

**METROPOLITAN TRANSPORTATION  
PLANNING SERVICES CONTRACT  
FY 2025**

**COLUMBUS CONSOLIDATED GOVERNMENT AS DESIGNATED  
METROPOLITAN PLANNING ORGANIZATION RESPONSIBLE FOR THE  
COLUMBUS-PHENIX CITY MPO**

**FHWA METROPOLITAN PLANNING PROGRAM**

**Planning Services (PL) Contract**

**CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER 20.205**

**FEDERAL-AID PARTICIPATING PROJECT**

**PI Number: 0020230**

**Contract ID: 48400-415-IGDPL2500402**

<b>Federal Share 80%</b>	<b>\$ 339,149.21</b>
<b><u>Local Match Share 20%</u></b>	<b><u>\$ 84,787.30</u></b>
<b>Total Contract Cost</b>	<b>\$423,936.51</b>

**Agreement By and Between the  
GEORGIA DEPARTMENT OF TRANSPORTATION  
ONE GEORGIA CENTER, 600 WEST PEACHTREE STREET NW  
ATLANTA, GEORGIA 30308**

**and the  
COLUMBUS CONSOLIDATED GOVERNMENT AS DESIGNATED METROPOLITAN  
PLANNING ORGANIZATION RESPONSIBLE FOR THE COLUMBUS-PHENIX CITY  
MPO**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the GEORGIA DEPARTMENT OF TRANSPORTATION, an agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City, organized and existing under the laws of the State of Georgia, hereinafter called the "DESIGNATED AGENCY".

WHEREAS, the DEPARTMENT is recognized by the United States Department of Transportation as the agency responsible for cooperative, comprehensive, continuing transportation planning pursuant to the provisions of Fixing America's Surface Transportation Act (FAST Act) of 2015, 23 U. S. C. Section 134, the Federal Transit Act, 49 U.S.C. Section 5303; and relevant amendments and subsequent legislation pertaining thereto; and

WHEREAS, the DEPARTMENT is authorized under O.C.G.A. § 32-2-2(7) to "accept and use federal funds...; and to do all things necessary, proper, or expedient to achieve compliance with the provision and requirements of all applicable federal-aid acts and programs"; and

WHEREAS, the DESIGNATED AGENCY is an approved metropolitan planning organization responsible for carrying out the transportation planning process in its urbanized area in accordance with 23 U.S.C. § 134; and

WHEREAS, the DEPARTMENT desires to participate jointly with the DESIGNATED AGENCY to perform certain services which will consist of providing the DESIGNATED AGENCY with information for the continuing transportation planning process as set forth in **Exhibit D, "Fiscal Year 2025"**, (hereinafter referred to as the "PROJECT").

NOW THEREFORE, for and in consideration of the mutual promises, covenants and contracts contained herein, and other good and valuable consideration as set out hereinafter, it is agreed by and between the DEPARTMENT and the DESIGNATED AGENCY that:

**ARTICLE I**  
**SCOPE AND PROCEDURES**

The scope and procedure of the PROJECT shall be that stated in the Scope of Work, which is affixed to this Agreement under the label of **Exhibit D**, entitled "**Fiscal Year 2025**", the same as if fully set forth herein.

The DESIGNATED AGENCY shall perform or cause to be performed the services to accomplish the PROJECT, the work for which is set forth in the aforementioned **Exhibit D, "Fiscal Year 2025,"**.

The DESIGNATED AGENCY shall perform the PROJECT activities and shall do so under such control and supervision by the DEPARTMENT as the DEPARTMENT may deem appropriate.

The DEPARTMENT shall perform the services incumbent upon it as stated in **Exhibit D, "Fiscal Year 2025,"**.

**ARTICLE II**  
**EMPLOYMENT OF DEPARTMENT'S PERSONNEL**

The DESIGNATED AGENCY shall not employ any person or persons in the employ of the DEPARTMENT for any work required by the terms of this Agreement, without the written permission of the DEPARTMENT except as may otherwise be provided for herein.

**ARTICLE III**  
**REVIEW OF WORK**

Authorized representatives for the DEPARTMENT and Federal Government may at all reasonable times review and inspect the PROJECT activities and data collected under this Agreement and amendments thereto. All reports, drawings, studies, specifications, estimates, maps, and computations, prepared by or for the DESIGNATED AGENCY, shall be made available to authorized representatives of the DEPARTMENT and representatives of the Federal Government for inspection

and review at all reasonable times. Acceptance shall not relieve the DESIGNATED AGENCY of its professional obligation to correct, at its own expense, any of its errors in the work.

#### **ARTICLE IV**

#### **AUTHORIZATION AND APPROVAL**

TIME IS OF THE ESSENCE TO THIS AGREEMENT. The DESIGNATED AGENCY shall initiate the work called for in the Scope of Work on July 1, 2024. The work outlined therein shall be completed no later than June 30, 2025. The work shall be carried on expeditiously and in accordance with the work schedule as set forth in **Exhibit F, "Schedule"**, attached hereto and incorporated by reference.

#### **ARTICLE V**

#### **RESPONSIBILITY FOR CLAIMS AND LIABILITY**

The DESIGNATED AGENCY shall be responsible for any and all damages to property or persons and shall save harmless the DEPARTMENT, its officers, agents and employees from all suits, claims, actions, or damages of any nature whatsoever resulting from the negligence of the DESIGNATED AGENCY in the performance of work under this Agreement.

#### **ARTICLE VI**

#### **COMPENSATION**

A. Total Cost

1. The DEPARTMENT and the DESIGNATED AGENCY agree that the total estimated allowable cost, as shown in **Exhibit E, "Budget Estimate for Federal Fiscal Year 2025"**, attached hereto and incorporated herein by reference, for completion of the PROJECT is Four Hundred and Twenty-Three Thousand, Nine Hundred and Thirty-Six Dollars and Fifty-One Cents. (\$423,936.51). It is agreed that the amount which the DEPARTMENT shall be obligated to pay is Eighty Percent (80%) of total cost which represents the Federal Share of the cost of the PROJECT up to Three Hundred and Thirty-Nine Thousand, One Hundred and Forty-Nine Dollars and Twenty-One Cents (\$339,149.21). However, if the sum total of the allowable cost for the PROJECT is less than the total estimated allowable cost, then it is further agreed that the DEPARTMENT shall be obligated to pay only the 80% Federal Share of the allowable cost incurred. In no event shall the DEPARTMENT

be obligated to pay more than the maximum Federal Share of Three Hundred and Thirty-Nine Thousand, One Hundred and Forty-Nine Dollars and Twenty-One Cents (\$339,149.21). In no event shall the DEPARTMENT be required to pay the Federal Share, if the Federal Share is not provided to the DEPARTMENT by the Federal Highway Administration.

2. The DESIGNATED AGENCY shall be obligated to pay Twenty (20%) of the total allowable cost, which represents the Local Match rate of the cost of the PROJECT up to Eighty-Four Thousand, Seven Hundred and Eighty-Seven Dollars and Thirty Cents (\$84,787.30). However, if the sum total of the actual allowable cost for the PROJECT is less than the total estimated allowable cost, the DESIGNATED AGENCY shall pay a 20% Local Match rate of the actual allowable cost incurred. In no event shall the DESIGNATED AGENCY be obligated to pay more than the maximum Local Match of the Federal Share (\$84,787.30).

B. Allowable Costs

Allowable costs shall include both direct and indirect costs incurred by the DESIGNATED AGENCY, which is provided in **Exhibit E**, “Budget Estimate for Federal Fiscal Year 2025”, and subject to the maximum limitation prescribed in Subsection A of Article VI and the limitations outlined below:

1. Direct Cost

The DEPARTMENT shall pay to the DESIGNATED AGENCY for the performance of this Agreement an amount equal to such direct costs as are incurred by the DESIGNATED AGENCY and are chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia, including salaries and wages, and the cost of travel, and other miscellaneous direct costs incurred by the DESIGNATED AGENCY. As specified in Article X, the validity of the direct costs may be verified from the cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses, and in any event, before final settlement of the DESIGNATED AGENCY’S costs under the terms of this Agreement or amendments hereto.

The cost of any nonexpendable tools, instruments, or equipment used in the execution and performance of the PROJECT shall not be an allowable direct cost when such items are of the nature and kind of tools, instruments or equipment normally and generally used in an office or laboratory, provided however that the cost of data processing equipment shall be an allowable expense when such expenditure complies with the provisions of 2 C.F.R. § 200 (“Uniform Grant Guidance”) and is specifically detailed in **Exhibit D, ”Work Program, Fiscal Year 2025”** and **Exhibit E, “Budget Estimate for Federal Fiscal Year 2025”** of this Agreement. If at anytime during the duration of the useful life of the PROJECT’s data processing equipment the DESIGNATED AGENCY fails to utilize such equipment for the purpose of accomplishing the PROJECT the DEPARTMENT at its discretion may require the DESIGNATED AGENCY to remit to the DEPARTMENT 100% of the DEPARTMENT’S Federal and State Share of the fair market value, if any, of such equipment. For the purpose of this Article, the fair market value shall be deemed to be the value of the equipment as determined by an appraisal conducted as soon as feasible after such withdrawal or misuse occurs or the actual proceeds from the public sale of such equipment, whichever is approved by the DEPARTMENT.

The rate of compensation for work performed on the PROJECT by a professional staff member or employee of the DESIGNATED AGENCY shall not exceed the salary rate that is applicable to said person's other activities for the DESIGNATED AGENCY. Charges for salaries and wages of the individuals will be supported by time and attendance and payroll distribution records. Premiums pay for overtime, extra-pay shifts, and multi-shift work are not reimbursable under this Agreement unless such costs are included in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2025”**, or unless such costs have been given prior written approval by the DEPARTMENT.

No expense for travel outside the State of Georgia shall be an allowable direct cost under this Agreement unless such travel is listed in the budget estimate in **Exhibit E, “Budget Estimate for Federal Fiscal Year 2025”**, or approved in advance by the DEPARTMENT. Staff from the DESIGNATED AGENCY seeking travel approval should submit the details for the requested travel expenses to the DEPARTMENT in advance and must include information on how the travel request will benefit the transportation planning process of the DESIGNATED AGENCY. In addition, all expenses for food, fuel, mileage, and

lodging accommodations incurred from travel within or outside of the State of Georgia shall be limited to the currently approved amounts posted on the United States General Services Administration (GSA) website for the corresponding geographic location.

## 2. Indirect Costs

The DEPARTMENT shall reimburse the DESIGNATED AGENCY for such indirect costs as are properly chargeable to the PROJECT under generally accepted accounting principles and as allowed in 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, and not prohibited by the laws of the State of Georgia. Fringe benefits shall be reimbursed at a provisional overhead rate of 24.64% of the amount paid as direct salaries and wages to persons employed by the DESIGNATED AGENCY on the PROJECT. Indirect Personnel cost shall be reimbursed at a provisional overhead rate of 4.6% of the amount paid as direct salaries, wages and fringe benefits to persons employed by the DESIGNATED AGENCY that are chargeable to the PROJECT. Upon completion of the PROJECT, the DEPARTMENT will determine final payment for indirect costs by audit of the DESIGNATED AGENCY’S accounts to establish the actual allowable overhead rate experienced during the period of performance of this Agreement. The DESIGNATED AGENCY understands and agrees that the DEPARTMENT may accept, in lieu of its own audit, a federal audit or an audit by an independent accountant or accounting firm. The audit of an independent accountant or accounting firm shall be made and reported in accordance with audit requirements, 2 CFR Part 200. The DESIGNATED AGENCY shall ensure that the independent accountant or accounting firm shall make available upon request to authorized representatives of the DEPARTMENT all audit work papers pertaining to this AGREEMENT to determine said final payment for indirect costs.

In the event the DESIGNATED AGENCY’S actual allowable overhead rate during the period of this Agreement is less than the provisional overhead rate established herein, the DESIGNATED AGENCY shall reimburse the DEPARTMENT the difference between the indirect cost actually paid and the actual allowable indirect cost as determined by the final audit in accordance with the provisions of this Article.

The DESIGNATED AGENCY further agrees that the decision of the DEPARTMENT in the establishment of the actual allowable overhead rate for final payment of indirect costs shall be final.

The validity of these indirect cost payments may be verified from the indirect cost records of the DESIGNATED AGENCY by authorized representatives of the DEPARTMENT and the Federal Government as the work progresses and in any event before final settlement of the DESIGNATED AGENCY'S costs under this Agreement, or amendments hereto.

## **ARTICLE VII SUBSTANTIAL CHANGES**

If, prior to the satisfactory completion of the services, under this Agreement, the DEPARTMENT materially changes the scope, character, complexity, or duration of the services from those required under the basic Agreement, a supplemental agreement may be executed between the parties. Minor changes that do not involve compensation in the Scope and Procedure, extension of the term, or changes in the goals and objectives of the PROJECT may be made by written notification of such change by either party with written approval of the other party.

## **ARTICLE VIII PARTIAL PAYMENT**

The DESIGNATED AGENCY shall submit to the DEPARTMENT itemized vouchers showing, in reasonable detail, the actual allowable costs per work element, incurred by the DESIGNATED AGENCY on the PROJECT for the voucher period. A summary of the cost breakdown and work progress for each work element shall accompany each voucher. Upon the basis of its review of such vouchers, the DEPARTMENT may, at the request of the DESIGNATED AGENCY, make payment to the DESIGNATED AGENCY as the work progresses but not more often than four times during the fiscal year. The vouchers shall be numbered consecutively and subsequent vouchers shall be submitted every three months, but no later than forty-five (45) days after the end of each quarter, until the PROJECT is completed. Payment shall be made in the amount of sums earned less previous partial payments.



**ARTICLE IX**  
**FINAL PAYMENT**

IT IS FURTHER AGREED that upon satisfactory completion by the DESIGNATED AGENCY and acceptance by the DEPARTMENT of the work described in Article I of this Agreement, the DESIGNATED AGENCY shall submit to the DEPARTMENT a written submission for final payment not more than forty-five (45) days after the completion date of the project. Upon receipt of any final written submission by the DESIGNATED AGENCY, the DEPARTMENT shall pay the DESIGNATED AGENCY a sum equal to one hundred percent (100%) of the allowable cost set forth herein less the total of all previous partial payments, paid or in the process of payment.

The DESIGNATED AGENCY agrees that acceptance of this final payment shall be in full and final settlement of all claims arising against the DEPARTMENT for work done, materials furnished, costs incurred, or otherwise arising out of the Agreement and shall release the DEPARTMENT from any and all further claims of whatever nature, whether known or unknown for and on account of said Agreement, and for any and all work done, and labor and materials furnished, in connection with same.

**ARTICLE X**  
**MAINTENANCE OF CONTRACT COST RECORDS**

The DESIGNATED AGENCY shall maintain all books, documents, papers, accounting records, and other evidence pertaining to costs incurred on the PROJECT and shall make material available at all reasonable times during this period of the Agreement, and for three years from the date of final payment under the Agreement, for inspection by the DEPARTMENT, and the Federal Highway Administration and any reviewing agencies, and copies thereof shall be furnished upon request.

The DESIGNATED AGENCY shall certify that items of equipment included in direct costs have been excluded from the indirect costs.

The DESIGNATED AGENCY agrees that the provisions of this Article shall be included in any contracts it may make with any subcontractor, assignee, or transferee.

**ARTICLE XI**  
**SUBCONTRACTS, ASSIGNMENT, OR TRANSFER**

It is understood by the parties to this Agreement that the work of the DESIGNATED AGENCY is considered personal by the DEPARTMENT. The DESIGNATED AGENCY agrees not to assign, sublet, or transfer any or all of its interest in the Agreement without prior written approval of the DEPARTMENT and the Federal Highway Administration. The DESIGNATED AGENCY also agrees that all subcontracts shall be subject to the provisions contained in this Agreement. The DESIGNATED AGENCY also agrees that any subcontracts exceeding \$10,000 in cost shall contain all the required provisions of this Agreement. All consultants hired by the DESIGNATED AGENCY shall be on the DEPARTMENT'S pre-qualified consultants list.

**ARTICLE XII**  
**USE OF DOCUMENTS**

The DESIGNATED AGENCY agrees that all reports, drawings, studies, specifications, estimates, maps, computations, and other data, prepared by or for it under the terms of this Agreement shall be made available to the DEPARTMENT and the Federal Highway Administration at all reasonable times during the period of the Agreement and upon termination or completion of the work. The DEPARTMENT shall have the right to use same without restriction or limitation and without compensation to the DESIGNATED AGENCY other than that provided for in this Agreement.

**ARTICLE XIII**  
**TERMINATION**

The DEPARTMENT reserves the right to terminate this Agreement at any time for just cause, or for any cause, upon 30 days written notice to the DESIGNATED AGENCY, notwithstanding any just claims by the DESIGNATED AGENCY for payment of services rendered prior to the date of termination.

Should the work under this Agreement be terminated by the DEPARTMENT pursuant to this Article, final payment to the DESIGNATED AGENCY shall be made in the amount of sums earned, less previous partial payments. Any work elements that are incomplete by the termination date shall be reimbursed based upon the percentage of work completed for said work element(s).

**ARTICLE XIV**  
**PUBLISHED REPORTS**

It is agreed that articles, papers, bulletins, data, studies, statistics, interim or final reports, oral transmittals or any other materials reporting the plans, progress, analyses, results, or findings of work conducted under this Agreement shall not be presented publicly or published without prior written approval by the DEPARTMENT.

It is further agreed that all published reports shall include a disclaimer provision on the cover or title page in the following form:

"The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily reflect the official views or policies of those of the Department of Transportation, State of Georgia, or the Federal Highway Administration. This publication does not constitute a standard, specification, or regulation."

All reports published by the DESIGNATED AGENCY shall contain a credit reference to the Federal Highway Administration such as: "Prepared in cooperation with the Department of Transportation, State of Georgia, and the Federal Highway Administration."

It is further agreed that any information concerning the PROJECT, its conduct, results or data gathered or processed shall not be released other than as required under the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq. Any request directed to the DESIGNATED AGENCY pursuant to the Georgia Open Records Act, for documents or information that are either received or maintained by the DESIGNATED AGENCY in the performance of the work under this Contract, for or on behalf of the DEPARTMENT, shall be released pursuant to the provisions of the Act. Further, the DESIGNATED AGENCY agrees to consult with the DEPARTMENT prior to releasing the requested documents, where required by the DEPARTMENT.

**ARTICLE XV  
COPYRIGHTING**

The DESIGNATED AGENCY shall be free to copyright material developed under this Agreement with the provisions that the DEPARTMENT and the Federal Highway Administration reserve a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, the work for government purposes.

**ARTICLE XVI  
COVENANT AGAINST CONTINGENT FEES**

The DESIGNATED AGENCY shall comply with all relevant federal, state and local laws. The DESIGNATED AGENCY warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the DESIGNATED AGENCY, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the DEPARTMENT shall have the right to annul this Agreement without liability or, at its discretion to deduct from the contract price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

**ARTICLE XVII**  
**CONTRACT DISPUTES**

This Agreement shall be deemed to have been executed in Fulton County, Georgia, and all questions of interpretation and construction shall be governed by the laws of the State of Georgia.

**ARTICLE XVIII**  
**COMPLIANCE WITH APPLICABLE LAW**

- A. The undersigned certify that the provisions of the Official Code of Georgia Annotated (“O.C.G.A.”), Sections 45-10-20 through 45-10-28, relating to conflict of interest, have been complied with in full.
- B. It is further agreed that the DESIGNATED AGENCY shall comply with and shall require its subcontractors to comply with the regulations for compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 C.F.R. Part 200 as stated in **Appendix A, “Notice of Contractors, Compliance with Title VI of the Civil Rights Act of 1964”**, of this Agreement.
- C. It is further agreed that and certified by the DESIGNATED AGENCY that neither it nor any of its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department or agency, and is eligible to receive the Federal funding assistance provided for in this Agreement, as provided for in **Appendix B, “Certification Regarding Debarment, Suspension, Proposed Debarment, and Other Responsibility Matters”**.
- D. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A §§ 50-24-1 through 50-24-6, relating to the "Drug-Free Workplace Act", have been complied with in full as stated in **Appendix C, “Drug-Free Workplace Certificate”**.
- E. It is further agreed that and certified by the DESIGNATED AGENCY that the provisions of the O.C.G.A § 13-10-91, relating to the “Georgia Security and Immigration Compliance Act” have been complied with in full as stated in **Appendix D, “Georgia Security and Immigration Compliance Act Affidavit”**.
- F. It is further agreed and certified that, pursuant to O.C.G.A § 50-5-85, the DESIGNATED AGENCY is not currently engaged in and agrees that for the duration of this Agreement, it will not engage in a boycott of Israel.
- G. The covenants herein contained, shall except as otherwise provided, accrue to the benefit

of and be binding upon the successors and assigns of the parties hereto.

**ARTICLE XIX**  
**AUDITS OF COST RECORDS**

The DEPARTMENT shall have the right to perform an audit of all documents and records pertaining to costs incurred on this PROJECT for a period of three (3) years after the final payment under Article IX is made by the DEPARTMENT to the DESIGNATED AGENCY under this Agreement. If requested, the DESIGNATED AGENCY shall assist in making the result of the audit performed pursuant to 2 C.F.R. Part 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards” available to the DEPARTMENT. To the extent such audit is applicable, the DEPARTMENT, in its sole discretion, may agree to accept the Single Audit in lieu of its audit as herein allowed. Further, the DESIGNATED AGENCY agrees to reimburse the DEPARTMENT for the DEPARTMENT's share of any and all costs disallowed as a result of either the Single Audit or by the audit allowed hereunder by the DEPARTMENT.

**ARTICLE XX**  
**INSURANCE**

The DESIGNATED AGENCY shall provide insurance under this Agreement as follows:

1. It is understood that the DESIGNATED AGENCY (*complete the applicable statement*):

shall, obtain coverage from DESIGNATED AGENCY’s private insurance company or cause DESIGNATED AGENCY’S consultant/contractor to obtain coverage.

OR

is self-insured.

Prior to beginning the work, DESIGNATED AGENCY shall furnish to the DEPARTMENT, a copy of the certificates and the endorsement page for the minimum amounts of insurance indicated below in this Article XX (Insurance) of the Agreement.

2. Minimum Amounts. The following minimum amount of insurance from insurers rated at least A– by A. M. Best’s and registered to do business in the State of Georgia:
  - a) Commercial General Liability Insurance of at least \$1,000,000 per occurrence \$3,000,000 aggregate, including Automobile Comprehensive Liability Coverage with bodily injury in the minimum amount of \$1,000,000 combined single limits each occurrence. DEPARTMENT shall be named as an additional insured and a copy of the policy endorsement shall be provided with the insurance certificate.
  - b) Workmen's Compensation Insurance, in accordance with the laws of the State of Georgia.
  - c) Professional Liability (Errors and Omissions) Insurance with limits of at least:
    - i. For Professionals – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
    - ii. For Sub-consultant Engineers and Architects – \$1,000,000 per claim and \$1,000,000 in aggregate coverage;
    - iii. For Other Consultants – \$1,000,000 per claim and \$1,000,000 in aggregate coverage.
    - iv. Professional liability insurance that shall be either a practice policy or project-specific coverage. Professional liability insurance shall contain prior acts coverage for services performed for this PROJECT. If project-specific coverage is used, these requirements shall be continued in effect for two years following final completion for the PROJECT.
- A. The above-listed insurance coverages shall be maintained in full force and effect for the entire term of the Agreement.
- B. The insurance certificate must provide the following:
  - i. Name, address, signature and telephone number of authorized agents.
  - ii. Name and address of insured.
  - iii. Name of Insurance Company.
  - iv. Description of coverage in standard terminology.
  - v. Policy number, policy period and limits of liability.
  - vi. Name and address of DEPARTMENT as certificate holder.
  - vii. Thirty (30) day notice of cancellation.
  - viii. Details of any special policy exclusions.

- C. Waiver of Subrogation: There is no waiver of subrogation rights by either party with respect to insurance.
- D. If and to the extent such damage or loss (including costs and expenses) as covered by this indemnification set forth herein is paid by the State Tort Claims Trust Fund, the State Authority Liability Trust Fund, the State Employee Broad Form Liability Fund, the State Insurance and Hazard Reserve Fund, and other self-insured funds established and maintained by the State of Georgia Department of Administrative Services Risk Management Division or any successor agency (all such funds hereinafter collectively referred to as the “Funds”), in satisfaction of any liability, whether established by judgment or settlement, the DESIGNATED AGENCY and its consultant/contractor agrees to reimburse the Funds for such monies paid out by the Funds.



IN WITNESS WHEREOF, said parties have hereunto set their hands and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF  
TRANSPORTATION**

**Columbus Consolidated Government as  
Designated Metropolitan Planning  
Organization Responsible for the  
Columbus-Phenix City**

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Executive Director

ATTEST:

IN THE PRESENCE OF:

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Witness

Signed, Sealed and Delivered

This \_\_\_\_ day of \_\_\_\_\_,  
in the presence of:

\_\_\_\_\_  
NOTARY PUBLIC

I attest that the corporate seal attached to this Document is in fact the seal of the Corporation executing this Document does in fact occupy the official position indicated and is duly authorized to execute such document on behalf of this Corporation.

ATTEST:  
\_\_\_\_\_

\_\_\_\_\_  
Federal Employee Tax No.

**EXHIBIT A  
CERTIFICATION OF DESIGNATED AGENCY**

I hereby certify that I am the \_\_\_\_\_ and duly authorized representative of the Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City, whose address **P.O. Box 1340, Columbus Georgia, 31902 -1340**, and that neither I nor the entity I here represent has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above commission to solicit or secure the Agreement.
- (b) Agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above commission) any fee, contribution, donation, or consideration of any kind, or in connection with, procuring or carrying out the Agreement; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Georgia Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with the Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Type or Print Name

**EXHIBIT B**  
**CERTIFICATION OF DEPARTMENT OF TRANSPORTATION**  
**STATE OF GEORGIA**

I hereby certify that I am the COMMISSIONER of the Department of Transportation of the State of Georgia, and that the above Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City **in Exhibit A**, or its representative has not been required, directly, or indirectly, as an express or implied condition in connection with obtaining or carrying out this Agreement to:

- (a) Employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Federal Highway Administration, U. S. Department of Transportation, in connection with this Agreement involving participation of Federal-Aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Commissioner

**EXHIBIT C**  
**Federal Award Identification**  
**Required Elements**

Federal Award Identification:

1. Sub-recipient Name: COLUMBUS CONSOLIDATED GOVERNMENT AS DESIGNATED METROPOLITAN PLANNING ORGANIZATION RESPONSIBLE FOR THE COLUMBUS-PHENIX CITY MPO
2. Sub-recipient's DUNS Number (Data Universal Numbering System, required under 2 CFR § 200.32):
3. Federal Award Identification Number: 0020230
4. Federal Award Date (2 CFR 200.39, date when the federal award is signed by the federal awarding agency): 06/27/2024
5. Sub-award Period of Performance start and end date: 07/01/2024 to 06/30/2025
6. Amount of federal funds obligated by this action: **\$ 339,149.21**
7. Total amount of the federal funds obligated to sub-recipient: **\$ 339,149.21**
8. Total Amount of the federal award: **\$ 339,149.21**
9. Federal Award Project Description (as required under the Federal Funding Accountability and Transparency Act): METROPOLITAN TRANSPORTATION PLANNING SERVICES CONTACT for Columbus-Phenix City Metropolitan Planning Organization – **FY 25**
10. Name of Federal Awarding Agency: Federal Highway Administration, Pass through entity: Georgia Department of Transportation's Office of Planning, contact information for the awarding official: FHWA Georgia Division, 61 Forsyth Street, Suite 17T100., Atlanta, GA 30303
11. CFDA Number and Name: 20.205
12. Is this a Research and Development Project? No
13. Indirect cost rate if used (2C.F.R. § 200.414): 4.68%

**EXHIBIT D**

**Work Program,**

**Fiscal Year 2025**

Columbus-Phenix City  
**Unified Planning Work Program**  
**FY 2025**



**Prepared By**  
**The Columbus – Phenix City Metropolitan Planning Organization**  
**In Cooperation With**  
**Federal Highway Administration**  
**Federal Transit Administration**  
**Georgia Department of Transportation**  
**Alabama Department of Transportation**

The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation

**COLUMBUS-PHENIX CITY  
METROPOLITAN PLANNING ORGANIZATION (MPO)**

**FY 2025  
UNIFIED PLANNING WORK PROGRAM**

View this document at <http://www.columbusga.org/Planning>

For Information regarding this document, please contact  
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Columbus-Phenix City Transportation Study  
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Email: [borkat.bailey@columbusga.org](mailto:borkat.bailey@columbusga.org)

Date adopted: June 25, 2024

The FY 2025 Unified Planning Work Program (UPWP) was prepared as a cooperative effort of the U.S. Department of Transportation, Federal Highway Administration, Federal Transit Administration, the Alabama Department of Transportation, the Georgia Department of Transportation, and local participating governments, in partial fulfillment of requirements in Title 23 USC 134 and 135, amended by the Infrastructure, Investment & Jobs Act Sections 1201 and 1202, December 2015. The contents of this document do not necessarily reflect the official views or policy of the U.S. Department of Transportation.

The Columbus-Phenix City MPO complies with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which states that “no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected VI, there are other Nondiscrimination statutes that afford legal protection. These statutes include the following: Section 162 (a) of the Federal-Aid Highway Act of 1973 (23 USC 324) (sex), Age Discrimination Act of 1975 (age), and Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act of 1990 (disability).



**RESOLUTION  
COLUMBUS-PHENIX CITY TRANSPORTATION STUDY  
POLICY COMMITTEE**

**FISCAL YEAR 2025 UNIFIED PLANNING WORK PROGRAM**

**WHEREAS** the Columbus-Phenix City Metropolitan Planning Organization (MPO) has been designated by the Governors of the States of Alabama and Georgia as the recipient of Columbus-Phenix City Urbanized Area (UZA) and Metropolitan Planning Area (MPA) funds, and who is responsible, together with the States of Alabama and Georgia, for implementing the applicable provisions of 23 USC 134 and 135 (amended by the Infrastructure Investment & Jobs Act – IIJA), Sections 1201 and 1202, November 2021); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR Parts 51, and 93; and

**WHEREAS** the U.S. Department of Transportation requires all urbanized areas, as established by the U.S. Bureau of the Census, doing area-wide urban transportation planning, to submit a Unified Planning Work Program (UPWP) as a condition for meeting the provisions by Title 23 USC 134 and the relevant citations above, and that the draft UPWP will be subject to UZA and MPA boundary changes required by the U.S. 2020 Census: and

**WHEREAS** the UPWP is consistent with all plans, goals, and objectives of the MPO, and reflects changes in program emphasis and funding availability; and

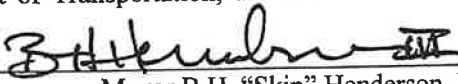
**WHEREAS** the MPO has made efforts (as required by Federal Transit Administration) to obtain the participation of private transit operators in the development and implementation of transit-related projects in the UPWP; and

**WHEREAS** a UPWP that is developed with funds provided by 23 USC 134 must be consistent with all applicable provisions of 23 CFR 450.104 and 308; and

**WHEREAS** the Columbus Department of Planning, the Georgia Department of Transportation, and the Alabama Department of Transportation have reviewed the organization and activities of the planning process and found them to be in conformance with the requirements of the laws and regulations; now

**THEREFORE, BE IT RESOLVED** that the Columbus-Phenix City Transportation Study (C-PCTS) Policy Committee endorses the Unified Planning Work Program (UPWP) for Fiscal Year 2025; and

**BE IT FURTHER RESOLVED** that the C-PCTS Policy Committee finds that the requirements of Title 23 USC 134 and 23 CFR 450 regarding urban transportation planning have been met and authorizes its chairman to execute a joint certification of this fact with the Georgia Department of Transportation, the Alabama Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration.

  
\_\_\_\_\_  
Mayor B.H. "Skip" Henderson, III, Chairman  
Policy Committee

June 25, 2024  
Date

Attest

  
\_\_\_\_\_  
Will Johnson, MPO/Planning Director

## METROPOLITAN PLANNING ORGANIZATION COMMITTEES

### POLICY COMMITTEE

**VOTING:** Mayor B.H. “Skip” Henderson, III, Columbus – Chair  
Mayor Eddie Lowe, Phenix City – Vice-Chair  
Charles Coffey, Chairman, Cusseta-Chattahoochee (Georgia) Commission  
Mayor Richard Cooley, Smiths Station, Alabama  
Rod Costello, Chairman, Russell County (Alabama) Commission  
Bill English, Chairman, Lee County (Alabama) Commission  
Rosa Evans, Director of METRA, Columbus  
Steve Graben, Southeast Regional Engineer, Alabama DOT  
Will Johnson, Director of Planning/MPO  
Cathy Williams, Georgia State Transportation Board  
Jannine Miller, Director of Planning, Georgia DOT  
Lisa Sandt, Lee Russell County of Governments, PEX

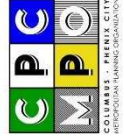
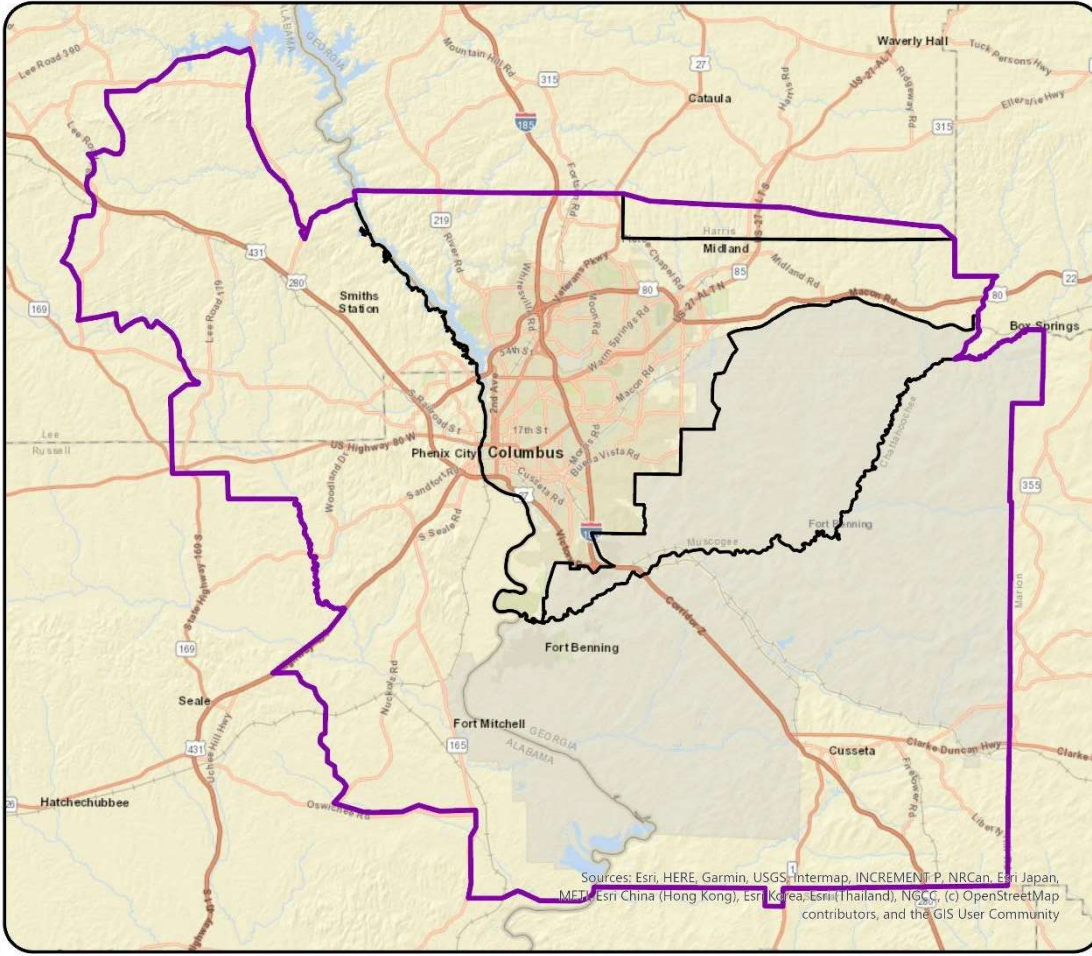
**ADVISORY:** Mark D. Bartlett, PE, Division Administrator, FHWA, Alabama  
Bradley B. Lindsey, PE, State Local Transportation Engineer – Alabama DOT  
Sabrina David, PE, Division Administrator, FHWA, Georgia  
Tyler Peak, PE, District Engineer, Georgia DOT

### TECHNICAL COORDINATING COMMITTEE

**VOTING:** Will Johnson, Director of Planning, Columbus, Chair  
**Vacant**, Master Planner, Fort Moore  
Vance Beck, PE, Assistant Director of Engineering, Columbus  
Shawn Blakeney, PE, Russell County Engineer  
Cooper Calhoun, PE, Montgomery Area Traffic Engineer, Alabama DOT  
Amber Clark, Director, Columbus Airport  
Dylan Evans, Transportation Planning Specialist, Georgia DOT  
Felton Grant, Transportation Planning ROW Coordinator, Columbus  
Tiffany Grier, METRA, Columbus  
Justin Hardee, PE, Lee County Engineer  
Pam Hodge, Deputy City Manager, Columbus  
Wallace Hunter, City Manager, Phenix City  
Matt Leverette, PE, Division Pre-Construction Engineer, Alabama DOT  
Jim Livingston, Executive Director, River Valley Regional Commission  
Angel Moore, City Engineer, Phenix City  
Adam Smith, Pre-Construction Engineer, Georgia DOT  
Andrew Swicegood, City Engineer, Smiths Station  
Thomas Weaver, County Manager, Chattahoochee County

**ADVISORY:** Larry Alexander, Federal Highway Administration, Alabama  
**Carol Comer**, Multi-Modal Planning Division, Georgia DOT  
Anne Marie Day, Planning Team Leader, FHWA, Georgia  
Robert B. Dees, PE, Planning Engineer, Local Transportation Bureau, ALDOT  
Josh Kervin, PE, Southeast Region Pre-Construction Engineer, ALDOT  
Olivia Lewis, Federal Highway Administration, Georgia  
Harland Smith, District Planning & Programming Coordinator, GDOT  
Brandon Oliver, Federal Transit Administration, Georgia  
Tim Toomy, PE, Area Engineering, GDOT  
Courtney Roberts, Community Planner, FTA Alabama  
Daniel Wyatt, Fort Moore  
Shontrill Lowe, Federal Highway Administration, Alabama  
Aviance Webb, FTA Planner, Georgia  
Yvette Taylor, PHD, FTA Region 4 Administrator, Alabama

# Columbus - Phenix City Metropolitan Planning Organization



This material is made available as a public service. Maps and data are to be used for reference purposes only. The data contained is subject to constant change. Map information is believed to be correct but is not guaranteed.



# **INTRODUCTION**

## **A. OVERVIEW OF THE TRANSPORTATION PLANNING PROCESS**

As the Metropolitan Planning Organization (MPO) for the Columbus-Phenix City Metropolitan Area, Columbus-Phenix City Transportation Study (C-PCTS) is the lead agency responsible for administering and coordinating the activities of participants carrying out the required tasks of the transportation planning process. Participants in the transportation planning process include the C-PCTS, the Policy Coordinating Committee (PCC), the Technical Coordinating Committee (TCC), public transit operators including METRA and PEX, counties, local officials, private citizens, and the U.S. Department of Transportation (U.S.DOT).

## **B. PUBLIC INVOLVEMENT**

In the Infrastructure, Investment, and Jobs Act, the metropolitan and statewide transportation planning processes are continued and enhanced to incorporate performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection. Public involvement remains a hallmark of the planning process. Transportation planning must also comply with the Americans with Disabilities Act (ADA). MPO Staff along with Columbus' Engineering Department will update the ADA Transition Plan as needed. To provide a framework through which the citizens of the community can participate in an advisory capacity in the planning and programming of transportation, citizen participation is required.

**"As recipients of Section 5307, the public involvement requirements for METRA and PEX are met through the MPO's Public Involvement Process"**

The MPO will be cognizant of the needs of the public outreach by following these guidelines:

- There will be a 30-day comment period before planning documents are adopted.
- There will be a one-week notice given before public meetings to approve the Transportation Plan and the Transportation Improvement Program (TIP) using the Local Government television channel, local newspaper ads, advertising, mailings and posted signs.
- A comprehensive public involvement document will be produced, which will be available to the public along with all planning documents.
- Public involvement will be reviewed using various statistical evaluations.

## **C. METROPOLITAN PLANNING PROCESS**

In 1964, the State Governors of Georgia and Alabama appointed the Columbus Department of Planning as the Metropolitan Planning Organization (MPO) for the Columbus-Phenix City Metropolitan Area. The Columbus-Phenix City MPO is a Transportation Management Area (TMA) with a population of greater than 200,000 based on Census Information. Map 1 identifies the urban area served by the MPO.

The Transportation Planning Division, which is located within the Department of Planning, serves as the planning and technical staff for the MPO. The MPO carries out its work activities by utilizing two committees: the Technical Coordinating Committee (TCC), and the Policy Coordinating Committee (PCC). All transportation-planning activities identified in the UPWP address concerns and comments received from committee representatives during the document development and review process to ensure that transportation planning accomplishes the goals and objectives established for the area.

The Alabama Highway Department was re-designated as the Alabama Department of Transportation (ALDOT) in 1993 to provide a balanced and coordinated multi-modal transportation program and system for the state. ALDOT is responsible for the development of the state transportation plan, and coordinates statewide rail, waterway, highway, bikeway, and transit planning activities.

The Georgia Department of Transportation (GDOT) was formed by legislature in 1973 to serve all of the citizens of Georgia through the efficient design, construction and maintenance of the state's transportation system. GDOT is organized into nine divisions: Administration, Local Grants, Engineering, Intermodal, Construction, Permits & Operations, P3/Program Delivery, Finance, and Planning.

#### **D. COMMITTEE POLICIES**

The Policy Committee is at the top of the organization, provides policy guidelines, and approves the work of the other committees. The Technical Coordinating Committee provides technical support and guidelines.

The Transportation Planning Division is the staff to the MPO committees. This Division collects information, analyzes it, and presents it to all the committees. Outlined below are the functions of each committee.

The **Policy Coordinating Committee (PCC)** performs the following duties for transportation planning.

1. Formulates goals and objectives for transportation planning in the Columbus-Phenix City urbanized area.
2. Provides governmental support to planning programs and assures cooperation between different offices.
3. Reviews, amends, and adopts transportation plans and programs.
4. Evaluates progress towards implementation of projects and, if needed, reschedules priorities.
5. Approves the Unified Planning Work Program.

The **Technical Coordinating Committee (TCC)** is a committee of public and private sector transportation specialists. This committee deals with the technical activities necessary in the transportation planning process.

1. Collects, maintains, and analyzes data for transportation planning.
2. Prepares transportation plan and advises the Policy Committee on changes in the plan and programs.
3. Evaluates transportation system improvements and recommends changes to decision makers in the government.
4. Prepares the Unified Planning Work Program and the Transportation Improvement Program with the MPO staff.

## E. ENVIRONMENTAL JUSTICE

Recent federal guidelines on environmental justice have focused attention on the need to incorporate environmental justice principals into transportation planning processes and products. In 1994, *Executive Order 12898: Federal Actions to Address Environmental Justice (EJ) in Minority Populations and Low-Income Populations* recognized that the impacts of federal programs and activities may raise questions of fairness to affected groups. The Executive Order requires any agency receiving federal funding to:

“conduct its programs, policies, and activities that substantially affect human health or the environment, in a manner that ensures that such programs, policies, and activities do not have the effect of excluding persons (including populations) from participation in, denying persons (including populations) the benefits of, or subjecting persons (including populations) to discrimination under such programs, policies, and activities, because of their race, color, or national origin.”

The Executive Order supports a longstanding policy to actively ensure nondiscrimination and avoid negative environmental impacts in federally funded activities. Title VI of the Civil Rights Act of 1964 prohibits discriminatory practices in programs receiving federal funds. The National Environmental Policy Act (NEPA) requires the disclosure of the environmental effects of proposed federal actions that significantly affect the quality of human health. The 1994 Executive Order on Environmental Justice reinforces and focuses these two laws by requiring the disclosure of the environmental benefits and burdens of federal actions on those groups protected under Title VI. In 1997, the U. S. Department of Transportation issued its *DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations* to summarize and expand upon the requirements of the Executive Order.

According to the federal guidance, the groups that must be addressed as part of the environmental justice include African Americans, Hispanics, Asian Americans, Native American Indians, and persons whose household income is at or below the U.S. poverty guidelines. The Infrastructure, Investment, and Jobs Act (IIJA) transportation bill also requires that statewide planning processes be consistent with Title VI.

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Executive Order 12898, Sec. 2-2



The Columbus-Phenix City MPO will comply with all requirements of Title VI programs, processes, and procedures.

The MPO completed the Title VI Plan in 2020 and the document will be updated as needed.  
[www.columbusga.gov/Planning/pdfs/TitleVI.pdf](http://www.columbusga.gov/Planning/pdfs/TitleVI.pdf)

The City of Columbus completed a Title VI Plan for the City in January 2022.

METRA updated the Title VI Plan in 2022: [www.columbusga.gov/pdfs/FTA-TitleVI.pdf](http://www.columbusga.gov/pdfs/FTA-TitleVI.pdf)

## **INFRASTRUCTURE INVESTMENT AND JOBS ACT (IIJA Act)**

On November 15, 2021, President Joe Biden signed the Infrastructure Investment and Jobs Act, or “IIJA” into law, the largest federal investment bill in United States history. The \$1.2 trillion package includes a five-year allocation of \$440 billion in federal investments in American’s infrastructure to upgrade highways and major roads, bridges, airports, ports, and water systems. Additional investments cover expansions and improvements to the nation’s broadband access, public transportation systems, and energy grid infrastructure. Almost 80% of the \$550 billion in new spending will go to projects funded entirely or primarily by grants. Program feasibility guidelines will extend funding accessibility for all states, regions, and localities. The Infrastructure Bill is classified into 12 programs to summarize the core objectives while highlighting the primary funding agencies and provide a representative sample of affected programs within each program’s category. The IIJA Act transportation programs are outlined below:

### **ROADS, BRIDGES, & MAJOR PROJECTS - \$110 Billion:**

- Reauthorize surface transportation programs.
- Invest in additional funding to repair roads and bridges and support major transformational projects.

### **PUBLIC TRANSPORTATION - \$39 Billion**

- Repair public transit infrastructure (i.e., buses, railcars, stations and track, signals, and power systems)
- Replace deficient transit vehicles, including buses with clean, zero-emission vehicles.
- Invest in modernizing transit to reduce greenhouse emissions.

### **PASSENGER & FREIGHT RAIL - \$66 Billion**

- Eliminate Amtrak maintenance.
- Modernize the Northeast Corridor
- Bring reliable rail service to areas outside the northeast and mid-Atlantic.

### **AIRPORTS - \$25 Billion**

- Repair airports and reduce maintenance backlogs.
- Reduce congestion and emissions near airports and drive electrification and other low carbon technologies.

### **PORTS AND WATERWAYS - \$16 Billion**

- Upgrade port infrastructure and waterways
- Reduce congestion and emissions near ports and waterways and drive electrification and other low carbon technologies.

### **ELECTRIC VEHICLES, BUSES, AND FERRIES - \$15 Billion**

- Build and expand a national network of EV chargers.
- Provide funding for deploying chargers along highway corridors.
- Reduce emissions and improve air quality.

### **SAFETY - \$11 Billion**

- Invest in the safety of transit system, including highways, pedestrians, vehicles, and trucks.
- Enhance crash avoidance and drunk driving prevention technologies.

## **Planning Factors**

The MPO develops the UPWP to provide comprehensive, cooperative, and continuing transportation planning (known as the “3-C Process”) for the Columbus-Phenix City area. The IJA requires that the metropolitan planning process consider and analyze the following ten factors for each planning activity. *The ten planning activity factors with C-PCTS’s associated goals and objectives are shown below and are integrated into the UPWP task elements.*

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency while promoting consistency among transportation improvements and state and local planning growth and economic development patterns.

**Goal: A globally competitive, diversified economy that protects and enhances our natural environment:**

### **Metrics:**

- Number of demolished structures during construction of transportation projects. *TIA Project – Cusseta Road / Old Cusseta Road (10 Structures) and Buena Vista DDI (16 Structures)*
  - Acres of agricultural land or vacant properties converted to another use. *285.616 acres of vacant properties that were converted to another use.*
  - Number of rezoning cases that negatively affect the transportation network. *Staff completed thirty (30) traffic analyses for the rezoning cases with one (1) case that will affect the transportation network.*
    - Objective 1: Emphasize public/private partnership resulting in increased regional investment.
    - Objective 2: Accentuate the utilization and expansion of our existing transportation and infrastructure advantages.
    - Objective 3: Promote growth that protects and enhances the environment.
2. Increase the safety of the transportation system for motorized and non-motorized users. On October 17, 2023, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Georgia Department of Transportation (GDOT) Safety Performance Management Targets for 2024. On October 17, 2023, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Alabama Department of Transportation (ALDOT) Safety Performance management Targets for 2024. The Safety Targets are adopted on a yearly basis.

**Goal: A safe transportation system:**

### **Metrics:**

- Number of automobile collisions per year - *(January 1, 2023 to December 31, 2023 Georgia) – 11,505 with 26 fatalities. Data received from GEARS, Columbus Police Department.*
- Number of bike fatalities per year – *(2023 Georgia) – 16 bicycle crashes with zero (0) fatalities. Data received from GEARS & the Columbus Police Department.*
- Number of pedestrian fatalities per year. *January 1, 2023 to December 31, 2023 (Georgia) – 6 fatalities. Data received from GEARS & the Columbus Police Department. There is no data available for Harris County as they have a disclaimer on their website: “Please note that the 2020 Data is incomplete for some agencies and therefore is not recommended to be including for crash analysis”.*
  - Objective 1: Locate the top five (5) most dangerous intersections. *MPO Staff continues to work with the Law Enforcement Offices and the Engineering Departments of the counties/cities within the MPO region to locate the top five*

*most dangerous intersections. Funding to improve these intersections can be MPO or local funds.*

- Objective 2: Continue to educate drivers and bicyclists-pedestrians about safely sharing the road.
- Objective 3: *MPO Staff will work with the Transit agencies on incorporating incident data for Safety Planning*

3. Increase the security of the transportation system for motorized and non-motorized users.

**Goal: A secure transportation system:**

Metrics:

- *Improve the safety of transit facilities including stops and vehicles. METRA currently has cameras on all buses and is currently discussing ways to improve security on the bus stops. METRA will utilize FTA 5307 funding to add amenities along METRA's 10 fixed bus routes and the dial-a-ride routes. These amenities will include new benches, shelters, concrete slabs under shelters, and trash receptacles. Future improvements will include lightening installed around the bus stops/shelters.*
  - *Support the development of regional preparedness and evacuation planning.*
4. Increase the accessibility and mobility of people and for freight. *MPO is utilizing GAMPO PL Funds to develop the 2050 MTP with a Freight Plan component and the 2023 Congestion Management Process (CMP). Both of these documents are under development.*

**Goal: An accessible transportation system:**

Metrics:

- *Dial-A-Ride ridership per year. METRA transports 667,340 riders annually (about 2,600 per day) for the dial-a-ride and fixed routes. (Ridership is measured by FTA in Unlinked Passenger Trips (UPTs). Every time someone gets on a bus to go somewhere they are counted. One (1) person may be counted multiple times if they have more than one trip. It determines the frequency of usage as opposed to the number of customers using transit).*
- *Average Truck Speed on the National Highway System.*
  - *Objective 1: Strive to integrate local, regional, and national transportation systems to facilitate movement of people and freight between modes. A Freight Plan is included in the development of the 2050 MTP and the development of the Congestion Management Process will be completed during calendar year 2024.*
  - *Objective 2: Support Freight facilities connecting the region to national and global markets. The development of a Freight Plan is underway and will be completed during calendar year 2024.*
  - *Objective 3: Enhance connectivity between housing, jobs, services, and educational facilities.*
  - *Objective 4: Continue to improve system accessibility for people with special transportation needs, including persons with disabilities, the elderly, and the young and low-income populations. Increase ADA compliance with intersection improvements. MPO Staff continues to work with the Cities of Columbus (Georgia) and Phenix City (Alabama) on implementing projects identified in the ADA Compliance Documents for each city.*
  - *Objective 5: Encourage land use policy that supports access for disabled persons, efficient mass transit, and non-motorized travel.*
  - *Objective 6: Number of projects that comply with Complete Streets. (A complete street is a safe, accessible, and convenient street for all users regardless of transportation mode, age, or physical ability. Complete streets adequately provide for bicyclists, pedestrians, transit riders, and motorists. Complete streets promote*

healthy communities and reductions in traffic congestion by offering viable alternatives to driving). *The Complete Streets Policy will be included in all transportation projects. We currently have seven (7) projects that are either under design or under construction.*

5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and Local planned growth and economic development patterns.

***Goal: A sustainable transportation system:***

*Metrics:*

- Percentage of workers commuting by bus
  - Percentage of workers commuting by bicycle
  - Percentage of workers commuting by walking
    - Objective 1: Continue to collect data on bicyclists using mobile app and compiling data into annual report. *MPO Staff will utilize the Safety Targets to educate commuters on safety measures. MPO Staff will continue to attend Bicycle / Pedestrian related meetings.*
    - Objective 2: Create inventory of bike lane mileages and types as a shape file. *Please click on this link for updated bike lanes / multi-use trails. <http://arcgis/115XvW>*
    - Objective 3: Update inventory of sidewalk mileage and type as shape file. *The MPO included a Multi-Use Trail/Sidewalk Study in the 2024-2027 TIP.*
    - Objective 4: Continue to add bicycle-pedestrian infrastructure to the network. *MPO Staff is working with the Dragonfly Organization to add bicycle-pedestrian infrastructure throughout the MPO urbanized boundaries. Dragonfly applied on behalf of the City of Columbus to utilize Y230 funds for a trail that will expand from Muscogee County into the portion of Harris County that is within our boundaries. The 2024-2027 TIP and the 2045 MTP was amended on May 21, 2024, to include this project.*
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.

***Goal: An integrated transportation system:***

*Metrics:*

- Survey count of Park and Ride users. *MPO Staff continues to work with the transit agencies to promote the use of Park and Ride locations. METRA recently completed the construction of a Park & Ride next to their transfer station.*
- Percentage of workers commuting by bus.
- Percentage of workers commuting from other counties.
  - Objective 1: Reduce congestion on major freight and passenger routes. *MPO Staff are in the process of conducting a freight study along with the 2050 MTP and the 2024 CMP. MPO staff continues working with the cities/counties within the MPO boundaries to address congestion on our major corridors and local streets.*
  - Objective 2: Improve the internal connectivity of the transportation network.
  - Objective 3: Increase access, expansion and improve the reliability of public mass transit.

7. Promote efficient system management and operation.

**Goal: An efficient transportation system:**

Metrics:

- Level of Travel Time Reliability (LTTR)
- Peak Hour Travel Time Ratio (PHTR)
- Truck Travel Time Reliability (TTTR)
  - Objective 1: *On May 16, 2023, the Columbus-Phenix City Transportation Study (C-PCTS) MPO Policy Committee adopted the Georgia Department of Transportation (GDOT) Travel Time Targets and the Alabama Department of Transportation's Travel Time Targets*

8. Emphasize the preservation of the existing transportation system.

**Goal: Maximize transportation system:**

Metrics:

- Number of rezoning cases (changes in land use) that do not have a negative impact on the transportation system. *Staff completed thirty (30) traffic analyses for the rezoning cases with one (1) case that effect the transportation network.*
- Number of completed projects that increase capacity without widening the road.
  - Objective 1: Promote projects that increase capacity and safety without widening the road. *The Buena Vista Road Diverging Diamond Interchange (TIA) project will increase capacity and safety without widening the roadway / bridge and it is under construction. The Bradley Park Drive and J.R. Allen / US 80 diverging diamond interchange is currently under construction.*
  - Objective 2: Promote multi-modal transportation that diverts travel demand off single occupancy automobile trips.

9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of the surface transportation.

Metrics:

- Gallons of storm water diverted off roadways and land use changes.
  - Staff will assist the firms contracted to design projects on reducing storm water impacts for all road projects. Creating watersheds, detention ponds, etc., can control storm water. *Staff continue to work with the engineering firm (Heath-Linebeck) on the design for the Infantry Road / Follow Me Trail Extension and the Military Drive on watersheds located along the new roads.*

10. Enhance travel and tourism.

Metrics:

- Number of visitors to Columbus and surrounding counties/cities.
  - Objective 1: Encourage the use of the Fall Line Trace. *The MPO Staff is working with the City of Columbus and the Dragonfly Organization on extending the Fall Line Trace trail to our MPO boundaries (Muscogee / Harris County).*
  - Objective 4: Congestion Mitigation during events.
  - Objective 5: Identify funds for the Environmental Impact Study for the High-Speed Rail Project.
  - Objective 6: *Completion of Mott's Green Plaza – The construction on this project is underway.*
  - Objective 7: *Completion of the Dragonfly Trails – The TAP project – Multiuse trail along Cherokee Avenue is under design. The City of Columbus / Dragonfly Organization submitted a Y230 call for projects application in February of 2024 to extend the Fall Line Trace from Psalmond Road to the MPO boundaries in*

*Harris County. The 2024-2027 TIP and the 2045 MTP was amended on May 21, 2024, to include this project.*

The IIJA Act also requires federally funded transportation projects to support national goals for the nation's transportation system by focusing on projects that:

- Achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
- Maintain the “highway infrastructure asset system” in a state of good repair.
- Achieve a significant reduction in congestion on the National Highway System.
- Improve the efficiency of the surface transportation network.
- Improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
- Enhance the performance of the transportation system while protecting and enhancing the natural environment.
- Reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices (23 U.S. Code § 150).

## PLANNING FACTORS MATRIX





## **Planning Emphasis Areas – FHWA**

The Federal Highway Administration and Federal Transit Administration has encouraged the inclusion of the three Planning Emphasis Areas (PEAs) in the UPWP as these are considered U.S. DOT Secretarial priorities and avenues for continuous improvement for Metropolitan Transportation Planning.

With continued focus on transportation planning the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) Offices of Planning have jointly issued updated Planning Emphasis Areas (PEAs) to include eight new PEAs.

The Columbus-Phenix City MPO is making it a priority to focus on connectivity and the need for a truly multimodal system. The MPO Staff is working with local groups on new multi-use trails that are being constructed in Columbus.

The performance measures align with the FAST Act goal areas and evaluate projects by purpose and scale. The Columbus-Phenix City MPO is currently establishing additional performance targets and will work with ALDOT, GDOT and FHWA (Georgia & Alabama).

1. Performance Based Planning and Programming: The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of the performance outcomes of the transportation system.

Performance measures and indicators will be developed and tracked as the plans are updated.

- *On October 17, 2023, Columbus-Phenix City MPO adopted the ALDOT and GDOT Safety Performance management targets. The Safety Targets are adopted on a yearly basis.*
- *On May 16, 2023, the MPO Policy Committee adopted GDOT's and ALDOT's Bridge and Pavement Targets. New targets are expected to be adopted in January of 2023.*
- *On May 16, 2023, the MPO Policy Committee adopted GDOT's and ALDOT's Travel Time Performance Targets.*

### a. Land Use and Preservation:

- The City of Columbus adopted the complete streets criteria. MPO staff will collaborate with the city to ensure compliance.
- Acres of agricultural land or vacant property converted to another use. *There were thirty rezoning cases with 285.616 acres of agricultural land and vacant property converted to another use.*
- MPO staff is currently tracking the number of converted properties that negatively affect the transportation network. *Staff have completed thirty (30) traffic analysis for the rezoning cases with one (1) case that will affect the transportation network.*
- Vacant or blighted buildings demolished due to MPO projects. MPO staff is currently tracking the number of demolishing due to MPO or City projects. *The Buena Vista Road DDI (16 demolished properties) and Cusseta / Old Cusseta Road Interchange (10 demolished properties). Both projects are TIA funded locally.*

### b. Pedestrian and Bicycle System:

- Number of pedestrian/bicycle improvement projects completed (safe street crossings, pedestrian signals). *There are three (2 in Columbus and 1 in Phenix City) City / MPO projects that will improve pedestrian/bicycle facilities and are currently under design.*

- Linkages to existing or planned public transit nodes. Number of projects that incorporate existing bus stops as a component of the design. *The MPO will incorporate bus stops into all transportation improvement projects during the design phase.*
  - Miles of on street bike lanes created (tracked by GIS Division for the City of Columbus). *Currently the City of Columbus has a little over six (6) miles of street bike lanes.*
  - Miles of sidewalks created (currently tracked by GIS Division). *The MPO Staff added a sidewalk/multiuse path study in the 2024-2027 TIP to see where sidewalks/paths exist or those that need to be repaired. This study will also inform staff where sidewalks need to be added.*
  - Percentage of workers commuting by bike (Data Source: American Community Survey).
  - Percentage of workers commuting by walking (Data Source: American Community Survey).
- c. Road Safety: *MPO Staff will utilize GEARS on determining where to improve and / or add road / pedestrian / bicycle facilities.*
- Traffic crash data to include number of injuries, fatalities.
  - Intersection improvements based on crash data.
  - Number of bike fatalities per year.
  - Number of pedestrian fatalities per year.

Data to be collected from Georgia Electronic Accident Reporting System (GEARS) and the Critical Analysis Reporting Environment (CARE).

2. Models of Regional Planning Cooperation: Promote cooperation and coordination across MPO Boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.
  - Define which seats/members cooperating agencies and subcommittees must fill. The subcommittees must constitute representatives within the MPO boundaries and shall be key stakeholders from each region.
  - To ensure regional access, MPO committee meetings to be conducted at different locations within the MPO.
  - Identify funds for the Environmental Impact Study for the High-Speed Rail Project.
3. Access to Essential Services/Ladders of Opportunity: Access to essential services in which the transportation planning process identifies transportation connectivity gaps and solutions to address those gaps.
  - a. Sidewalks / Multi-Use Paths
    - Identify funds and locations to construct sidewalks that will connect neighborhoods and public places. Staff is working with local community groups on new sidewalks / multiuse paths. *Staff included a sidewalk/multiuse path study to determine where sidewalks are located and where they are needed or repaired.*
    - Implement projects identified in the Alternative Transportation Plan.

December 15, 2021 – FHWA advised MPO’s that there are eight (8) new PEA’s (see below). The MTP Development will focus on “equity, resiliency, climate change, complete streets, and freight”. C-PCTS will amend / update documents once more guidance is received from FHWA.

4. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future: To ensure that our transportation plans and infrastructure investments help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, and net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change.
5. Equity and Justice in Transportation Planning: Ensure that public involvement in the planning process and that plans, and strategies reflect various perspectives, concerns, and priorities from impacted areas. Encourage the use of strategies that:
  - Improve infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities.
  - Plan for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management.
  - Reduce single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors.
  - Offer reduced public transportation fares as appropriate
  - Target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services
  - Consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.
6. Complete Streets: FHWA and FTA assist Federal aid recipients to plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers for all ages and abilities, including those from marginalized communities facing historic disinvestment.
  - *The City of Columbus and the Columbus-Phenix City MPO implemented a Complete Streets Policy in 2018 and all transportation projects will include this policy.*
7. Public Involvement: Early, effective, and continuous public involvement brings diverse viewpoints into the decision-making process. FHWA Division and FTA regional offices encourage MPOs, State DOTs, and providers of public transportation to increase meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued public participation by individuals without access to computers and mobile devices.
8. Strategic Highway Network (STRAHNET) / U.S. Department of Defense (DOD) Coordination: FHWA Division and FTA Regional offices encourage MPOs and State DOTs to coordinate with representatives from DOD in the transportation planning and project programming process on infrastructure and connectivity needs for STRAHNET routes and other public roads that connect to DOD facilities.
  - *A representative from Fort Benning, Georgia is an advisory member on the PCC and a voting member on the TCC.*

9. Federal Land Management Agency (FLMA) Coordination: FHWA Division and FTA regional offices encourage MPOs and State DOTs to coordinate with FLMAs in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands.
10. Planning and Environment Linkages (PEL): FHWA Division and FTA regional offices encourage State DOTs, MPOs, and Public Transportation Agencies to implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process.
11. Data in Transportation Planning: FHWA Division and FTA regional offices should encourage State DOTs, MPOs, and providers of public transportation to incorporate data sharing and consideration into the transportation planning process, because data assets have value across multiple programs.

## **23 CFR 450.104 Subpart A – Transportation Planning & Programming – Definition**

*Unified Planning Work Program (UPWP)* means a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds.

## **23 CFR 450.308 Funding for Transportation Planning and Unified Planning Work Programs**

- (a) Funding provided under 23 U.S.C. 104(f), 49 U.S.C. 5305(d), 49 U.S.C. 5307, and 49 U.S.C. 5339 are available to MPO's to accomplish activities in this subpart. At the State's option, funds provided under 23 U.S.C. 104(b)(1) and (b)(3) and 23 U.S.C. 105 may also be provided to MPO's for metropolitan transportation planning. In addition, an MPO serving an urbanized area with a population over 200,000, as designated by the Bureau of the Census, may at its discretion use funds sub-allocated under 23 U.S.C. 133(d)(3)(E) for metropolitan transportation planning activities.
- (b) Metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title U.S.C. Chapter 53 shall be documented in a Unified Planning Work Program (UPWP) or simplified statement of work in accordance with the provisions of this section and 23 CFR part 420.
- (c) Except as provided in paragraph (d) of this section, each MPO, in cooperation with the State(s) and public transportation operator(s), shall develop a UPWP that includes a discussion of the planning priorities facing the MPO. The UPWP shall identify work proposed for the next one or two-year period by major activity and task (including activities that address the planning factors in 450.306(a)), in sufficient detail to indicate who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity/task, and a summary of the total amounts and sources of Federal and matching funds.
- (d) With the prior approval of the State and the FHWA, and the FTA, an MPO in an area not designated as a TMA may prepare a simplified statement of work, in cooperation with the State(s) and the public transportation operator(s), in lieu of a UPWP. A simplified statement of work would include a description of the major activities to be performed during the next one or two-year period, who (e.g., State, MPO, public transportation operator, local government, or consultant) will perform the work, the resulting products, and a summary of the total amounts and sources of Federal and matching funds. If a simplified statement of work is used, it may be submitted as part of the State(s) planning work program, in accordance with 23 CFR part 420.
- (e) Arrangements may be made with the FHWA and the FTA to combine the UPWP or simplified statement of work with the work program(s) for other Federal planning funds.
- (f) Administrative requirements for UPWP's and simplified statements of work are contained in 23 CFR part 420 and FTA Circular C8100.1B (Program Guidance and Application Instructions for Metropolitan Planning Grants).

## **FISCAL YEAR 2025 UNIFIED PLANNING WORK PROGRAM**

The Unified Planning Work Program (UPWP) is the document that describes urban transportation planning activities to be undertaken in FY 2025. The report also identifies the funding source, budget amount, and time frame for the various planning activities. The UPWP organizes the work elements into five sections, which are described below.

### **Administration**

- 1.2 Operations and Administration
- 1.3 Training and Employee Education
- 1.6 Unified Planning Work Program (UPWP)
- 1.7 Quarterly and Annual Reports for PL Funds

### **Public Involvement**

- 2.1 Community Outreach and Education
- 2.2 Environmental Justice/Title VI
- 2.3 Public Participation Plan

### **Data Collection**

- 3.1 Socio-Economic Data
- 3.4 Transportation Analysis, Models, and Surveys

### **System Planning**

- 4.1 Congestion Management Process
- 4.4 Air Quality Technical Studies
- 4.5 Bike / Pedestrian Planning
- 4.7 Geographic Information System Development
- 4.11 Metropolitan Transportation Plan
- 4.12 Transportation Improvement Program
- 4.13 Special Transportation Studies and Projects

### **Transit Service Planning Activities**

- 5.1 Preparation and Administration of Transit Grants
- 5.2 Disadvantaged Business Enterprise (DBE) Program
- 5.3 Transit Planning and Management Information System (MIS)
- 5.4 Training and Transit Conferences
- 5.5 Phenix City Transit Planning (LRCOG)

### **Complete Streets (Y410)**

- 6.1 Safe & Accessible Transportation Options

### **PL Funding Studies**

- 2050 MTP with a Freight Plan Component and the 2023 CMP

## ***1-0 ADMINISTRATION***



**TASK # 1.2****Sub-element: Operations and Administration****OBJECTIVE**

To administer and operate the MPO transportation planning process by properly coordinating MPO functions with the Georgia and Alabama Departments of Transportation, and with the cities/counties within the MPO Urbanized Boundaries.

**PREVIOUS WORK**

Staff attended and took notes for the following C-PCTS MPO meetings: The TCC met on January 12, March 17, May 11, August 10, September 14, and October 12, 2023, and January 16, 2024. The PCC met on January 17, March 21, May 16, August 15, September 19, October 17, 2023, and January 23, 2024. MPO Staff recorded the meetings and transcribed the minutes. MPO/TIA project invoices were paid and submitted for reimbursement from GDOT monthly. These invoices include PE, purchases for ROW, and Construction.

**PROJECT DESCRIPTION**

Provide staff support for all MPO meetings. This includes agendas, minutes, and mailings. MPO staff will monitor the TCC and PCC committee list/emails to make sure voting/non-voting members are current. MPO staff will review/pay invoices and send them to GDOT for reimbursement. These invoices include those projects that are funded with MPO funds and TSLOST funds. MPO Staff will attend monthly project meetings with the consultants/contractors assigned to the projects outlined in the TIP and to attend project status meetings for the projects that are funded with local funds. MPO staff will meet with our planning partners in Georgia to make sure they are LAP certified.

**PRODUCT**

Reports and documentation of meetings are available to GDOT and ALDOT if requested. MPO Staff will maintain all documents and website.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$100,163.66
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 25,040.90
<b>TOTAL (Georgia)</b>	<b>\$125,204.56</b>
FHWA (Alabama)	\$ 46,487.25
PHENIX CITY	\$ 11,622.46
<b>TOTAL (Alabama)</b>	<b>\$ 58,109.71</b>
<b>TOTAL</b>	<b>\$183,314.27</b>

## TASK # 1.3

### Sub-element: Training and Employee Education

#### **OBJECTIVE**

The purpose of this task is to develop and maintain the technical proficiency of the MPO staff. The goal of the task is to have a knowledgeable MPO staff that can provide proper guidance to the planning process.

#### **PREVIOUS WORK**

Staff attended the following webinars / workshops:

- Carbon Reduction Strategy MPO Meeting #1 – ALDOT – July 12, 2023
- Bicycle & Pedestrian Planning, Program, and Project Development Guide – Virtual – July 13, 2023
- Annual GDOT Transit Subrecipient Workshop – Virtual – July 25 & 26, 2023
- Carbon Reduction Strategy MPO Meeting #2 – ALDOT – August 22, 2023
- Carbon Reduction Strategy MPO Meeting #3 – ALDOT – October 4, 2023
- MPO/RPO Planner’s Conference – ALDOT – TEAMS – October 25, 2023
- GAMPO – Macon, Georgia – November 6 & 7, 2023
- SS4A Community of Practice Kick-Off Meeting – Virtual – November 29, 2023
- USDOT Navigator December - Webinar – December 5, 2023
- Active Transportation Q4 Meeting – Webinar – December 7, 2023
- How to measure and reduce transportation emissions with data – December 14, 2023
- Human Transit: How Clearer Thinking about Public Transit Can Enrich Our Communities and Our Lives, Maryland Dept of Planning Webinar series – March 3, 2024
- Beyond Greenways: The Next Step for City Trails and Walking Routes - Maryland Dept of Planning Webinar series – April 15, 2024
- Walkinar 2: Infrastructure & Safety, Maryland Dept of Planning Webinar series – April 15, 2024
- Nat. Perspective on Walking and Pedestrian Safety: Where We Are and How We Move Forward - Maryland Dept of Planning Webinar series – April 17, 2024
- Equity and Walkability: Improving Pedestrian Infrastructure in Underserved Neighborhoods - Maryland Dept of Planning Webinar series – April 17, 2024

#### **PROJECT DESCRIPTION**

MPO Staff will attend transportation planning related webinars, seminars, conferences, and meetings as opportunities arise. Participate in educational opportunities such as GDOT/ALDOT Training classes, the annual GAMPO conference and work session as well as ALDOT’s Monthly MPO/RPO Planner’s Conference, the annual American Planning Association (APA) Conference, the annual Alabama Transportation Planners Association Conference, and other training opportunities that will arise.

**PRODUCT**

Staff will continue to improve education to ensure a complete planning process. Attendance at training opportunities, meetings, and conferences. Travel documentation, trip reports, and training materials

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 10,851.20
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,712.80
<b>TOTAL (Georgia)</b>	<b>\$ 13,564.00</b>
FHWA (Alabama)	\$ 3,055.00
PHENIX CITY	\$ 763.75
<b>TOTAL (Alabama)</b>	<b>\$ 3,818.75</b>
<b>TOTAL</b>	<b>\$ 17,382.75</b>

**TASK # 1.6****Sub-element: Unified Planning Work Program (UPWP)****OBJECTIVE**

Develop an annual planning work program for C-PCTS that meets local, federal, and state requirements.

**PREVIOUS WORK**

MPO Staff presented the draft 2024 UPWP to the MPO Committees in February of 2023. After a 30-day comment period, the PCC Committee adopted the final document on March 21, 2023. MPO staff began work on the draft FY 2025 UPWP during the 1<sup>st</sup> and 2<sup>nd</sup> Quarter of FY 2024. The 2024 UPWP was amended on August 15, 2023, to include a PL Funded Study for the City of Phenix City to conduct an Intersection Study on Opelika Road at Dobbs Drive & Lakewood Drive.

**PROJECT DESCRIPTION**

The UPWP document includes short descriptions of task elements, work products, responsible participants, and an identification of funding sources. Monitor the activities and progress identified in the UPWP to ensure compliance with the approved tasks.

**PRODUCT**

Amend Fiscal Year 2025 UPWP Budget as needed and Develop Fiscal Year 2026 UPWP (Draft and Final Document).

<b>TARGET START AND END DATES</b>	The 2026 Draft UPWP document will be generated in the 2 <sup>nd</sup> Quarter of the 2025 Fiscal Year with the final document adopted in 3rd Quarter of Fiscal year 2025.	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 10,851.20
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,712.80
TOTAL (Georgia)	\$ 13,564.00
FHWA (Alabama)	\$ 5,554.00
PHENIX CITY	\$ 1,288.50
TOTAL (Alabama)	\$ 6,842.50
<b>TOTAL</b>	<b>\$ 20,406.50</b>

<b>TASK # 1.7</b>
<b>Sub-element: Quarterly and Annual Reports for PL Funds</b>

**OBJECTIVE**

Provide adequate administrative support to prepare, process, and track annual and quarterly grant documentation in support of the MPO’s operating budget.

**PREVIOUS WORK**

This is a continuing annual activity. The 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Quarterly Reimbursement Reports were completed for FY 2024 and submitted to GDOT, ALDOT, and FHWA. The MPO 4<sup>th</sup> Quarter Reimbursement Report and the Annual MPO Report for FY 2024 were completed in August 2024 and submitted to GDOT and FHWA. The FY 2023 4<sup>th</sup> Quarter Reimbursement Request and the Annual MPO Report for ALDOT was completed in December 2023.

**PROJECT DESCRIPTION**

The MPO will prepare the quarterly reports in a timely fashion and submit reimbursement requests to GDOT and ALDOT. The quarterly reports will describe the work completed during each ninety-day period. The 2023 Annual Performance Reports will discuss the goals of each work element and describe the budgeted verses actual expenditures for the year.

**PRODUCT**

Routine annual and quarterly progress reports and reimbursement requests.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 6,507.50
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 1,626.88
TOTAL (Georgia)	\$ 8,134.38
FHWA (Alabama)	\$ 1,527.00
PHENIX CITY	\$ 381.75
TOTAL (Alabama)	\$ 1,908.75
<b>TOTAL</b>	<b>\$ 10,043.13</b>

## ***2-0 PUBLIC INVOLVEMENT***

## TASK # 2.1

### Sub-element: Community Outreach and Education

#### **OBJECTIVE**

To provide information to the public about the transportation planning process, to respond to requests for information from the public, and to foster meaningful public input into all transportation planning plans, programs, and projects. Community outreach will be included in the planning factors.

#### **PREVIOUS WORK**

Staff attended the following community events:

The Spooktacular event on October 25, 2023.

River Valley Regional Commission Transportation Summit – July 26, 2023

Comprehensive Plan Update Public Meetings in Columbus, GA – August 28, 29, 31, 2023

Steam Mill Road Public Meeting – GDOT (TIA Project) – October 23, 2023

Lakebottom Multi-Use Trail Public Meeting – Columbus/Dragonfly – November 28, 2023

#### **PROJECT DESCRIPTION**

The MPO will continue to use Facebook (3,900 followers), Instagram (370 followers), Twitter (5 followers) and the program Constant Contact - In-Touch (1,422 email addresses) to send out transportation related materials and information. The MPO will continue to meet with community leaders, freight shippers, providers of freight transportation services and other interested parties with a reasonable opportunity to comment on the MPO's documents. MPO documents are available on the website after approval from the Policy Committee and are available in the local libraries and government buildings. The MPO Staff will participate in community events to engage the community on transportation issues. Staff will utilize the City's Television Channel to advertise meetings and documents. Staff will distribute comment cards at all public meetings for feedback on transportation issues. Staff will utilize ADA accessible public building to hold public meetings. Staff identifies census tracts that have vulnerable populations and take special steps to meet the needs of these identified within these census tracts. Staff will implement all the Performance Targets that apply in community outreach programs/meetings. MPO staff will utilize the restructured CAC to provide regular feedback on issues and concerns.

#### **PRODUCT**

Ongoing community outreach and education, an updated mailing list, an updated e-mail list, and continue to utilize social media platforms like Instagram and Facebook. A maintained and updated website, and a revised public participation plan (if needed). The Citizens Advisory Committee will be restructured to create a more engaging CAC.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 5,036.48
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 1,259.13
<b>TOTAL (Georgia)</b>	<b>\$ 6,295.61</b>
FHWA (Alabama)	\$ 0.00
PHENIX CITY	\$ 0.00
<b>TOTAL (Alabama)</b>	<b>\$ 0.00</b>
<b>TOTAL</b>	<b>\$ 6,295.61</b>



<b>TASK # 2.2</b>
<b>Sub-element: Environmental Justice / Title VI</b>

**OBJECTIVE**

This task will include work efforts, which will help ensure the full, and fair participation by all potentially affected communities in the transportation decision-making process and prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations. Staff will incorporate the planning factors that could affect EJ communities.

**PREVIOUS WORK**

Staff worked on the FY 2020 Title VI document for the 2024 TMA Certification Review. Staff began developing the 2024 Title VI document including the Title VI Assurance.

**PROJECT DESCRIPTION**

MPO representatives will be involved in as many community events as staff resources permit. MPO staff will make every effort to include the underserved communities in all transportation related projects. The use of unconventional public meetings and activities are examples of possible strategies to include these groups. MPO staff will continue to monitor land use on a regular basis to update EJ locations as needed. Staff will amend and update the ADA Transition Plan and Title VI Plan as needed. Staff will attend required Environmental Justice / Title VI meetings and certification requirements conducted by FHWA. Staff will continue to monitor and update Title VI / EJ Locations.

**PRODUCT**

Update Title VI locations identify traditionally underserved groups and involve them in the transportation planning process. MPO Staff will develop a 2024 Title VI document during FY 2025.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA (Georgia)	\$ 3,036.48
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 759.12
TOTAL (Georgia)	\$ 3,795.60
FHWA (Alabama)	\$ 0.00
PHENIX CITY	\$ 0.00
TOTAL (Alabama)	\$ 0.00
<b>TOTAL</b>	<b>\$ 3,795.60</b>

**TASK # 2.3****Sub-element: Participation Plan****OBJECTIVE**

Maintain and periodically update the Participation Plan. Evaluate the effectiveness of the Participation Plan and document the associated results in the Participation Plan.

**PREVIOUS WORK**

Staff completed the 2023-2026 Participation Plan. The final document was presented to the TCC on October 12, 2023, for review and the PCC approved the adoption on October 17, 2023, after a 45-day comment period.

**PROJECT DESCRIPTION**

MPO Staff will continue to engage in community activities as to amend the 2023-2026 Participation Plan as needed. Future amendments to the plan will be reviewed by C-PCTS TCC, PCC, GDOT, FHWA, FTA, and the public as necessary.

**PRODUCT**

MPO Staff will continue to engage in community activities as to amend the 2023-2026 Public Participation Plan as needed. Staff will develop a Participation Plan that will include additional means to engage the community in transportation related activities. This include developing a Citizens Advisory Committee that will participate in the development of transportation plans and projects.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 9,116.16
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 2,279.04
<b>TOTAL (Georgia)</b>	<b>\$ 11,395.20</b>
FHWA (Alabama)	\$ 1,550.00
PHENIX CITY	\$ 387.50
<b>TOTAL (Alabama)</b>	<b>\$ 1,937.50</b>
<b>TOTAL</b>	<b>\$ 13,332.70</b>

## ***3-0 DATA COLLECTION***

**TASK # 3.1****Sub-element: Socio-Economic Data****OBJECTIVE**

Maintain a comprehensive, up-to-date socio-economic database for the transportation planning process. This work element will focus on maintaining and updating the socio-economic data needed for the travel demand model.

**PREVIOUS WORK**

Staff reviewed the Traffic Analysis Zones based on the 2020 Census results. MPO Staff assisted GDOT on the SE data for the Traffic Demand Model.

**PROJECT DESCRIPTION**

The MPO is responsible for the review and evaluation of the basic economic and demographic data and analysis of the present plan projections. These analyses consider socio-economic data, transit surveillance data, land use data, and street and highway data. The forecasted socio-economic data will be developed with cooperation from the TCC/CAC using various planning tools, current land use, aerial photographs, land use plans, comprehensive plans, economic trends, socioeconomic trends, and other sources deemed necessary.

**PRODUCT**

Detailed demographic information necessary to evaluate the planning process and to develop an updated MTP and current Transportation Improvement Program. The cooperative local database programs will result in highly accurate four-year land use inventories for use in planning updates.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 3,036.48
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 759.12
TOTAL (Georgia)	\$ 3,795.60
FHWA (Alabama)	\$ 1,550.00
PHENIX CITY	\$ 387.50
TOTAL (Alabama)	\$ 1,937.50
<b>TOTAL</b>	<b>\$ 5,733.10</b>

## TASK # 3.4

### Sub-element: Transportation Analysis, Models, and Surveys



#### OBJECTIVE

Continue a program of collecting, synthesizing, organizing, and storing a variety of useful community data that are technically sound and relevant to the transportation process.

#### PREVIOUS WORK

Staff completed the traffic analysis for 30 rezoning cases for FY 2024:

- REZN – 01-23-0036 – 2925 Manchester Expressway
- REZN – 01-23-0037 – 810 & 840 Pembroke Drive
- REZN – 02-23-0213 – 4128 Forrest Road
- REZN – 02-23-0214 – 5763 & 5747 Veterans Parkway
- REZN – 02-23-0215 – 3019 5<sup>th</sup> Avenue
- REZN – 02-23-0216 – 5436 Forrest Road
- REZN – 02-23-0353 – 3937 Joyce Street
- REZN – 03-23-0473 – 9423, 9443, 9463 Macon Road
- REZN – 03-23-0514 – Milgen Court & Masterbuilt Court
- REZN – 03-23-0515 – 6395 Psalmound Road
- REZN – 04-23-0630 – 910 Talbotton Road
- REZN – 04-23-0714 – 6700 & 6708 Green Island Drive
- REZN – 05-23-0878 – 8151 Fortson Road
- REZN – 05-23-0895 – 7150 Schomburg Road
- REZN – 06-23-0111 – 119 Bascom Court
- REZN – 06-23-0160 – 3610 & 3744 Woodruff Road
- REZN – 08-23-0159 – 3617 2<sup>nd</sup> Avenue
- REZN – 09-23-0171 – 301 42<sup>nd</sup> Street
- REZN – 10-23-1964 – 4070 Macon Road
- REZN – 10-23-1988 – 4228 3<sup>rd</sup> Avenue
- REZN – 10-23-1989 – 3914 & 3922 Buena Vista Road
- REZN – 10-23-1996 – Part of 5674 Whittlesey Boulevard
- REZN – 10-23-2056 – 3300 6<sup>th</sup> Avenue
- REZN – 11-23-2304 – 1323 Munro Avenue
- REZN – 12-23-2400 – 7505 Veterans Parkway
- EXCP – 01-23-0039 – 2312 Ellen Avenue
- EXCP – 02-23-0217 – 151 30<sup>th</sup> Avenue
- EXCP – 02-23-0219 – 1300 5<sup>th</sup> Avenue
- EXCP – 05-23-0881 – 4361 Weems Road
- EXCP – 05-23-1008 – 221 9<sup>th</sup> Street
- REZN – 03-24-0628 – 5716 Eastside Drive
- REZN – 03-24-0630 – 3711 Hamilton Road
- REZN – 03-24-0635 – 8877 Veteran’s Parkway
- REZN – 04-24-0767 – 5470 Schatulga Road
- REZN – 04-24-0772 – Forrest Road & Courtland Avenue

Staff is monitoring the number of land use changes that affect the transportation network. There were 285.616 acres of agricultural / vacant properties that were converted to another use. Staff has completed 35 traffic analysis for the rezoning cases with one (1) case (8151 Fortson Road) that will make a negative effect on the transportation network.

**PROJECT DESCRIPTION**

Staff will monitor bicycle traffic to determine the major routes that cyclists use within the transportation network and to identify possible bike lanes. Staff will track changes in housing units, school enrollment, employment and population, significant land use changes through the review of zoning cases, site plans, and subdivision plans. The traffic analysis is required to determine the impact on the transportation network due to a change in land use. The MPO will collect multiple data from federal, state and local agencies and other sources in order to maintain and develop GIS, traffic modeling, and transportation databases. Activity under this work element focuses on the socio-economic database needed to operate the GDOT traffic generation model. Staff will implement Performance Targets when conducting the traffic analysis for land use changes.

**PRODUCT**

Maps, traffic analysis for rezoning cases and other documents will be prepared as needed.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 21,614.70
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 5,403.67
<b>TOTAL (Georgia)</b>	<b>\$ 27,018.37</b>
FHWA (Alabama)	\$ 3,055.20
PHENIX CITY	\$ 763.80
<b>TOTAL (Alabama)</b>	<b>\$ 3,819.00</b>
<b>TOTAL</b>	<b>\$ 30,837.37</b>

## ***4-0 SYSTEM PLANNING***

**TASK # 4.1****Sub-element: Congestion Management Process****OBJECTIVE**

To maintain a Congestion Management Process (CMP) that provides for effective management of new and existing transportation facilities using travel demand reduction and operational management strategies; in addition, examine travel patterns and system performance data in the Columbus-Phenix City urbanized area and develop, prioritize, and recommend effective and achievable strategies to increase mobility within corridors and sub-areas.

**PREVIOUS WORK**

Staff continue to monitor the corridors outlined in the 2016 CMP to see if traffic patterns have changed due to new developments and changes in land use. MPO received an executed contract for the GAMPO PL Funds in November of 2023 to develop the 2023 CMP. The RFP was advertised in December. The evaluation process to select the consultant to develop the document began in the 3<sup>rd</sup> Quarter of FY 2024.

**PROJECT DESCRIPTION**

The MPO is responsible for the development of CMP. The MPO staff uses the CMP to identify congestion on major arterials throughout the urban study area. Process performance monitoring and proposed strategies will be integrated into the C-PCTS transportation planning process using the management systems and the data generated by them to create a feedback loop that will aid in the evaluation of the transportation planning process. These areas of congestion may need some type of transportation improvements depending on the type of congestion. Staff will monitor the transportation network due to changes in land use. The Performance Targets adopted by the MPO will be utilized during the Congestion Management Update. MPO Staff will work with the consultant on developing the 2023 Congestion Management document.

**PRODUCT**

Optimize the efficiency of the existing transportation facilities. Final Congestion Management Process.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	Columbus MPO
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 18,168.96
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 4,542.24
<b>TOTAL (Georgia)</b>	<b>\$ 22,711.20</b>
FHWA (Alabama)	\$ 1,528.00
PHENIX CITY	\$ 382.00
<b>TOTAL (Alabama)</b>	<b>\$ 1,910.00</b>
<b>TOTAL</b>	<b>\$ 24,621.20</b>



**TASK # 4.4**

**Sub-element: Air Quality Technical Studies**

**OBJECTIVE**

The MPO staff will coordinate with EPA and EPD concerning Federal Air Quality Requirements.

**PREVIOUS WORK**

MPO Staff removed all funding for this work element, however, will continue to monitor the standards.

**PROJECT DESCRIPTION**

The MPO staff will monitor changes and / or updates from EPA, EPD, and interagency committees concerning PM 2.5 and ozone. An Air Quality Conformity Report will be prepared if needed and required.

**PRODUCT**

The MPO will develop plans and programs to ensure that transportation activities do not worsen air quality.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$0.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$0.00
TOTAL (Georgia)	\$0.00
FHWA (Alabama)	\$0.00
PHENIX CITY	\$0.00
TOTAL (Alabama)	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

## TASK # 4.5

### Sub-element: Bicycle – Pedestrian Planning

#### OBJECTIVE

Continue to promote bicycling and pedestrian use in the community. Partner with other community departments to host Bicycle/Pedestrian Safety classes and bike maintenance / repair events. The MPO will setup annual walk/bike audits that include input and assistance from residents, elected officials/governmental staff, and other partnering organizations. Develop / create a Bicycle/Pedestrian Plan.

#### PREVIOUS WORK

Staff attended Bicycle Columbus monthly meetings. Staff attended conference calls with the consultant on the TAP Project for Columbus – P.I. 0018352 – Cherokee Avenue Multiuse Trail.

Staff worked with the City of Phenix City on the following TAP Project:

P.I. 100075862 – Improvements along 14<sup>th</sup> Street between 9<sup>th</sup> Avenue and 12<sup>th</sup> Avenue. The improvements will include correcting some ADA deficiencies such as sidewalks, ramps, and crosswalks, creation of a bicycle lane, hardscape improvements, and limited landscaping.

Staff received a Y230 application to continue the Fall Line Trace Trail from Psalmond Road to the Harris County MPO's urbanized boundaries. The application was reviewed by the MPO's committees in March and will be advertised for 30-days prior to amending the TIP and MTP to include the project.

#### PROJECT DESCRIPTION

Promote bicycling and walking within the MPO communities. Create and promote a safe and secure environment for all modes of transportation to include bicyclist and pedestrian facilities. Staff will implement the Performance Management Targets while promoting Bicycle / Pedestrian Planning. Staff will continue to work with local organizations and governments on new facilities.

“The Bicycle Friendly Community program provides a roadmap to improving conditions for bicycling and guidance to help make your community's vision for a better, bike-able community a reality.”  
<http://bikeleague.org/community>

The MPO uses this designation and framework to advance its goals regarding multimodal transportation, travel and tourism, community engagement, and economic development.

MPO Staff will develop / create a Bicycle/Pedestrian Plan during FY 2025.

#### PRODUCT

Amend and update MPO Plans to include bicycle and pedestrian trails and bike lanes along with the development of a Bicycle / Pedestrian Plan.

<b>TARGET START AND END DATES</b>	July 1, 2024 – June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 24,432.17
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 6,108.04
<b>TOTAL (Georgia)</b>	<b>\$ 30,540.21</b>
FHWA (Alabama)	\$ 6,665.20
PHENIX CITY	\$ 1,666.30
<b>TOTAL (Alabama)</b>	<b>\$ 8,331.50</b>
<b>TOTAL</b>	<b>\$ 38,871.71</b>

**TASK # 4.7****Sub-element: Geographic Information System Development****OBJECTIVE**

Maintain and update future and existing land use in GIS format. Further development of GIS systems regarding the C-PCTS.

**PREVIOUS WORK**

The MPO staff continued to update land use, accident data, and traffic count data (GA & AL) that staff will use in MPO planning documents and the C-PCTS mapping system. Staff created zoning maps for the thirty-five (35) cases referenced in Work Element 3.4. Staff continued to update the transportation map on any changes to the funding, timetable, and updates on the progress of the project. Project Maps were created for new projects outlined in the 2024-2027 TIP.

**PROJECT DESCRIPTION**

Under this work element, the MPO will continue to make use of GIS and develop compatible data layers (e.g. land use, and traffic volume map) for use in transportation planning. The MPO will also continue to update computer hardware and software for use in the C-PCTS related GIS and administrative applications.

**PRODUCT**

Staff will incorporate land use changes, traffic volume maps and accident data that will affect the transportation network.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 22,873.90
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 5,718.48
<b>TOTAL (Georgia)</b>	<b>\$ 28,592.38</b>
FHWA (Alabama)	\$ 4,665.20
PHENIX CITY	\$ 1,166.30
<b>TOTAL (Alabama)</b>	<b>\$ 5,831.50</b>
<b>TOTAL</b>	<b>\$ 34,423.88</b>

## TASK # 4.11

### Sub-element: Metropolitan Transportation Plan

#### OBJECTIVE

To update, maintain and implement the Metropolitan Transportation Plan (MTP) and to ensure its full compliance with IJA requirements including performance-based planning & programming. The implementation of the MTP also includes the Transportation Improvement Program (TIP) which is a subset of the MTP. The long-term goals and strategies of the MTP will be consistent with the Unified Planning Work Program (UPWP) for the MPO. The MTP covers a planning horizon of 20 years.

#### PREVIOUS WORK

- Staff amended the 2045 MTP to include a project for ALDOT – Bridge replacement on CR-245 over Peters Creek on January 23, 2024.
- MPO received an executed contract for the GAMPO PL Funds in November of 2023 to develop the 2050 MTP. The RFP was advertised in December. The evaluation process to select the consultant to develop the document began in the 3<sup>rd</sup> Quarter of FY 2024.
- Staff amended the 2045 MTP to include a project for ALDOT - Pavement Rehab along SR-8 (US-80) and Bridge raising (BIN 13896) from the Intersection of SR-1 (US-431) to the Georgia state line BIN #009027 on March 19, 2024.
- Staff amended the 2045 MTP to include a project for ALDOT - Intersection Improvements at SR-8 (US-80) and SR-1 (US-280) in Phenix City including an additional southbound left turn lane from SR-8 (US-80) onto SR-1 (US-280) SB and an additional SB left turn lane from SR-1 (US-280) onto SR-8 (US-80) NB on March 19, 2024.
- Staff amended the 2045 MTP to delete the Opelika Road resurfacing project from SR 38 (US 280) to the Phenix City City Limits and the Seale Road resurfacing project the city limits to 5<sup>th</sup> Street South. from SR 38 (US 280) to the Phenix City City Limits on April 16, 2024.
- Staff amended the 2045 MTP on April 16, 2024 to include the combined projects for Phenix City: Site 1: Resurfacing on 4<sup>th</sup> Avenue from Idle Hour Drive to 16<sup>th</sup> Street – Site 2: Resurfacing on Opelika Road from SR 38 (US 280) to the Phenix City City Limits, Site 3: Resurfacing on Seale Road from the City Limits to 5<sup>th</sup> Street South.
- Staff amended the 2045 MTP to increase the CST funds for the Infantry Road & Follow Me Trail Extension on May 21, 2024.
- Staff amended the 2045 MTP on May 21, 2024 to include a Recreational Trails Program (RTP) grant from FHWA Project # NRT 24(14), FY 2024 Recreational Trails DNR Project for \$200,000.00.
- Staff amended the 2045 MTP to include the following project for the City of Columbus - The extension of the Fall Line Trace from the existing Fall Line Trace Trailhead (7324 Psalmound Road, Midland, GA 31820), and follow along Psalmound Road to Warm Springs Road and along Warm Springs Road to Grey Rock Road and continues on Grey Rock Road, to the Muscogee / Harris County line on May 21, 2024.

#### PROJECT DESCRIPTION

Staff will amend the plan as needed and required. Any recommended plan changes will be presented to the MPO committees for their approval. Staff will consider planning strategies, such as safety, security, and freight movement as well as bicycle and pedestrian planning when adding new projects. The adopted

Performance Targets will be implemented in the MTP update. Performance based measures and indicators will be set to evaluate C-PCTS planning efforts for both empirical measures such as reduction in accident severity and subjective measures such as progress made towards sustainability. Staff will work with the consultant on the development of the 2050 MTP.

**PRODUCT**

Amend the 2045 MTP as needed and develop the MTP for 2050.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 41,527.60
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 10,381.90
<b>TOTAL (Georgia)</b>	<b>\$ 51,909.50</b>
FHWA (Alabama)	\$ 2,284.55
PHENIX CITY	\$ 571.13
<b>TOTAL (Alabama)</b>	<b>\$ 2,855.68</b>
<b>TOTAL</b>	<b>\$ 54,765.18</b>

## Task 4.12

### Sub-element: Transportation Improvement Program (TIP)

#### OBJECTIVE

To maintain the existing FY 2024–2027 TIP 4-year capital improvement plan by programming projects identified in the Metropolitan Transportation Plan, and preparing to develop the TIP for the next 4 year planning period (FY 2027-FY 2030).

#### PREVIOUS WORK

- The Draft 2024-2027 TIP was presented and approved by the PCC Committee on August 15, 2023. After a 30-day public comment period, the PCC Committee approved and adopted the final 2024-2027 TIP on September 19, 2023.
- Staff amended the 2024-2027 TIP to include a project for ALDOT – Bridge replacement on CR-245 over Peters Creek on January 23, 2024.
- Staff amended the 2024-2027 TIP to include a project for ALDOT - Pavement Rehab along SR-8 (US-80) and Bridge raising (BIN 13896) from the Intersection of SR-1 (US-431) to the Georgia state line BIN #009027 on March 19, 2024.
- Staff amended the 2024-2027 TIP to include a project for ALDOT - Intersection Improvements at SR-8 (US-80) and SR-1 (US-280) in Phenix City including an additional southbound left turn lane from SR-8 (US-80) onto SR-1 (US-280) SB and an additional SB left turn lane from SR-1 (US-280) onto SR-8 (US-80) NB on March 19, 2024.
- Staff amended the 2024-2027 TIP to delete the Opelika Road resurfacing project from SR 38 (US 280) to the Phenix City City Limits and the Seale Road resurfacing project the city limits to 5<sup>th</sup> Street South. from SR 38 (US 280) to the Phenix City City Limits on April 16, 2024.
- Staff amended the 2024-2027 TIP on April 16, 2024 to include the combined projects for Phenix City: Site 1: Resurfacing on 4<sup>th</sup> Avenue from Idle Hour Drive to 16<sup>th</sup> Street – Site 2: Resurfacing on Opelika Road from SR 38 (US 280) to the Phenix City City Limits, Site 3: Resurfacing on Seale Road from the City Limits to 5<sup>th</sup> Street South.
- Staff amended the Transit section of the 2024-2027 Transportation Improvement Program (TIP) to include the 5339 FY 25 Capital Purchases on April 16, 2024.
- Staff amended the 2024-2027 TIP to increase the CST funds for the Infantry Road & Follow Me Trail Extension on May 21, 2024.
- Staff amended the 2024-2027 TIP on May 21, 2024 to include a Recreational Trails Program (RTP) grant from FHWA Project # NRT 24(14), FY 2024 Recreational Trails DNR Project for \$200,000.00.
- Staff amended the 2024-2027 TIP to include the following project for the City of Columbus - The extension of the Fall Line Trace from the existing Fall Line Trace Trailhead (7324 Psalmound Road, Midland, GA 31820), and follow along Psalmound Road to Warm Springs Road and along Warm Springs Road to Grey Rock Road and continues on Grey Rock Road, to the Muscogee / Harris County line on May 21, 2024.

**PROJECT DESCRIPTION**

The MPO will collect multi-modal transportation data and prepare a four-year implementation program. The program will be financially constrained and include public involvement throughout. Projects identified within the TIP will include the planning factors. The adopted Performance Management Targets will be applied on new projects.

**PRODUCT**

Amend the FY 2024-2027 TIP as necessary.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 37,688.79
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 9,422.19
<b>TOTAL (Georgia)</b>	<b>\$ 47,110.98</b>
FHWA (Alabama)	\$ 10,533.60
PHENIX CITY	\$ 2,733.41
<b>TOTAL (Alabama)</b>	<b>\$ 13,267.01</b>
<b>TOTAL</b>	<b>\$ 60,377.99</b>



<b>TASK # 4.13</b>
<b>Sub-element: Special Transportation Studies &amp; Projects</b>

**OBJECTIVE**

To allow the MPO to respond to unanticipated requests from citizens, study committees, and local governmental entities for the purpose of analyzing transportation problems and recommending solutions.

**PREVIOUS WORK**

Staff included these studies in the 2024-2027 Transportation Improvement Program that was adopted by the PCC Committee on September 19, 2023: Master Study for Trails/Sidewalks, School Traffic Impact Study, and Edgewood Road Corridor Study. These studies are for the City of Columbus/Muscogee County. The MPO Policy Committee and MPO Staff amended the 2024 UPWP on August 15, 2023 to include a study on Opelika Road at Lakewood Drive and Dobbs Drive for the City of Phenix City.

**PROJECT DESCRIPTION**

The MPO will conduct transportation studies as needed to address unanticipated or technically complex problems not otherwise addressed in the routine work program. MPO Staff will amend documents to include new studies. Transportation studies may require consultants to perform the work. Studies and Special projects will include the adopted Performance Management Targets. MPO Staff will perform special transportation studies to include intersection studies, collect turn movements, and traffic counts for the Columbus/Phenix City urban area.

**PRODUCT**

The MPO staff will perform special transportation related studies and projects as needed.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (Georgia)	\$ 24,243.92
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 6,060.99
<b>TOTAL (Georgia)</b>	<b>\$ 30,304.91</b>
FHWA (Alabama)	\$ 20,000.00
PHENIX CITY	\$ 5,000.00
<b>TOTAL (Alabama)</b>	<b>\$ 25,000.00</b>
<b>TOTAL</b>	<b>\$ 55,304.92</b>

## ***5-0 TRANSIT SERVICE PLANNING***

**TASK # 5.1****Sub-element: Preparation and Administration of Transit Grants****OBJECTIVE**

Apply for transit planning and capital grants with the Federal Transit Administration (FTA), Georgia Department of Transportation (GDOT) and other transit funding sources. Coordinate transportation planning activities with the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. Prepare and implement next year’s UPWP, TIP, POP, and other program requirements that support transit in Columbus. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County service area.

**PREVIOUS WORK**

Prepared 5307 grant contracts with FTA and GDOT. Submitted FTA quarterly reports of activities to TrAMS. Submitted quarterly drawdowns to ECHO. Revised the Transit section of the TIP and UPWP. Participated in the Senior-Disabled Transportation Program, coordinated with the Homeless Task Force, Regional Roundtable, Georgia Department of Labor, and DFACS. Planned transit enhancement activities.

**PROJECT DESCRIPTION**

When METRA received 49 USC Section 5307 allocations, the grant applications are prepared and submitted to FTA and GDOT for capital, planning, and operating funds. Programmed activities will be managed, reported and at year-end closed out for audits. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, community outreach, community involvement, capital procurement, transit information and transit education. Implement the UPWP and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA’s eligibility for public grants and contracts (i.e., enhancements, safety and security, energy conservation). When appropriate, apply for supplemental transit grants that support public transit needs and programs.

**PRODUCT**

Section 5307 financial reports of capital, planning, and operation activities. Transit sections of the TIP and UPWP. Quarterly activity reports. Area wide cooperative and collaborative transit planning activities. Coordination with the MPO, GDOT, FTA, and other community agencies with transportation interests.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	METRA
<b>FUNDING SOURCE</b>		<b>AMOUNT</b>	
FTA 5307		\$151,200.00	
COLUMBUS CONSOLIDATED GOVERNMENT		\$ 37,800.00	
GDOT		\$ 0.00	
<b>TOTAL</b>		<b>\$189,000.00</b>	

**TASK # 5.2**

**Sub-element: Disadvantaged Business Enterprise (DBE) Program**

**OBJECTIVE**

To afford Disadvantaged Business Enterprises (DBE’s) the opportunity to participate in the procurement contracts financed in whole or in part with federal and state funds. The DBE Bi-Annual update was completed in November 2023. The next update will be submitted in May 2024. The Title VI triennial update was completed in September 2022; the next update to be submitted is October 2025.

**PREVIOUS WORK**

Administered FY24 DBE Program. Developed and advertised the FY23 DBE program update. Participated in the Unified DBE Program. Title VI program activities and monitoring as required.

**PROJECT DESCRIPTION**

METRA will monitor the FY24 DBE program to ensure that the required participation or good faith efforts are achieved in all FTA contracts. We will update and advertise the DBE program as needed. We will coordinate DBE applications through GDOT as designated by the Unified DBE Program. METRA will monitor Title VI transit activities to ensure compliance with the regulations. Title VI and DBE activities will be updated, advertised for comments, and printed as needed. METRA will also monitor the Small Business Component of the DBE Program.

**PRODUCT**

Bi-annual DBE Update Reports. DBE Program Update. Computation of the DBE share in the USDOT funded procurement. Monitor contracts for Title VI compliance.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	METRA
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5307	\$12,600.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 3,150.00
GDOT	\$ 0.00
<b>TOTAL</b>	<b>\$15,750.00</b>

## TASK # 5.3

### Sub-element: Transit Planning and Management Information System

#### **OBJECTIVE**

Maintain and update the long and short-range transit planning objectives and strategies. Maintain transit and para-transit data that may be needed. Work with the MPO and other transit-related agencies in Columbus/Muscogee County area. Maintain financial, operating, and capital data and reports. Develop and utilize report data to analyze the effectiveness of service delivery, existing and proposed routes, and to plan for future transit needs. Maintain transit demographic, survey, historical, and anecdotal data. Provide data for route adjustments as needed to improve operations. Provide transit planning information and project development support in transportation planning meetings. Encourage welfare to work and reverse commute activities. Encourage energy conservation. Encourage the use of public transit in the community. Increase public awareness of advantages of public transit. Utilize Intelligent Transit System (ITS) and other emerging technologies to improve system efficiency.

#### **PREVIOUS WORK**

Collected fare-box information data (revenue and ridership), completed NTD Section 15 reports, Georgia Transit Fact Book reports, Long Range Transportation Plan, TIP, and other reports and special projects as needed. Participated in community forums, information sessions, public engagement activities, community meetings, and school events. Communicated with agencies that are stakeholders in public transportation. Developed the Anti-Idling Resolution for heavy-duty vehicles and research on alternative cleaner fuels such as hybrid buses.

#### **PROJECT DESCRIPTION**

Compilation of daily, weekly, monthly, quarterly, and annual reports of route performance and revenue. Preparation for the next FTA Triennial Review, assist during MPO Certification, MIS reports, NTD report data, and other reports required to maintain public transit services. Coordination with the MPO report data, and other reports required to maintain the efficiency of the public transportation services. Coordination with the MPO on allocation, reports, project selection/prioritization. Participation in public meetings and forums. Continue dialogues with area agencies and community groups to provide information on transit routes and programs, identify deficiencies, and outline service changes as needed. Continue participation in the Clean Air Task Force. Participate in the process of reviewing and rewriting the City's Hazard Mitigation Plan, which is required by FEMA to continue to make our city eligible for federal disaster reimbursement funding as well as future funding. Bike-to-work day and other alternative transportation initiatives will be coordinated. Support programs that encourage biking, walking, and transit use. Community wide transit information and coordination (i.e., Communities in Motion Day). Daily review of GFI information for consistency and effectiveness. Participation in the long and short-range transportation planning to secure a seamless system of transportation – inclusive of all modes of transportation. Provide park and ride location that benefit public transportation. Work with groups with Limited English Proficiency. Coordinated public transit and high need focus (i.e., homeless, battered abused individuals, rehabilitated offenders, and disabled military personnel in Public Partnership. METRA will continue a comprehensive review of services to ensure transit facilities remain positive and viable. METRA has collaborated with the State Clean Air Campaign to promote a sustainable clean environment. Implement facets of the Transit Assessment system analysis looking at current and future transit needs funded by TSPLOST – GDOT.

#### **PRODUCT**

Transit MIS reports, Bus Route Analysis, Revenue and Rider-ship Analysis, GFI reports, NTD Monthly Safety Report, Section 15 NTD Annual Data Report, quarterly 5307 Federal Financial Report, Quarterly 5307 Milestone Report.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	METRA
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5307	\$ 75,600.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 18,900.00
GDOT	\$ 0.00
<b>TOTAL</b>	<b>\$ 94,500.00</b>

(5303 Funding is shown on Page 58)

## TASK # 5.4

### Sub-element: Training and Transit Conferences

#### OBJECTIVE

To keep the staff knowledgeable and aware of the current transit technologies, information, transit activities, regulations, and the required guidelines.

#### PREVIOUS WORK

Staff attended professional training sessions, workshops, and conferences (i.e., NTD Section 15, Transportation Planning, DBE and, PSR Workshop, Contracts and Procurement, TrAMS). METRA Staff attended the following webinars/meetings:

- ADA Executive Board Meetings – Mayor’s Commission for Persons w/Disability – February 21, March 21, April 18, May 16, June 20, August 15, October 17, and November 21, 2023.
- Transit Day at the Capitol 2023, March 20, 2023
- 2023 Transit Bus Summit – February 20-22, 2023
- Survive and Thrive CTA Expo – May 22, 2023
- Basic Public Information Officer (PIO) Training – June 26-27, 2023
- Identifying FTA-funded Procurements and Their Impact on Other Oversight Programs – July 7, 2023
- GDOT Transit Subrecipient Workshop – July 25-26, 2023
- ArcGIS Online: Choosing the Right App – July 28, 2023’s SUN 2023 Conference – August 8-11, 2023
- ArcGIS Survey 123: Basics – August 4, 2023
- CTA’s SUN 2023 Conference – August 8-11, 2023
- ECHO-Web Grantee Training – August 24, 2023
- 2023 GDOT PTASP Update Information Session #1 – September 26, 2023
- LGBTQ+ Rights in the Workplace Training – November 2, 2023
- Drug-Free Workplace Act Training – December 1, 2023
- Georgia Transit Association 2023 Conference – December 6-8, 2023
- METRA PTASP Safety Committee Meeting – December 27, 2023

#### PROJECT DESCRIPTION

METRA staff will attend professional transit meetings and other mandated meetings for professional development and improvement. Staff will participate in relevant transit and air quality training to keep abreast of the latest technical information. Staff will keep abreast of the newest developments in equipment, service delivery, safety and security, transit amenities, enhancement activities, fuel-efficient vehicles, contracts, regulations, and public information, and information that enhances the ability to communicate with special needs populations (i.e., disabled customers, ESL English as Second Language persons).

#### PRODUCT

Study guides, handouts, pertinent workshops or training course materials, innovative work strategies, and ways to improve service delivery. Training is continuous and ongoing.

**TARGET START  
AND END DATES**

July 1, 2024 to June 30,  
2025

**LEAD AGENCY**

METRA

<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5307	\$12,600.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 3,150.00
GDOT	\$ 0.00
<b>TOTAL</b>	<b>\$15,750.00</b>



<b>TASK # 5.5</b>
<b>Sub-element: Phenix City Transit Planning (LRCOG)</b>

**OBJECTIVE**

To apply for and administer Federal transit grants for capital and operating expenses. Administration will cover monthly and quarterly analysis and reporting of expenditures, revenues, capital procurement, to maintain eligibility for federal grants. Alternate sources of revenues will be identified. The coordination / consolidation of services in the community will be maximized with emphasis placed on developing services to meet the needs of transportation consumers. The development and maintenance of public / private partnership will continue to provide efficient delivery of services in a cost-efficient manner.

**PREVIOUS WORK**

Administration of Federal Transit Grants to Provide Transit Service for Phenix City, Alabama.

**PROJECT DESCRIPTION**

Grant and reports will be completed in a timely manner with continued review of alternate funding sources. The coordination / consolidation of services will continue to be a priority. Technical assistance and marketing services will be provided to the public for increased awareness and maximum services.

**PRODUCT**

Financial reports of monthly expenditure on capital, operating, and planning projects.

<b>TARGET START AND END DATES</b>	July 1, 2024 to June 30, 2025	<b>LEAD AGENCY</b>	Phenix City, Lee/Russell Council of Governments
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
PL-FHWA/FTA	\$31,751.00
COLUMBUS CONSOLIDATED GOVERNMENT	\$ 0.00
PHENIX CITY	\$ 7,938.00
<b>TOTAL</b>	<b>\$39,689.00</b>

**TRANSIT SERVICE PLANNING**  
**Georgia Section**

## TASK # 5.3 Transit Planning and Management Information System

### Sub-element: 44.21.00: Program Support and Administration

#### **OBJECTIVE**

Coordinate transportation-planning activities with local, state, and federal entities such as the Metropolitan Planning Organization (MPO), Georgia Department of Transportation (GDOT), Federal Transit Administration (FTA), user agencies and transit stakeholders. METRA will prepare the Unified Planning Work Program (UPWP), planning grants, other program requirements that support transit in Columbus, GA. Prepare special transit reports and programs that will enhance the quality of transit services in Columbus/Muscogee County. Coordinated activities with the Department of Human Resources, for the purpose of providing public transportation to customers. Apply for transit planning grants with, Georgia Department of Transportation (GDOT), and other transit funding sources.

#### **PREVIOUS WORK**

METRA was in attendance and took notes in the following meetings:

- FY 2025 5303 GDOT Planning Contracts. METRA is participating in GDOT's Group TAM plan mandated by FTA.
- METRA works annually with GDOT to update the PTASP (Public Transportation Agency Safety Plan) and staff attended a virtual meeting on September 26, 2023.
- METRA staff attended the virtual 2023 Subrecipient Workshop presented by GDOT on July 25, 2023 and July 26, 2023.
- METRA Staff attended the MPO Meetings – Policy Coordinating Committee (PCC) met on January 17, February 21, March 21, April 18, May 16, June 20 August 22, September 19, 2023. Technical Coordinating Committee (TCC) met on January 10, February 14, March 14, April 11, May 9, June 13, August 15, September 12, 2023.

#### **PROJECT DESCRIPTION**

Develop Georgia Section of the UPWP, which was approved by the MPO committee, (Policy Coordinating Committee (PCC)). Develop planning and program documents in coordination with the MPO and transit related agencies. \*METRA will prepare and submit the grant applications to FTA and GDOT requesting capital and planning funds. Program activities will be managed, reported and closed out at end of fiscal year. Transit planning work element activities will be carried out as described. Prepare and maintain monthly and quarterly records of activities and expenditures of transit planning activities, capital procurement, transit information and education. Implement the UPWP elements and the TIP (i.e., bus replacement schedule, financial plan, capital schedule, and annual element). Address transit-planning activities for the urbanized area of Columbus, Georgia. Perform other required activities to maintain METRA's eligibility for public grants and contracts. Implement supplemental transit grants that support public transit needs and programs (i.e., TIA State Transit Program). \*METRA staff will implement the performance targets for transit.

**PRODUCT**

FY 2024 Georgia POP, UPWP, and TIP other reports and contracts that support transit services.

Coordinated transportation with other transportation providers, Night transportation funded by TSPLOST grant.

<b>TARGET START AND END DATES</b>	July 1, 2024 – June 30, 2025	<b>LEAD AGENCY</b>	METRA Transit System Columbus, Georgia
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5303	\$90,133.00
STATE 5303 MATCH	\$11,267.00
LOCAL	\$11,267.00
<b>TOTAL</b>	<b>\$112,667.00</b>

## TASK # 5.3 Transit Planning and Management Information System

### Sub-element: 44.24.00: Short Range Transportation Planning

#### **OBJECTIVE**

Transit planning activities and reports that relate to the direct implementation of transit efficiency. This may include but is not limited to adjusting routes, enhancing current service, meeting with community groups, public forums and other activities that impact service delivery within 0-3 years. To conduct local surveys, provide revenue and ridership reports, and other required data reports to be used by management, maintenance, and operations of transit services.

#### **PREVIOUS WORK**

Collected and analyzed customer and public transit survey. Responded to transit comments and information request. Attended Citywide meetings with citizen groups to discuss transit needs and other public services. Met with students to provide public transit education. Prepared the FY 2022 National Transportation Data Section 15 Report GTA information, and ridership surveys. Communities in Motion Day Surveys, Daily General Farebox Information (GFI) Reports, Limited English Proficiency (LEP) implementation, Wounded Warrior, Homeless Task Force program, Career Days at area schools, and Hispanic Outreach, Mayor's Commission for Unity, Prosperity and Diversity, Mayor's Commission for Persons with Disabilities and Youth Advisory Council. METRA will be providing shuttle services to extend from METRA Transfer Center to the new VA Hospital on Mobley Road to provide service for VA Veteran's. Services began in the summer of 2022. METRA has an Adopt-A-Stop Sign program that allows citizens to adopt a stop to maintain the beautification of the bus stop. METRA partners with the community to allow non-profit organizations to be involved in keeping the bus areas cleaned via a signed agreement.

#### **PROJECT DESCRIPTION**

Garner information from citizens, agencies, and internal data from General Farebox Information (GFI), for the purpose of ensuring that transit services remain viable and short-term changes are developed for review, approval, and upgrading as trends are available. METRA will develop local surveys, revenue reports, ridership reports and other data provided by Operations to include Customer Surveys, GFI Revenue and Ridership Reports.

#### **PRODUCT**

Meetings with public groups, schools, public agencies, with special interest group (e.g., Hispanic Outreach, Mayor's Commission for Unity, Mayor's Commission for Prosperity and Diversity (MCUPD), Commission for Persons with Disabilities, and senior citizen's homes. General Farebox Information (GFI) revenue, ridership, National Transportation Data Section 15 reports, special projects, and Transit Assessment Final Reports. METRA staff will participate 54 in Community forums, information sessions, public speaking, and interactions with agencies that are stakeholders in public transit. METRA is a voting member of the MPO, Technical Coordinating Committee (TCC), Policy Coordinating Committee (PCC) and a non-voting member of the Citizen Advisory Committee.

<b>TARGET START AND END DATES</b>	July 1, 2024 – June 30, 2025	<b>LEAD AGENCY</b>	METRA Transit System Columbus, Georgia
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5303	\$38,827.00
STATE 5303 MATCH	\$ 4,853.00
LOCAL	\$ 4,853.00
<b>TOTAL</b>	<b>\$48,533.00</b>

**TASK # 5.3 Transit Planning and Management Information System**

**Sub-element: 44.25.00: Transportation Improvement Program (TIP) Georgia Transit Section**

**OBJECTIVE**

Develop the TIP data and report based on allocation, local matching funds, state matching funds, and local requirements. The TIP is a prioritized listing/program of transportation projects covering a period of four years that is developed and formally adopted by the MPO as part of the metropolitan transportation planning process, consistent with the Metropolitan Transportation Plan (MTP), and required for projects to be eligible for funding under Title 23 of the U.S. Code and 49 U.S.C. Chapter 53.

**PREVIOUS WORK**

FY 2024-2027 Georgia Section of the TIP and Financial Plan.

**PROJECT DESCRIPTION**

Submit the Georgia Transit section of the TIP and the Financial Plan to the full MPO for approval. METRA will collect data through Connetics Transportation Group to show our bus route changes as necessary. Documents will be amended by the MPO committee.

**PRODUCT**

FY2024 TIP, Financial Plan, and all supporting documentation.

<b>TARGET START AND END DATES</b>	Develop the Georgia Section of the FY 2024 TIP.	<b>LEAD AGENCY</b>	METRA Transit System Columbus, Georgia
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FTA 5303	\$ 9,706.00
STATE 5303 MATCH	\$ 1,213.00
LOCAL	\$ 1,213.00
<b>TOTAL</b>	<b>\$12,132.00</b>

EXHIBIT 4

SECTION 5303 BUDGET INFORMATION

Technical Classifications\*

UPWP Task #	Activity Line Item (ALI) Code	Description	Estimated Project Cost
5.3	44.21.00	Program Support and Administration	\$112,667.00
5.3	44.24.00	Short Range Transportation Planning	\$48,533.00
5.3	44.25.00	Transportation Improvement Program (TIP) Georgia Transit Section	\$12,132.00
		<b>Total Project Cost (100%)</b>	<b>\$173,332.00</b>

**FUND ALLOCATIONS**

Federal Share (80%)	\$138,666.00
MPO Share (10%)	\$17,333.00
State Share (10%)	\$17,333.00
<b>Total Project Cost (100%)</b>	<b>\$173,332.00</b>

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**Y410**

**SAFE AND ACCESSIBLE TRANSPORTATION**

**COMPLETE STREETS**

**TASK - SAFE & ACCESSIBLE TRANSPORTATION OPTIONS (Y410)**

Sub-element:

**OBJECTIVE**

Increase safe and accessible options for multiple travel modes for people of all ages and abilities.

**PREVIOUS WORK**

New Task

**PROJECT DESCRIPTION**

Incorporate standards or policies that ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles.

**PRODUCT**

Complete Streets standards and policies.

<b>TARGET START AND END DATES</b>	July 1, 2024 – June 20, 2025	<b>LEAD AGENCY</b>	C-PCTS
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<b>FUNDING SOURCE</b>	<b>AMOUNT</b>
FHWA (GA)	\$ 8,696.12
FHWA (AL)	\$ 2,267.10
STATE	\$ 0.00
LOCAL	\$ 0.00
<b>TOTAL</b>	<b>\$10,963.22</b>

## **PL FUNDED STUDIES**

**TASK – P.I. 0019628 - 2050 METROPOLITAN TRANSPORTATION PLAN (MTP) WITH A FREIGHT PLAN ELEMENT AND THE 2023 CONGESTION MANAGEMENT PROCESS (CMP)**

**OBJECTIVE**

The MPO will advertise an RFP to engage a consultant to develop a new Metropolitan Transportation Plan (MTP) for 2050 and a new Congestion Management Process (CMP) for 2023.

**PREVIOUS WORK**

MPO received an executed contract for the GAMPO PL Funds in November of 2023 to develop the 2050 MTP. The RFP was advertised in December. The evaluation process to select the consultant to develop the document began in the 3<sup>rd</sup> Quarter of FY 2024. Due to the lateness on beginning the development of the MTP and CMP, GDOT began gathering the SE Data for the Traffic Demand Model. On March 12, 2024, Columbus Consolidated Government Council approved Pond Engineering to develop the 2050 MTP and the 2023 CMP.

**PROJECT DESCRIPTION**

The 2023 Congestion Management Process (CMP) is a separate report and under Federal regulations the CMP is required for all metropolitan areas with a population greater than 200,000. A key task in the development of a Congestion Management Process is the identification and structuring of congestion mitigation strategies. Collection of travel and delay time data is an important component of this process.

The Columbus-Phenix City MPO is required by FHWA to prepare and develop a new Metropolitan Transportation Plan (MTP) every five (5) years. An enhanced Freight element within the MPO urbanized boundaries should be included in the 2050 MTP. This plan also assists GDOT by providing data for the Travel Demand Model (TDM). This plan will include both short and long-term strategies and tasks to progress the development of a thriving and efficient integrated intermodal transportation system that moves people and goods throughout the C-PCTS area. The requirements of all federal regulations should be included in this effort.

**PRODUCT**

2050 Metropolitan Transportation Plan (MTP) with a Freight Plan Component and the 2023 Congestion Management Process (CMP)

<b>TARGET START AND END DATES</b>	February 1, 2023 – December 31, 2024. Adoption of the final MTP will need to be on or before December 16, 2024.	<b>LEAD AGENCY</b>	C-PCTS
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FUNDING SOURCE	AMOUNT
FHWA	\$320,000.00
STATE	\$ 0.00
LOCAL	\$ 80,000.00
<b>TOTAL</b>	<b>\$400,000.00</b>

## **FY 2025 SOURCE OF FUNDS**

June 6, 2024

FISCAL YEAR 2025 SOURCE OF FUNDS

\*The FHWA PL and FTA Planning funds have been consolidated into PL category for Alabama

WORK ELEMENTS	GEORGIA						ALABAMA						GRAND TOTAL				
	SPR (GADOT) FHWA MATCH	PL (MPO) GADOT MATCH	COL. MATCH	FTA GADOT MATCH	COL. MATCH	SEC 5307 (METRA) GADOT MATCH	COL. MATCH	SPR (ALDOT) FHWA MATCH	ALDOT MATCH	*PL (MPO) FHWA MATCH	P.C. MATCH						
<b>ADMINISTRATION</b>																	
1.2 Operations and Administration	0.00	0.00	100,163.66	0.00	25,040.90			0.00	0.00	46,487.25	11,622.46	183,314.27					
1.3 Training and Employee Education	0.00	0.00	10,851.20	0.00	2,712.80			0.00	0.00	3,055.00	763.75	17,382.75					
1.6 Unified Planning Work Program	0.00	0.00	10,851.20	0.00	2,712.80			0.00	0.00	5,554.00	1,288.50	20,406.50					
1.7 Quarterly and Annual Reports	0.00	0.00	6,507.50	0.00	1,626.88			0.00	0.00	1,527.00	381.75	10,043.13					
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>128,373.56</b>	<b>0.00</b>	<b>32,093.38</b>			<b>0.00</b>	<b>0.00</b>	<b>56,623.25</b>	<b>14,056.46</b>	<b>231,146.65</b>					
<b>PUBLIC INVOLVEMENT</b>																	
2.1 Community Outreach/Education	0.00	0.00	5,036.48	0.00	1,259.13			0.00	0.00	0.00	0.00	6,295.61					
2.2 Environmental Justice/Title VI	0.00	0.00	3,036.48	0.00	759.12			0.00	0.00	0.00	0.00	3,795.60					
2.3 Public Involvement Plan	0.00	0.00	9,116.16	0.00	2,279.04			0.00	0.00	1,550.00	387.50	13,332.70					
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>17,189.12</b>	<b>0.00</b>	<b>4,297.29</b>			<b>0.00</b>	<b>0.00</b>	<b>1,550.00</b>	<b>387.50</b>	<b>23,423.91</b>					
<b>DATA COLLECTION</b>																	
3.1 Socio-Economic Data	0.00	0.00	3,036.48	0.00	759.12			0.00	0.00	1,550.00	387.50	5,733.10					
3.4 Trans. Analysis, Models & Surveys	0.00	0.00	21,614.70	0.00	5,403.67			0.00	0.00	3,055.20	763.80	30,837.37					
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>24,651.18</b>	<b>0.00</b>	<b>6,162.79</b>			<b>0.00</b>	<b>0.00</b>	<b>4,605.20</b>	<b>1,151.30</b>	<b>36,570.47</b>					
<b>SYSTEM PLANNING</b>																	
4.1 Congestion Management	0.00	0.00	18,168.96	0.00	4,542.24			0.00	0.00	1,528.00	382.00	24,621.20					
4.2 Air Quality Technical Studies	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00					
4.5 Bicycle - Pedestrian Planning	0.00	0.00	24,432.17	0.00	6,108.04			0.00	0.00	6,665.20	1,666.30	38,871.71					
4.7 GIS Development	0.00	0.00	22,873.90	0.00	5,718.48			0.00	0.00	4,665.20	1,166.30	34,423.88					
4.11 Metropolitan Transportation Plan	0.00	0.00	41,527.60	0.00	10,381.90			0.00	0.00	2,284.55	571.13	54,765.18					
4.12 Trans. Improvement Program	0.00	0.00	37,688.79	0.00	9,422.19			0.00	0.00	10,533.60	2,733.41	60,377.99					
4.13 Special Trans. Studies & Projects	0.00	0.00	24,243.93	0.00	6,060.99			0.00	0.00	20,000.00	5,000.00	55,304.92					
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>168,935.35</b>	<b>0.00</b>	<b>42,233.84</b>			<b>0.00</b>	<b>0.00</b>	<b>45,676.55</b>	<b>11,519.14</b>	<b>268,364.88</b>					
<b>TRANSIT SERVICE PLANNING</b>																	
5.1 Prepare & Administer Grants												189,000.00					
5.2 DBE												15,750.00					
5.3 Transit MIS												267,832.00					
5.4 Training & Conferences												15,750.00					
5.5 Phenic City Transit Planning												39,689.00					
<b>Subtotal</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>0.00</b>	<b>31,751.00</b>	<b>7,938.00</b>	<b>528,021.00</b>					
<b>GRAND TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>339,149.21</b>	<b>0.00</b>	<b>84,787.30</b>			<b>0.00</b>	<b>0.00</b>	<b>155,999.00</b>	<b>17,333.00</b>	<b>252,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140,206.00</b>	<b>35,052.40</b>	<b>1,087,526.91</b>
Y410 - Safe & Accessible Transportation - Complete Streets	\$0.00	\$0.00	\$6,696.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,267.10	\$0.00	\$10,963.22
P.I. 0019628 - 2050 MTP with a Freight Component & 2023 CMP	\$0.00	\$0.00	\$320,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

**EXHIBIT E**

**BUDGET ESTIMATE**

**FISCAL YEAR 2025**



FISCAL YEAR 2025 SOURCE OF FUNDS

June 6, 2024

\*The FHWA PL and FTA Planning funds have been consolidated into PL category for Alabama

WORK ELEMENTS	ALABAMA						GEORGIA						ALABAMA						GRAND TOTAL	
	SPR (GADOT)		PL (MPO)		SEC 5303 (METRA)		SEC 5307 (METRA)		SPR (ALDOT)		*PL (MPO)		GRAND TOTAL							
	FHWA	GADOT MATCH	FHWA	GADOT MATCH	COL. MATCH	FTA	GADOT MATCH	COL. MATCH	GADOT MATCH	FHWA	ALDOT MATCH	FHWA	P.C. MATCH	FHWA	ALDOT MATCH	FHWA	P.C. MATCH			
<b>ADMINISTRATION</b>																				
1.2 Operations and Administration	0.00	0.00	100,163.66	0.00	25,040.90											0.00	0.00	46,487.25	11,622.46	183,314.27
1.3 Training and Employees Education	0.00	0.00	10,851.20	0.00	2,712.80											0.00	0.00	3,055.00	763.75	17,362.75
1.6 Unified Planning Work Program	0.00	0.00	10,851.20	0.00	2,712.80											0.00	0.00	5,554.00	1,288.50	20,406.50
1.7 Quarterly and Annual Reports	0.00	0.00	6,507.50	0.00	1,626.88											0.00	0.00	1,527.00	381.75	10,043.13
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>128,373.56</b>	<b>0.00</b>	<b>32,093.38</b>											<b>0.00</b>	<b>0.00</b>	<b>56,623.25</b>	<b>14,056.46</b>	<b>231,146.65</b>
<b>PUBLIC INVOLVEMENT</b>																				
2.1 Community Outreach/Education	0.00	0.00	5,036.48	0.00	1,259.13											0.00	0.00	0.00	0.00	6,295.61
2.2 Environmental Justice/Title VI	0.00	0.00	3,036.48	0.00	759.12											0.00	0.00	0.00	0.00	3,795.60
2.3 Public Involvement Plan	0.00	0.00	9,116.16	0.00	2,279.04											0.00	0.00	1,550.00	387.50	13,332.70
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>17,189.12</b>	<b>0.00</b>	<b>4,297.29</b>											<b>0.00</b>	<b>0.00</b>	<b>1,550.00</b>	<b>387.50</b>	<b>23,423.91</b>
<b>DATA COLLECTION</b>																				
3.1 Socio-Economic Data	0.00	0.00	3,036.48	0.00	759.12											0.00	0.00	1,550.00	387.50	5,733.10
3.4 Trans. Analysis, Models & Surveys	0.00	0.00	21,614.70	0.00	5,403.67											0.00	0.00	3,055.20	763.80	30,837.37
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>24,651.18</b>	<b>0.00</b>	<b>6,162.79</b>											<b>0.00</b>	<b>0.00</b>	<b>4,605.20</b>	<b>1,151.30</b>	<b>36,570.47</b>
<b>SYSTEM PLANNING</b>																				
4.1 Congestion Management	0.00	0.00	18,168.96	0.00	4,542.24											0.00	0.00	1,528.00	382.00	24,621.20
4.2 Air Quality Technical Studies	0.00	0.00	0.00	0.00	0.00											0.00	0.00	0.00	0.00	0.00
4.5 Bicycle - Pedestrian Planning	0.00	0.00	24,432.17	0.00	6,108.04											0.00	0.00	6,665.20	1,666.30	36,871.71
4.7 GIS Development	0.00	0.00	22,873.90	0.00	5,718.48											0.00	0.00	4,665.20	1,166.30	34,423.88
4.11 Metropolitan Transportation Plan	0.00	0.00	41,527.60	0.00	10,381.90											0.00	0.00	2,284.55	571.13	54,785.18
4.12 Trans. Improvement Program	0.00	0.00	37,686.79	0.00	9,422.19											0.00	0.00	10,533.60	2,733.41	60,377.99
4.13 Special Trans. Studies & Projects	0.00	0.00	24,243.93	0.00	6,060.99											0.00	0.00	20,000.00	5,000.00	55,304.92
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>166,938.36</b>	<b>0.00</b>	<b>42,233.84</b>											<b>0.00</b>	<b>0.00</b>	<b>48,676.85</b>	<b>11,519.14</b>	<b>268,364.88</b>
<b>TRANSIT SERVICE PLANNING</b>																				
5.1 Prepare & Administer Grants																151,200.00	0.00	37,800.00	0.00	189,000.00
5.2 DBE																12,600.00	0.00	3,150.00	0.00	15,750.00
5.3 Transit MIS						0.00	155,999.00	17,333.00								75,600.00	0.00	18,900.00	0.00	267,832.00
5.4 Training & Conferences									12,600.00	0.00						3,150.00	0.00	0.00	0.00	15,750.00
5.5 Phenix City Transit Planning																		\$31,751.00	7,938.00	39,689.00
<b>Subtotal</b>																				
<b>GRAND TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>339,149.21</b>	<b>0.00</b>	<b>84,787.30</b>	<b>0.00</b>	<b>155,999.00</b>	<b>17,333.00</b>	<b>0.00</b>	<b>185,999.00</b>	<b>17,333.00</b>	<b>0.00</b>	<b>252,000.00</b>	<b>0.00</b>	<b>63,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>140,206.00</b>	<b>35,062.40</b>	<b>1,087,526.91</b>

Y410 - Safe & Accessible Transportation - Complete Streets	\$0.00	\$0.00	\$8,696.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,267.10	\$0.00	\$10,963.22	
P.I. 0019628 - 2050 MTP with a Freight Component & 2023 CMP	\$0.00	\$0.00	\$320,000.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400,000.00

70-A

**EXHIBIT F**

**SCHEDULE**

**FISCAL YEAR 2025**

**Schedule of Activities:**

2024						2025					
July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
X	X	X	X	X	X	X	X	X	X	X	X

<b>TARGET START AND END DATES</b>	7/01/24-6/30/25	<b>LEAD AGENCY</b>	MPO
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**APPENDIX A  
NOTICE OF CONTRACTORS  
COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACTS OF 1964  
AS AMENDED BY THE CIVIL RIGHTS RESTORATION ACT OF 1987  
FOR FEDERAL-AID CONTRACTS**

During the performance of this Contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1) **Compliance with Regulations:** The Contractor will comply with the Regulations of the U.S. Department of Transportation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it after award and prior to completion of contract work, will not discriminate on the ground of race, color, national origin or sex in the selection and retention of subcontractors including procurement of materials and leases of equipment. The Contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program, set forth in Appendix B of the Regulations. In addition, the Contractor will not participate either directly or indirectly in the discrimination prohibited by 23 CFR 200 (b).

(3) **Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, national origin or sex.

(4) **Information and Reports:** The Contractor will provide all information and reports required by the Regulations, to permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the DEPARTMENT, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the DEPARTMENT shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to,

- (a) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The Contractor will include the provision of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The Contractor will take such action with respect to any subcontract or procurement as the DEPARTMENT or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**APPENDIX B**

**CERTIFICATION FOR STATE REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - PRIMARY COVERED TRANSACTIONS**

The Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City, as an Applicant for a Federal PL Fund grant or cooperative agreement, certifies to the best of its knowledge and belief, that its principals:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- (2) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State, or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
- (4) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or Local) terminated for cause or default.

Where the State is unable to certify to any of the statements in this certification with respect to its principals, the State shall attach an explanation to this proposal.

**THE COLUMBUS CONSOLIDATED GOVERNMENT AS DESIGNATED METROPOLITAN PLANNING ORGANIZATION RESPONSIBLE FOR THE COLUMBUS-PHENIX CITY MPO CERTIFIES OR AFFIRMS THE TRUTHFULNESS AND ACCURACY OF THE CONTENTS OF THE STATEMENTS SUBMITTED ON OR WITH THIS CERTIFICATION AND UNDERSTANDS THAT THE PROVISIONS OF 31 U.S.C. SECTIONS 3801 ET SEC. ARE APPLICABLE THERETO.**

Authorized Official

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

**APPENDIX C**

**CERTIFICATION OF CONSULTANT**

**DRUG-FREE WORKPLACE**

I hereby certify that I am a principal and duly authorized representative of Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City whose address is **P.O. Box 1340, Columbus Georgia, 31902 -1340** and it is also certified that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Work Place Act", have been complied with in full; and
- (2) A drug-free workplace will be provided for the consultant's employees during the performance of the contract; and
- (3) Each subcontractor, if any, hired by the DESIGNATED AGENCY shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. The DESIGNATED AGENCY shall secure from that subcontractor the following written certification:

"As part of the subcontracting agreement with the **Columbus Consolidated Government** certifies that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3", and

- (4) It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director

**APPENDIX D--GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Name of Contracting Entity: Columbus Consolidated Government as Designated Metropolitan Planning Organization Responsible for the Columbus-Phenix City  
Contract No. and Name: METROPOLITAN TRANSPORTATION PLANNING SERVICES  
CONTRACT 48400-415-IGDPL2500402

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

\_\_\_\_\_  
E-Verify / Company Identification Number

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Authorized Officer or Agent

\_\_\_\_\_  
Date

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

[NOTARY SEAL]

My Commission Expires: \_\_\_\_\_