

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Lot Clearing and Solid Waste Removal (Annual Contract) – RFP No. 22-0023
INITIATED BY:	Finance Department

It is requested that Council authorize the annual contract for Lot Clearing and Solid Waste Removal with Express Pressure Washing, LLC (McDonough, GA) as the Primary Contractor, and both RLC Farms, LLC (West Point, GA) and Elite Tree Service, Inc. (Columbus, GA) as Secondary Contractors to provide lot clearing and solid waste removal on an “as needed” basis.

The contractors will be required to perform services related to the collection of bulky waste, the removal of solid and/or bulky waste on abandoned property as determined by the Inspections and Code Department, and for the purpose of collecting waste for court ordered evictions within Muscogee County.

If the services of the contract are needed and the work to clear the lot is valued at less than \$5,000, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractors to submit bids for the needed services. If the work to clear the lot is valued at greater than \$5,000, all awarded contractors will be given an opportunity to submit a bid to clear the lot. The City will determine the value of a property based on the amount of waste.

The term of this contract shall be for two years, with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor.

Annual Contract History:
This is a new annual contract.

RFP Advertisement and Receipt of Proposals:
RFP specifications were posted on DemandStar and the web pages of the Purchasing Division and the Georgia Procurement Registry on February 17, 2022. This RFP has been advertised, opened and evaluated. Proposals were received on March 18, 2022 from the following eight (8) vendors:

- Express Pressure Washing, LLC (McDonough, GA)**
- RLC Farms, LLC (West Point, GA).**
- Elite Tree Service, Inc. (Columbus, GA)**
- HPS Enterprise Junk Removal (Columbus, GA)**
- TOPPS (Columbus, GA)**
- Duffield Property Solutions, LLC (Fort Benning, GA)**
- DORCA (Columbus, GA)**
- Anderson Property Clear-Out Services (Columbus, GA)**

The following events took place after receipt of proposals:

RFP MEETINGS/EVENTS

Description	Date Held	Agenda/Action
Pre-Evaluation Meeting	04/12/2022	The Purchasing Manager advised evaluation committee members of the RFP rules and regulations. Project Manager provided overview and expectations of the contracted vendor(s). Proposals were disbursed to each committee member for review.
1 st Evaluation Meeting	06/06/2022	Committee discussed each of the eight (8) proposals received. No further clarifications were needed. The Committee agreed they were ready to complete evaluation forms.
Evaluation Forms Sent	06/08/2022	Evaluation forms were forwarded to the voting committee members.
Evaluation Forms Returned	07/11/2022	The last set of evaluation forms were returned to the Purchasing Division.
Evaluation Results	07/12/2022	The evaluation results were forwarded to the committee. The voters unanimously recommended award to the highest-ranking vendor, Express Pressure Washing, LLC as the Primary Contractor, and the two next-highest ranking vendors RLC Farms, LLC and Elite Tree Service, Inc. as the Secondary Contractors.

Evaluation Committee:

Proposals were reviewed by the Evaluation Committee members, which consisted of two representatives from Inspections and Code and one representative from Public Works, who served as the three voting members.

One representative from Public Works served as an alternate voter.

One representative from Inspections and Code and one representative from Public Works served as non-voting advisory members.

Award Recommendation:

The contract is to be awarded to a Primary and two Secondary Contractor. Eight (8) proposals were received, and the three highest-scoring proposers met the requirements of the RFP specifications. Based on the final evaluation results, the Committee unanimously recommends award to the highest-ranking vendor, Express Pressure Washing, LLC as the Primary Contractor. RLC Farms, LLC and Elite Tree Service, Inc. were recommended the award as the Secondary contractors.

Express Pressure Washing, LLC. (Primary Contractor)

Qualifications/Experience:

- Express Pressure Washing, LLC was started fifteen years ago. The vendor maintains a permanent staff with experience ranging from three to seven years with the company. They employ additional day laborers as needed.
- The vendor is a full-service environmentally-friendly contract cleaning company.

- The vendor has all of the equipment required to complete the tasks associated with lot clearing and solid waste removal. Express Pressure Washing has a Commercial Applicator License and Pesticide Contractor License

Client Work History:

Columbus Consolidated Government (Columbus, GA) 2018 – Present
 Services provided: Grass Cutting with Solid Waste Removal (Residential and Commercial), per RFB No. 19-0049; Lot Clearing Services II (Annual Contract)

Fayette County Purchasing Department (Fayetteville, GA) 2018 – Present
 Services provided: Grass Cutting with Solid Waste Removal (Commercial)

RLC Farms, LLC (Secondary Contractor)

Qualifications/Experience:

- RLC Farms, LLC has been in business since October 31, 2018.
- The vendor employs ten individuals currently, each with several years of experience in the fields of heavy equipment operation, mechanical repairs, hauling, etc.
- The vendor has the necessary equipment to fulfill the requirements of the RFP. RLC Farms will subcontract tasks which require a Commercial Applicator License and Pesticide Contractor License.

Client Work History:

Columbus Consolidated Government (Columbus, GA) 2021 – Present
 Services provided: Emergency Bulk Waste Pick-up.

Mo Equipment, LLC (Brewton, AL) 2018 – 2019
 Services provided: Hurricane Michael Vegetative Debris Removal.

Elite Tree Service, Inc. (Secondary Contractor)

Qualifications/Experience:

- Elite Tree Service, Inc. has a combined eighteen years of experience in tree removal, landscaping, removal of solid and inert debris piles, as well as clean up.
- The vendor has experience with both residential and commercial accounts in providing services.
- The vendor has the necessary equipment to fulfill the requirements of the RFP.

Client Work History:

Columbus Consolidated Government (Columbus, GA) 2020 – Present
 Services provided: Tree Removal and Stump Grinding/Removal Services per RFB No. 20-0051; removal of solid and inert debris piles.

Wildwood Gardens (Columbus, GA) 2015 – Present
 Services provided: Removal of trees and vegetation; removal of solid and inert debris piles.

Swift Landscape (Columbus, GA)

2019– Present

Services provided: Removal of trees and vegetation; removal of solid and inert debris piles.

The City's Procurement Ordinance Article 3-110, Competitive Sealed Proposals for the procurement of Equipment, Supplies and Professional Services, governs the RFP Process. During the RFP process, there is no formal opening due to the possibility of negotiated components of the proposal. In the event City Council does not approve the recommended offeror, no proposal responses or any negotiated components are made public until after the award of the contract. Therefore, the evaluation results have been submitted to the City Manager in a separate memo for informational purposes.

Funds are budgeted each fiscal year for this ongoing service: General Fund – Community Development – Special Enforcement – Lot Clearing and Maintenance; 0101-240-2400-SENF-6382 and Integrated Waste Management Fund – Public Works – Solid Waste – Contractual Services; 0207-260-3510-GARB-6319.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ANNUAL CONTRACT WITH EXPRESS PRESSURE WASHING, LLC (MCDONOUGH, GA), AS THE PRIMARY CONTRACTOR, AND BOTH RLC FARMS, LLC (WEST POINT, GA) AND ELITE TREE SERVICE, INC. (COLUMBUS, GA), AS THE SECONDARY CONTRACTORS, TO PROVIDE LOT CLEARING AND SOLID WASTE REMOVAL, ON AN “AS NEEDED” BASIS.

WHEREAS, an RFP was administered (RFP No. 22-0023) and eight proposals were received; and,

WHEREAS, the proposals submitted by Express Pressure Washing, LLC (Primary Contractor) and both RLC Farms, LLC and Elite Tree Service, Inc. (Secondary Contractors) met all proposal requirements and were evaluated most responsive respectively to the RFP; and,

WHEREAS, the contract term shall be for two (2) years with the option to renew for three (3) additional twelve-month periods. Contract renewal will be contingent upon the mutual agreement of the City and the Contractor(s); and,

WHEREAS, if the services of the contract are needed and the work to clear the lot is valued at less than \$5,000, the Primary Contractor will be contacted first. If the Primary Contractor is not available, then the City will contact the Secondary Contractors to submit bids for the needed services. If the work to clear the lot is valued at greater than \$5,000, all awarded contractors will be given an opportunity to submit a bid to clear the lot. The City will determine the value of a property based on the amount of waste.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with Express Pressure Washing, LLC (McDonough, GA), as the Primary Contractor, and both RLC Farms, LLC (West Point, GA) and Elite Tree Service, Inc. (Columbus, GA) as the Secondary Contractors, to provide lot clearing and solid waste removal services on an “as needed” basis. Funds are budgeted each fiscal year for this ongoing service: General Fund – Community Development – Special Enforcement – Lot Clearing and Maintenance; 0101-240-2400-SENF-6382 and Integrated Waste Management Fund – Public Works – Solid Waste – Contractual Services; 0207-260-3510-GARB-6319.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2022 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor