

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Veterinary Services (Annual Contract) – RFB No. 20-0056
INITIATED BY:	Finance Department

It is requested that Council approve the annual contract for veterinary services with Dr. Henry J. Hall, DVM (Hamilton, GA), in the amount of \$125.00 per hour, not to exceed \$1,500 per month, as well as, the provision of drugs and other medical supplies, on an “as needed” basis, for the estimated annual contract value of \$20,000.00 per year. The estimated contract value was derived from the department’s budgeted amount for veterinary services to include drugs and medical supplies.

The veterinarian will make three visits a week and provide professional advice to kennel personnel as it relates to caring for, or the euthanasia of injured or sick animals on a weekly basis. Drugs and other medical supplies will be administered to the animals as needed.

The contract term will be for two years, with the option to renew for three additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the Contractor and the City.

On the original bid date, April 1, 2020, no bid responses were received. In addition to posting this bid on the Georgia Procurement Registry, sixteen local veterinarians were contacted to bid. It is unclear if receiving no bids was partially due to the beginning of COVID-19 and/or the availability of veterinarians within our surrounding area. In an effort to receive bids, the due date was extended a second and a third time on June 3, 2020 and June 10, 2020. After not receiving bids again, Public Works and Purchasing worked with the one vendor who was interested in performing the work and the due date was extended to October 28, 2020 to allow the vendor to align some needed paperwork.

Bid specifications were posted on DemandStar and the web pages of the Purchasing Division and the Georgia Procurement Registry. This bid has been advertised, opened, and reviewed. One bid response was received October 28, 2020. The bidder was:

Description	Dr. Henry Hall (Hamilton, GA)
Per Hour Fee	\$ 125.00
Annual Cost of Drugs & Medical Supplies	\$ 27,709.73

Funds are budgeted each fiscal year for this ongoing expense: General Fund - Public Works - Special Enforcement – Veterinary Services; 0101-260-2400-SPCL-6339.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE ANNUAL CONTRACT FOR VETERINARY SERVICES WITH DR. HENRY J. HALL, DVM (HAMILTON, GA), IN THE AMOUNT OF \$125.00 PER HOUR, NOT TO EXCEED \$1,200 PER MONTH, AS WELL AS, THE PROVISION OF DRUGS AND OTHER MEDICAL SUPPLIES, ON AN “AS NEEDED” BASIS, FOR THE ESTIMATED ANNUAL CONTRACT VALUE OF \$20,000.00 PER YEAR.

WHEREAS, the veterinarian will make three visits a week and provide professional advice to kennel personnel as it relates to caring for, or the euthanasia of injured or sick animals on a weekly basis; and,

WHEREAS, drugs and other medical supplies will be administrated to the animals as needed; and,

WHEREAS, the contract term will be for two years with the option to renew for three additional twelve-month periods. Contract renewal is contingent upon the mutual agreement of the Contractor and the City.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to enter into a annual contract for veterinary services with Dr. Henry J. Hall, DVM (Hamilton, GA), in the amount of \$125.00 per hour, not to exceed \$1,200 per month, as well as, the provision of drugs and other medical supplies, on an “as needed” basis, for the estimated annual contract value of \$20,000.00 per year. Funds are budgeted each fiscal year for this ongoing expense: General Fund - Public Works - Special Enforcement – Veterinary Services; 0101-260-2400-SPCL-6339.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to execute an annual contract with MetroCount (Fulton, MD) for the provision of roadside traffic counters/recorders to the Traffic Engineering Division on an “as needed” basis. Funds are budgeted each fiscal year for this ongoing expense: Paving Fund - Engineering – Highways and Roads – Capital Expend – Under \$5,000; 0203-250-2200-ROAD-7763.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2020 and adopted at said meeting by the affirmative vote of _____ members of said Council.

Councilor Allen voting _____
Councilor Barnes voting _____

Councilor Crabb voting _____.
Councilor Davis voting _____.
Councilor Garrett voting _____.
Councilor House voting _____.
Councilor Huff voting _____.
Councilor Thomas voting _____.
Councilor Tucker voting _____.
Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor