

**Columbus Consolidated Government
Council Meeting Agenda Item**

TO:	Mayor and Councilors
AGENDA SUBJECT:	Annual Maintenance/Support: <i>ImageTrend</i> Patient Care Software for Fire/EMS
INITIATED BY:	Finance Department

It is requested that Council approve payment to *ImageTrend, Inc.*, (Lakeville, MN), in the amount of \$41,107.32, for the annual software maintenance/support services fee. This payment will cover the period from January 1, 2021 to December 31, 2021. Further it is requested that Council approve payment for the annual maintenance and support for future use of the software, at approximately \$41,000, including increases, which will be budgeted in the appropriate subsequent fiscal years.

The *ImageTrend* software was approved for purchase per Resolution #216-12. It enables Fire/EMS staff to enter patient field reports electronically, as well as facilitates the posting of the reports to the State's database within 24 hours. Per Resolution #218-13, the software was upgraded to include new modules to have an all-in-one system, working together, to facilitate data collection, analysis, and reporting.

ImageTrend, Inc., developed the software; consequently, they are the only company able to provide the required support. Therefore, the vendor is considered the Only Known Source, per Section 3-114 of the Procurement Ordinance.

Funds are budgeted in the FY21 Budget: General Fund – Information Technology - Software Lease; 0101-210-1000-ISS-6541. Funding for the annual maintenance/support for future use of the software will be budgeted in the appropriate subsequent fiscal years.

A RESOLUTION

NO. _____

A RESOLUTION AUTHORIZING THE PAYMENT TO IMAGETREND, INC. (LAKEVILLE, MN), IN THE AMOUNT OF \$41,107.32, FOR THE ANNUAL SOFTWARE SUPPORT SERVICES FEE. THIS PAYMENT WILL COVER THE PERIOD FROM JANUARY 1, 2021 TO DECEMBER 31, 2021. ADDITIONALLY, IT IS REQUESTED THAT COUNCIL APPROVE PAYMENT FOR THE ANNUAL MAINTENANCE AND SUPPORT FOR FUTURE USE OF THE SOFTWARE, AT APPROXIMATELY \$41,000, INCLUDING INCREASES, WHICH WILL BE BUDGETED IN THE APPROPRIATE SUBSEQUENT FISCAL YEARS.

WHEREAS, the ImageTrend software was approved for purchase per Resolution #216-12. It enables Fire/EMS staff to enter patient field reports electronically, as well as facilitates the posting of the reports to the State’s database within 24 hours. Per Resolution #218-13, the software was upgraded to include new modules to have an all-in-one system, working together, to facilitate data collection, analysis, and reporting; and,

WHEREAS, ImageTrend, Inc., developed the software; consequently, they are the only company able to provide the required support. Therefore, the vendor is considered the Only Known Source, per Section 3-114 of the Procurement Ordinance.

NOW, THEREFORE, THE COUNCIL OF COLUMBUS, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

That the City Manager is hereby authorized to make payment to ImageTrend, Inc. (Lakeville, MN), in the amount of \$41,107.32, for the annual software maintenance/support services fee. This payment will cover the period from January 1, 2021 to December 31, 2021. The City Manager is also authorized to make payment for the annual maintenance and support, at approximately \$41,000 including increases. Funds are budgeted in the FY21 Budget: General Fund – Information Technology - Software Lease; 0101-210-1000-ISS-6541. Funding for the annual maintenance/support for future use of the software, at approximately \$41,000.00, including increases, will be budgeted in the appropriate subsequent fiscal years.

Introduced at a regular meeting of the Council of Columbus, Georgia, held the _____ day of _____, 2021 and adopted at said meeting by the affirmative vote of _____ members of said Council.

- Councilor Allen voting _____.
- Councilor Barnes voting _____.
- Councilor Crabb voting _____.
- Councilor Davis voting _____.
- Councilor Garrett voting _____.
- Councilor House voting _____.
- Councilor Huff voting _____.
- Councilor Thomas voting _____.
- Councilor Tucker voting _____.
- Councilor Woodson voting _____.

Sandra T. Davis, Clerk of Council

B.H. "Skip" Henderson III, Mayor