

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Drug and Alcohol Screening: After-Hours, Weekends and Holidays (Annual Contract) – RFP No. 25-0007
INITIATED BY:	Finance Department

It is requested that Council authorize the execution of an annual contract with 4D GA Investments LLC D/B/A Fastest Labs of Columbus GA (Columbus, GA) for Drug and Alcohol Screening: After-Hours, Weekends and Holidays (Annual Contract) on an “as needed” basis. The recommended firm’s cost proposal is within the Department’s budget.

The vendor will perform Drug Testing and Alcohol Testing 24 hours a day with minimal notice. The vendor will provide results of such testing, including Medical review Officer/MRO services and necessary reports, to the Director of Human Resources or designee within 24-48 Hours.

The contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:

These services were previously a requirement in the contract for Employee Physicals, RFP No. 21-0013, which was awarded to Occupational Medicine of Columbus on April 27, 2021, per Resolution No. 125-21. In October of 2023, Occupational Medicine of Columbus informed the City they were unable to continue to provide the after-hours drug and alcohol screens. To avoid a lapse in services, Occupational Medicine identified Fastest Labs of Columbus to perform the work. Due to the need for these services on a 24-hour basis, an emergency purchase was approved by the City Manager on October 16, 2023, whereby for period of sixty (60) days Occupational Medicine of Columbus would act as a pass-through for Fastest Labs of Columbus to perform the services until an official agreement could be reached with the City. Council was notified of the emergency purchase on the next available Council agenda, November 7, 2023. In December of 2023, an agreement with Fastest Labs of Columbus was reached to provide the services for the remainder of the contract term.

RFP Advertisement and Receipt of Proposals:

RFP Specifications were posted on the web pages of the Purchasing Division, the Georgia Procurement Registry, and DemandStar on January 3, 2025. This RFP has been advertised, opened and evaluated. Ten (10) proposals were received on January 31, 2025. The responding vendors were:

4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA)
Abundant Collections (Sparta, GA)
Agile Private Enterprise LLC, (Desoto, Tx)
Blak Lotus Lab Services (Stone Mountain, GA)
Complete Drug Services (Albany, GA)
Global Business Lab (Fayetteville, GA)

JBell Marie Labs (Douglasville, GA)
My Healing Angels (Covington, GA)
Nao Medical (Mineola, NY)
Sovereign and Grace Services (Thomasville, GA)

The following events took place after receipt of proposals:

Between the RFP closing on January 31, 2025, and the Pre-Evaluation Meeting on October 17, 2025 the Purchasing Division experienced various delays. These delays were due to Buyer staffing changes, training new Buyers, completing fiscal year-end tasks, and managing high priority solicitations the Purchasing Division was mandated to expedite. On September 22, 2025, a request was sent to all Committee members requesting their availability as Purchasing worked to coordinate schedules and initiate the formal proposal review process. Due to scheduling conflicts, the Pre-Evaluation Committee Meeting could not be held until October 17th. All submitting vendors were contacted in writing requesting to bind their proposals through August 31, 2026, to allow time to complete the Evaluation process and award the new contract.

RFP MEETINGS/EVENTS		
Description	Date	Agenda/Action
Pre-Evaluation Meeting	10/17/2025	The Purchasing Manager advised the Evaluation Committee members of the RFP rules and process and the Project Manager gave a brief overview. The proposals were distributed to the committee.
1 st Evaluation Meeting	10/30/2026	The Evaluation Committee discussed each proposal and determined clarifications were needed from vendors.
Clarification Requested	01/13/2026	Clarification request letters were forwarded to vendors.
Clarification Received	02/11/2026	Clarification responses were received and forwarded to the Evaluation Committee. No further clarifications were requested.
Evaluation Forms Sent	02/24/2026	Via email, the Committee members indicated they were ready to begin evaluations and evaluation forms were forwarded to the voting members.
Evaluation Forms Completed	03/19/2026	Final set of completed evaluation forms were received from voting Committee members.
Evaluation Results	04/08/2026	Evaluation results were forwarded to the Committee for review.
Recommendation received	04/08/2026	The Evaluation Committee voted to award to highest scoring vendor.

Evaluation Committee:

Proposals were reviewed by the Evaluation Committee, which consisted of one (1) voting member from Human Resources, one (1) voting member from Public Works, one (1) voting member from Sheriff's Office, one (1) voting member from Columbus Police Department, and one (1) voting member from Fire and EMS.

One (1) representative from Human Resources and one (1) representative from Parks and Recreation served as alternate voters.

One (1) representative from Human Resources served as a non-voting advisor.

Award Recommendation:

The Evaluation Committee, as reflected by their comments provided below, unanimously recommended the award of the contract to 4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA), for the following reasons:

- The Staff is fully trained and certified to perform the tasks required by the City without causing difficulties to the employees.
- They are locally based with brick and mortar and offer remote services.
- Their cost was reasonable with 24-48 hours turn around response time.
- The availability of medical staff to respond to questions, and present results, in a timely manner is key and the facilities are easily accessible to employees in all Departments (e.g., Fire Department employees can maneuver their trucks into parking places).

Vendor Qualifications/Experience:

- The Fastest Labs staff is fully trained and certified for all services requested.
- The parent company of 4D GA Fastest Labs became a national franchise system in 2010, under the name Fastest Franchise Systems, LLC. The name “Fastest Labs” was registered as a trademark in 2014.
- As of 2020, there are 79 franchises in 20 states throughout the United States.
- Fastest Labs provides individual drug, alcohol and DNA testing. Their methods include urinalysis, saliva, breathalyzer, hair and nail, sweat/skin and other specialty tests as well as DOT-compliant testing.

Client Work History:

- Homeland Security & Emergency October 2023 – Present
510 10th Street, Columbus, GA, 31901
4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA) has been providing Drug and Alcohol After-Hours, weekends and Holidays testing services.
- Homeland Security & Emergency October 2023 – Present
6175 Technology Parkway, Midland GA, 31820
4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA) has been providing Drug and Alcohol After-Hours, weekends and Holidays testing services.
- Buffalo Rock October 2023 – Present
1111 Oxmoor Rd, Birmingham, AL 35209
4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA) has been providing Drug and Alcohol After-Hours, weekends and Holidays testing services.

The City’s Procurement Ordinance Article 3-110 (Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services) governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the

proposal. In the event City Council does not approve the recommended offeror(s), no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results and cost information has been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for this ongoing expense: Various Departments - Pre-Employment Physicals.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH 4D GA INVESTMENTS LLC D/B/A FASTEST LABS OF COLUMBUS (COLUMBUS, GA) TO PROVIDE DRUG AND ALCOHOL AFTER-HOURS, WEEKEND AND HOLIDAYS TESTING SERVICES ON AN “AS NEEDED” BASIS.

WHEREAS, an RFP was administered (RFP No. 25-0007) and ten (10) proposals were received; and,

WHEREAS, the proposal submitted by 4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA), met all proposal requirements, and was evaluated most responsive to the RFP; and,

WHEREAS, the initial term of the contract shall be for two (2) years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager and/or his designee is hereby authorized to execute an annual contract with 4D GA Investments LLC D/B/A Fastest Labs of Columbus (Columbus, GA) to provide Drug and Alcohol Screening: After-Hours, Weekends and Holidays on an “as needed” basis. Funds are budgeted each fiscal year for the ongoing expense: Various Departments – Pre-Employment Physicals.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the ____ day of _____, 2026 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen	voting _____
Councilor Barnes	voting _____
Councilor Chambers	voting _____
Councilor Cogle	voting _____
Councilor Cook	voting _____
Councilor Crabb	voting _____
Councilor Davis	voting _____
Councilor Garrett	voting _____
Councilor Huff	voting _____
Councilor Tucker	voting _____

Lindsey G. McLemore, Clerk of Council

B.H. “Skip” Henderson III, Mayor