<p>32 probable antigen cases</p> <ul style="list-style-type: none"> <li>• 2,700 hospitalizations; 751 deaths.</li> <li>• Muscogee County is still in a moderate transmission zone.</li> <li>• We are at 47% fully vaccinated for our population</li> <li>• 18% primary series break-through cases</li> </ul> <p>Influenza</p> <ul style="list-style-type: none"> <li>• Widespread flu activity across the state of Georgia</li> <li>• Promote vaccinations</li> <li>• Remain at home if ill</li> <li>• Practice prevention measures: proper handwashing, cover your cough, encourage masking, and cleaning/disinfecting.</li> </ul> <p>No further comments/questions.</p>		
<p><b>Program Reports Continued</b></p>	<p><b>Public Information</b> Pam Kirkland, Public Information Officer:</p> <ul style="list-style-type: none"> <li>• Release went out in September about World Rabies Day.</li> <li>• Release about Flu shot and Bivalent Covid 19 Booster available in October.</li> <li>• Release about Pregnancy, Infant and Child Loss Awareness Month; National Lead Poisoning Prevention Week.</li> <li>• Interview with Channel 9 with Valerie Scruggs, RN about our Breast and Cervical Cancer program.</li> <li>• Interviews with Channel 9 about our Public Health on Wheels which is our mobile unit that went to several locations in our District.</li> </ul> <p>No further questions / comments.</p> <p><b>Environmental Health</b> by Kristy Ludy, Deputy District Environmental Health Director: Referred members to the Environmental Health report of activities covering the month of September which was emailed to all members and provided in notebooks for in-person members.</p> <ul style="list-style-type: none"> <li>• The Food and Service program has 684 permitted establishments, and 65 permitted schools. For the period</li> </ul>		

	<p>September 1<sup>st</sup> - September 30<sup>th</sup> have conducted 0 temporary food service inspections, 63 routine inspections, 1 follow up inspection, 4 initial inspections and 2 plan reviews. There were 8 informal inspections and investigated 3 complaints.</p> <ul style="list-style-type: none"> <li>• Public Swimming Pools, Spas, &amp; Recreational Water Parks Program has 41 permitted public pools, conducted 6 permitting/opening inspections, 1-re-inspection for permitting and investigated no complaints.</li> <li>• Tourist accommodations has 53 permitted establishments. We conducted 2 routine inspections, 1 informal inspection, 0 plan reviews, investigated 2 complaints.</li> <li>• Body Art Studios – 19 studios and 73 permitted body artists, no routine inspections at this time and conducted 0 permitting/opening studio inspection.</li> <li>• Rabies Control - there were 23 humans only exposure investigations, 1 animal-only exposure investigations and 0 human/animal exposure investigations, 9 animals were confined, 1 animal tested for rabies.</li> <li>• Vector Control Program investigated 27 complaints.</li> <li>• On-Site Sewage Management Program issued 7 new system permits, conducted 2 repair inspections, 0 sites were evaluated, and 8 complaints was investigated.</li> <li>• Pages 3 – 8 are the scores for all establishments that were inspected during the period.</li> </ul> <p>No further questions / comments.</p> <p><b>Nursing</b> Michelle Crawford, Columbus Nurse Manager</p> <p>Referred to the FY23 Nursing report, emailed to all members and provided in notebooks for in-person members, representing services provided to patients for the time of July 1, 2022, through September 30, 2022.</p> <ul style="list-style-type: none"> <li>• Total patients receiving services during the reporting period is 6,723, in comparison to 12,133 same time last</li> </ul>		
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	<p>year</p> <ul style="list-style-type: none"> <li>• Community collaborations continue with providing community education on COVID-19 as needed/requested.</li> <li>• Community awareness activities continue with clinical rotation for BSN Nursing Students from CSU. Muscogee County Attendance Panel (MCAP), via Zoom Monthly. Children in Needs of Service Panel (CHINS), via Zoom Monthly. MOU's and MOAs with several community partners for various services, such as PPD's and immunizations. Multidisciplinary Team (MDT) meeting monthly (face to face and via Zoom)</li> <li>• Activities for this time frame include continued COVID-19 drive through testing with LTS Monday – Friday from 9am – 2pm, COVID-19 vaccines Monday – Friday no appointment required, Monkey Pox Vaccination Clinic, Monday-Friday, Fast track clinic for STD testing and awareness, Covid-19 conference call with district staff and Nurse Managers each month, School immunization audits.</li> <li>• Strike Team Events for this time frame include New Horizons in the park, Columbus State University, Latino Festival at Columbus Civic Center, Columbus Dream Team, Stay Well Columbus Valley Health Care, Steam Mill Food Mart, Community Baby Shower Resource Fair</li> <li>• Upcoming Activities include school-based flu.</li> </ul> <p>No other questions / comments.</p>		
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<b>Adjourned</b>	Dr. Lopez adjourned the meeting at 1:32 p.m.	None	None
<b>Respectfully submitted by:</b> Berta Cox, District Admin Operations Liaison			
<b>NEXT BOARD OF HEALTH MEETING</b>			
<b>Date/Time:</b> December 7, 2022, at 1:00 PM		<b>Place:</b> In-person: Administration Conference Room, 2 <sup>nd</sup> Floor, 2100 Comer Ave and via Teams Virtual Meeting (or phone)	