

**Columbus Consolidated Government  
Council Meeting Agenda Item**

<b>TO:</b>	Mayor and Councilors
<b>AGENDA SUBJECT:</b>	One (1) Ditch Witch for Public Works Department – Sourcewell Cooperative Contract Purchase
<b>INITIATED BY:</b>	Finance Department

It is requested that Council approve the purchase of one (1) ditch witch (Charles Machine Works, Ditch Witch ST37XA Footings Trencher), for the Public Works Department, from The Charles Machine Works, Inc. (Perry, OK) in the amount of \$50,982.64. The purchase will be accomplished by cooperative purchase via Sourcewell Contract #110421-CMW.

The equipment will be used by Facilities Maintenance staff to dig underground to resolve plumbing, electrical, and sprinkler issues. This is new equipment.

The purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP) #110421, initiated by Sourcewell, whereby The Charles Machine Works, Inc., was one of the successful vendors contracted to provide Public Utility Equipment with Related Accessories and Supplies. The contract, which commenced January 11, 2022, is good through December 27, 2025, with an option for one additional year upon the request of Sourcewell and written agreement by Supplier. The contract available under Sourcewell has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. The RFP process utilized by Sourcewell meets the requirements of the City’s Procurement Ordinance; additionally, the City’s Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

Funds are budgeted in the FY25 Budget: 2021 Sales Tax Project Fund – 2021 SPLOST – 21 SPLOST Infrastructure – Off Road Equipment – Heavy Equipment/Vehicles-Public Works; 0567 – 696 – 3115 – STIF – 7725 -54450 – 20240.

**A RESOLUTION**

**NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) DITCH WITCH (CHARLES MACHINE WORKS, DITCH WITCH ST37XA FOOTINGS TRENCHER), FOR THE PUBLIC WORKS DEPARTMENT, FROM THE CHARLES MACHINE WORKS, INC. (PERRY, OK) IN THE AMOUNT OF \$50,982.64. THE PURCHASE WILL BE ACCOMPLISHED BY COOPERATIVE PURCHASE VIA SOURCEWELL CONTRACT #110421-CMW.**

**WHEREAS**, the equipment will be used by Facilities Maintenance staff to dig underground to resolve plumbing, electrical, and sprinkler issues. This is new equipment; and,

**WHEREAS**, the purchase will be accomplished by Cooperative Purchase via Request for Proposal (RFP #110421) initiated by Sourcewell, whereby The Charles Machine Works, Inc., was one of the successful vendors contracted to provide Public Utility Equipment with Related Accessories and Supplies. The contract, which commenced January 11, 2022, is good through December 27, 2025, with an option for one additional year upon the request of Sourcewell and written agreement by Supplier. The contract available under Sourcewell has been awarded by virtue of a public competitive procurement process compliant with State and Federal statutes. Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. The RFP process utilized by Sourcewell meets the requirements of the City's Procurement Ordinance; additionally, the City's Procurement Ordinance, Article 9-101, authorizes the use of cooperative purchasing.

**NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:**

That the City Manager and/or his designee is hereby authorized to purchase one (1) ditch witch (Charles Machine Works, Ditch Witch ST37XA Footings Trencher), for the Public Works Department, from The Charles Machine Works, Inc. (Perry, OK) in the amount of \$50,982.64. The purchase will be accomplished by cooperative purchase via Sourcewell Contract #110421-CMW. Funds are budgeted in the FY25 Budget: 2021 Sales Tax Project Fund – 2021 SPLOST – 21 SPLOST Infrastructure – Off Road Equipment – Heavy Equipment/Vehicles-Public Works; 0567 – 696 – 3115 – STIF – 7725 -54450 – 20240.

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Introduced at a regular meeting of the Council of Columbus, Georgia, held the \_\_\_\_\_ day of \_\_\_\_\_, 2025 and adopted at said meeting by the affirmative vote of \_\_\_\_\_ members of said Council.

Councilor Allen            voting \_\_\_\_\_  
Councilor Chambers        voting \_\_\_\_\_  
Councilor Cogle            voting \_\_\_\_\_  
Councilor Crabb            voting \_\_\_\_\_  
Councilor Davis            voting \_\_\_\_\_  
Councilor Garrett          voting \_\_\_\_\_  
Councilor Hickey          voting \_\_\_\_\_  
Councilor Huff             voting \_\_\_\_\_  
Councilor Thomas          voting \_\_\_\_\_  
Councilor Tucker          voting \_\_\_\_\_

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Lindsey G. McLemore, Deputy Clerk of Council

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B.H. "Skip" Henderson III, Mayor